Functional Test

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide c
Cx Agents:	"TP" indicates a test procedure. Insert date M "ER" indicates an expected response. Pass in Fail indicated by # with corresponding keyed
Date:	

Equipment ID:		AHU-1
Location		Mech. Room Central 078
Service		Building Primary Air
Alarms, Safeties and Interlocks		
	Freeze Protection	
TP	Trip the freezestat in the unit	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Freeze alarm indicated on the BAS	
ER	Chilled water valve opens 50%	
ER	Heating water valve opens	
ER	Economizer damper closed	
ER	Heating coil freeze protection pump runs	
TP	Reset the freezestat in the unit	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
ER	Supply fan does not pinwheel when starting	
	High/Low Static Pressure	
TP	Trip the low static pressure switch on the return duct section	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Low static pressure alarm indicated on the BAS	
F	Low static trip limit setting at field device (in-wc)	
TP	Reset the low static pressure switch	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
ER	Supply fan does not pinwheel when starting	
TP	Trip the high static pressure switch on the supply duct	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	High static pressure alarm indicated on the BAS	
F	High static trip limit setting at field device (in-wc)	
TP	Reset the high static pressure switch	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
ER	Supply fan does not pinwheel when starting	

Functional Test

	Equipment ID:	AHU-1
	Return Air Smoke Detection	
TP	Trip the return air smoke sensor to generate an alarm	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Return air smoke alarm indicated on the BAS	
TP	Reset the smoke sensor	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
ER	Supply fan does not pinwheel when starting	
	Supply Fan Alarms	
TP	Simulate a supply fan failure alarm by commanding the unit ON and override the fan status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the fan OFF and the fan status ON	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a runtime exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime exceeded alarm indicated on the BAS	
TP	Create a fault/alarm at the VFD	___ / ___ / ___ ___ : ___AM/PM
F	Fan VFD alarm indicated on the BAS	
	Supply Air Static Pressure Alarms	
TP	Simulate a high supply air static pressure alarm (supply air pressure >25% more than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air static pressure setpoint	
F	Supply air static pressure	
ER	High supply air static pressure alarm indicated on the BAS	
TP	Simulate a low supply air static pressure alarm (supply air pressure >25% less than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air static pressure setpoint	
F	Supply air static pressure	
ER	Low supply air static pressure alarm indicated on the BAS	

Functional Test

	Equipment ID:	AHU-1
	Supply Air Temperature Alarms	
TP	Simulate a high supply air temperature alarm (SA-T > 5F more than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature set point	
F	Supply air temperature	
ER	High supply air temperature alarm indicated on the BAS	
TP	Simulate a low supply air temperature alarm (SA-T > 5F less than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature set point	
F	Supply air temperature	
ER	High supply air temperature alarm indicated on the BAS	
	Heating Coil Pump Alarms	
TP	Simulate a pump failure alarm by commanding the unit ON and override the pump status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Pump failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the pump OFF and the pump status ON.	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a Runtime Exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime Exceed alarm indicated on the BAS	
	Demand Ventilation Alarm	
TP	Simulate a minimum outdoor airflow out of range alarm (>10% away the air flow set point)	___ / ___ / ___ ___ : ___AM/PM
F	Minimum outdoor airflow set point	
F	Actual outdoor airflow	
ER	Demand ventilation alarm indicated on the BAS	

Functional Test

	Equipment ID:	AHU-1
AHU Run Conditions		
	AHU Enabled	
TP	Command the AHU ON	___ / ___ / ___ ___ : ___AM/PM
ER	Supply Fan is enabled	
ER	Supply isolation damper opens	
ER	Return isolation damper opens	
ER	AHU outdoor air damper opens	
ER	Exhaust Fan EF-02 is enabled	
F	Hot water valve position	
F	Chilled water valve position	
F	Supply fan speed set point	
F	Supply fan speed	
F	Duct static pressure set point	
F	Actual duct static pressure	
ER	Supply fan modulates to maintain static pressure of X.X"	
	AHU Disabled	
TP	Command the AHU OFF	___ / ___ / ___ ___ : ___AM/PM
ER	Supply Fan is disabled	
ER	Supply isolation damper closed	
ER	Return isolation damper closed	
ER	AHU outdoor air damper closed	
ER	Exhaust Fan EF-02 is disabled	
ER	Hot water valve closes	
ER	Chilled water valve closes	
ER	Economizer Closed	
Supply Air Temperature Control		
	Setpoint Reset	
TP	Set the outside air temperature above 55F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Supply air temperature setpoint	
F	Supply air temperature	
ER	Supply air temperature setpoint incrementally resets to 52F	
ER	Unit maintains the supply air temperature setpoint	

Functional Test

	Equipment ID:	AHU-1
TP	Set the outside air temperature between 45F and 55F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Supply air temperature setpoint	
F	Supply air temperature	
ER	Supply air temperature setpoint reset to 55F	
ER	Unit maintains the supply air temperature setpoint	
TP	Set the outside air temperature below 45F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Supply air temperature setpoint	
F	Supply air temperature	
ER	Supply air temperature setpoint incrementally resets to 60F	
ER	Unit maintains the supply air temperature setpoint	
TP	Simulate the return air relative humidity above 60% at 75F	___ / ___ / ___ ___ : ___AM/PM
F	Return air relative humidity	
F	Supply air temperature setpoint	
F	Supply air temperature	
ER	Supply air temperature setpoint incrementally resets to 52F	
ER	Unit maintains the supply air temperature setpoint	
	Cooling Mode	
TP	Enable the cooling coil by simulating the outside air temperature being greater than 60F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Chilled water valve position	
ER	Economizer is disabled or fully open	
ER	Supply fan status is ON	
ER	Heating valve is closed	
ER	Chilled water valve is open to maintain discharge air temperature	
TP	Disable the cooling coil by simulating an outsider air temperature less than 60F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Chilled water valve position	
ER	Chilled water valve is closed	

Functional Test

	Equipment ID:	AHU-1
	Heating Mode	
TP	Enable the heating coil by simulating the outside air temperature less than 65F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Heating water valve position	
ER	Supply fan status is ON	
ER	Chilled water valve is closed	
ER	Heating water valve is open to maintain discharge air temperature	
TP	Simulate the outside air temperature less than 38F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Heating water valve position	
ER	Heating coil freeze prevention pump enabled	
Economizer		
	Enabled	
TP	Simulate an outside air temperature less than 65F and verify that it is less than the return air temperature	___ / ___ / ___ ___ : ___AM/PM
TP	Simulate the outside air enthalpy is less than 22 BTU/lb. and verify that it is less than the return air enthalpy	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Return air temperature	
F	Outside air enthalpy	
F	Return air enthalpy	
ER	Supply fan status is ON	
ER	Economizer is enabled	
ER	Outside air damper maintains a minimum position of 20%	
ER	Economizer dampers are modulating to maintain a setpoint of 2F less than the supply air temperature setpoint	
ER	Heat recovery bypass damper open	
	Disabled	
TP	Simulate an outside air temperature above 65F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
ER	Economizer is disabled	
TP	Enable the Economizer by making sure all the necessary parameters are simulated	___ / ___ / ___ ___ : ___AM/PM
ER	Economizer is enabled	
TP	Simulate an outside air temperature less than 65F	___ / ___ / ___ ___ : ___AM/PM
TP	Simulate the outside air temperature being greater than the return air temperature	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
ER	Economizer is disabled	

Functional Test

Equipment ID:		AHU-1
Demand Ventilation Optimization		
	Outside Airflow Setpoint	
TP	Confirm the minimum outside airflow values for the outside air damper	___ / ___ / ___ ___ : ___AM/PM
F	Occupied minimum outside airflow setpoint	
F	Unoccupied minimum outside airflow setpoint	
F	Unoccupied exhaust airflow	
ER	The occupied minimum outside airflow setpoint will not drop below 20,000 CFM	
ER	The unoccupied minimum outside airflow setpoint will not drop below 15,000 CFM	
ER	The unoccupied minimum outside airflow setpoint is equal to the exhaust airflow plus 2,000 CFM	

FPT Keyed Notes

#	Description
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Functional Test

Job: Webster ISB	
Proj: 1136-16	data as required.
Cx Agents:	MM/DD/YY.
	dicated by ✔ ;
	note.
Date:	

Equipment ID:		AHU-2
Location		Mech. Room Central 078
Service		Building Primary Air
Alarms, Safeties and Interlocks		
	Freeze Protection	
TP	Trip the freezestat in the unit	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Freeze alarm indicated on the BAS	
ER	Chilled water valve opens 50%	
ER	Heating water valve opens	
ER	Economizer damper closed	
ER	Heating coil freeze protection pump runs	
TP	Reset the freezestat in the unit	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
ER	Supply fan does not pinwheel when starting	
	High/Low Static Pressure	
TP	Trip the low static pressure switch on the return duct section	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Low static pressure alarm indicated on the BAS	
F	Low static trip limit setting at field device (in-wc)	
TP	Reset the low static pressure switch	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
ER	Supply fan does not pinwheel when starting	
TP	Trip the high static pressure switch on the supply duct	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	High static pressure alarm indicated on the BAS	
F	High static trip limit setting at field device (in-wc)	
TP	Reset the high static pressure switch	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
ER	Supply fan does not pinwheel when starting	

Functional Test

	Equipment ID:	AHU-2
	Return Air Smoke Detection	
TP	Trip the return air smoke sensor to generate an alarm	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Return air smoke alarm indicated on the BAS	
TP	Reset the smoke sensor	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
ER	Supply fan does not pinwheel when starting	
	Supply Fan Alarms	
TP	Simulate a supply fan failure alarm by commanding the unit ON and override the fan status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the fan OFF and the fan status ON	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a runtime exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime exceeded alarm indicated on the BAS	
TP	Create a fault/alarm at the VFD	___ / ___ / ___ ___ : ___AM/PM
F	Fan VFD alarm indicated on the BAS	
	Supply Air Static Pressure Alarms	
TP	Simulate a high supply air static pressure alarm (supply air pressure >25% more than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air static pressure setpoint	
F	Supply air static pressure	
ER	High supply air static pressure alarm indicated on the BAS	
TP	Simulate a low supply air static pressure alarm (supply air pressure >25% less than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air static pressure setpoint	
F	Supply air static pressure	
ER	Low supply air static pressure alarm indicated on the BAS	

Functional Test

	Equipment ID:	AHU-2
	Supply Air Temperature Alarms	
TP	Simulate a high supply air temperature alarm (SA-T > 5F more than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature set point	
F	Supply air temperature	
ER	High supply air temperature alarm indicated on the BAS	
TP	Simulate a low supply air temperature alarm (SA-T > 5F less than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature set point	
F	Supply air temperature	
ER	High supply air temperature alarm indicated on the BAS	
	Heating Coil Pump Alarms	
TP	Simulate a pump failure alarm by commanding the unit ON and override the pump status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Pump failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the pump OFF and the pump status ON.	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a Runtime Exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime Exceed alarm indicated on the BAS	
	Demand Ventilation Alarm	
TP	Simulate a minimum outdoor airflow out of range alarm (>10% away the air flow set point)	___ / ___ / ___ ___ : ___AM/PM
F	Minimum outdoor airflow set point	
F	Actual outdoor airflow	
ER	Demand ventilation alarm indicated on the BAS	

Functional Test

	Equipment ID:	AHU-2
AHU Run Conditions		
	AHU Enabled	
TP	Command the AHU ON	___ / ___ / ___ ___ : ___AM/PM
ER	Supply Fan is enabled	
ER	Supply isolation damper opens	
ER	Return isolation damper opens	
ER	AHU outdoor air damper opens	
ER	Exhaust Fan EF-02 is enabled	
F	Hot water valve position	
F	Chilled water valve position	
F	Supply fan speed set point	
F	Supply fan speed	
F	Duct static pressure set point	
F	Actual duct static pressure	
ER	Supply fan modulates to maintain static pressure of X.X"	
	AHU Disabled	
TP	Command the AHU OFF	___ / ___ / ___ ___ : ___AM/PM
ER	Supply Fan is disabled	
ER	Supply isolation damper closed	
ER	Return isolation damper closed	
ER	AHU outdoor air damper closed	
ER	Exhaust Fan EF-02 is disabled	
ER	Hot water valve closes	
ER	Chilled water valve closes	
ER	Economizer Closed	
Supply Air Temperature Control		
	Setpoint Reset	
TP	Set the outside air temperature above 55F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Supply air temperature setpoint	
F	Supply air temperature	
ER	Supply air temperature setpoint incrementally resets to 52F	
ER	Unit maintains the supply air temperature setpoint	

Functional Test

	Equipment ID:	AHU-2
TP	Set the outside air temperature between 45F and 55F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Supply air temperature setpoint	
F	Supply air temperature	
ER	Supply air temperature setpoint reset to 55F	
ER	Unit maintains the supply air temperature setpoint	
TP	Set the outside air temperature below 45F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Supply air temperature setpoint	
F	Supply air temperature	
ER	Supply air temperature setpoint incrementally resets to 60F	
ER	Unit maintains the supply air temperature setpoint	
TP	Simulate the return air relative humidity above 60% at 75F	___ / ___ / ___ ___ : ___AM/PM
F	Return air relative humidity	
F	Supply air temperature setpoint	
F	Supply air temperature	
ER	Supply air temperature setpoint incrementally resets to 52F	
ER	Unit maintains the supply air temperature setpoint	
	Cooling Mode	
TP	Enable the cooling coil by simulating the outside air temperature being greater than 60F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Chilled water valve position	
ER	Economizer is disabled or fully open	
ER	Supply fan status is ON	
ER	Heating valve is closed	
ER	Chilled water valve is open to maintain discharge air temperature	
TP	Disable the cooling coil by simulating an outsider air temperature less than 60F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Chilled water valve position	
ER	Chilled water valve is closed	

Functional Test

	Equipment ID:	AHU-2
	Heating Mode	
TP	Enable the heating coil by simulating the outside air temperature less than 65F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Heating water valve position	
ER	Supply fan status is ON	
ER	Chilled water valve is closed	
ER	Heating water valve is open to maintain discharge air temperature	
TP	Simulate the outside air temperature less than 38F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Heating water valve position	
ER	Heating coil freeze prevention pump enabled	
Economizer		
	Enabled	
TP	Simulate an outside air temperature less than 65F and verify that it is less than the return air temperature	___ / ___ / ___ ___ : ___AM/PM
TP	Simulate the outside air enthalpy is less than 22 BTU/lb. and verify that it is less than the return air enthalpy	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Return air temperature	
F	Outside air enthalpy	
F	Return air enthalpy	
ER	Supply fan status is ON	
ER	Economizer is enabled	
ER	Outside air damper maintains a minimum position of 20%	
ER	Economizer dampers are modulating to maintain a setpoint of 2F less than the supply air temperature setpoint	
ER	Heat recovery bypass damper open	
	Disabled	
TP	Simulate an outside air temperature above 65F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
ER	Economizer is disabled	
TP	Enable the Economizer by making sure all the necessary parameters are simulated	___ / ___ / ___ ___ : ___AM/PM
ER	Economizer is enabled	
TP	Simulate an outside air temperature less than 65F	___ / ___ / ___ ___ : ___AM/PM
TP	Simulate the outside air temperature being greater than the return air temperature	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
ER	Economizer is disabled	

Functional Test

Equipment ID:		AHU-2
Demand Ventilation Optimization		
	Outside Airflow Setpoint	
TP	Confirm the minimum outside airflow values for the outside air damper	___ / ___ / ___ ___ : ___AM/PM
F	Occupied minimum outside airflow setpoint	
F	Unoccupied minimum outside airflow setpoint	
F	Unoccupied exhaust airflow	
ER	The occupied minimum outside airflow setpoint will not drop below 20,000 CFM	
ER	The unoccupied minimum outside airflow setpoint will not drop below 15,000 CFM	
ER	The unoccupied minimum outside airflow setpoint is equal to the exhaust airflow plus 2,000 CFM	

FPT Keyed Notes

#	Description
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Point Name	Description	Type	I/O?	System	Equipment
LT-A	Low Temperature Alarm	UI IN1	Input	Alarm	
DAPHI-A	Discharge Air Hi Pressure Alarm	UI IN2	Input	Alarm	
MAPLO-A	Mixed Air Low Pressure Alarm	UI IN3	Input	Alarm	
RAPLO-A	Return Air Pressure Low Pressure Alarm	UI IN4	Input	Alarm	
SMK-A	Fire/Smoke Alarm Status	UI IN5	Input	Alarm	
CHWR-T	Chilled Water Return Temperature	UI IN2	Input	Cooling	
DA1-P	Discharge Air Pressure 1	UI IN1	Input	Discharge Air	
DA-H	Discharge Air Humidity	UI IN2	Input	Discharge Air	
DA-T	Discharge Air Temperature	UI IN3	Input	Discharge Air	
DA1-F	Discharge Air 1 Flow	UI IN3	Input	Discharge Air	
DA2-F	Discharge Air 2 Flow	UI IN4	Input	Discharge Air	
PFILT-S	Pre-Filter Status	BI IN7	Input	Filter	
FFILT-S	Final Filter Status	BI IN8	Input	Filter	
PH-T	Preheat Temperature	UI IN5	Input	Heating	
HCP1-S	Heat Coil Pump 1 Status	UI IN6	Input	Heating	
HWR-T	Hot Water Return Temperature	UI IN1	Input	Heating	
MA-T	Mixed Air Temperature	UI IN4	Input	Mixed Air	
SF1-S	Supply Fan 1 Status	BI IN7	Input	Supply Fan 1	
SF2-S	Supply Fan 2 Status	BI IN8	Input	Supply Fan 2	
CLG-O	Cooling Output	CO OUT5	Output	Cooling	
HCP1-C	Heating Coil Pump Command	BO OUT3	Output	Heating	
PH-O	Preheat Output	CO OUT4	Output	Heating	
SF1-C	Supply Fan 1 Command	BO OUT1	Output	Supply Fan 1	
SF1-O	Supply Fan 1 Output	AO OUT8	Output	Supply Fan 1	
SF2-C	Supply Fan 2 Command	BO OUT2	Output	Supply Fan 2	
SF2-O	Supply Fan 2 Output	AO OUT9	Output	Supply Fan 2	

Detail

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

Inputs

1	2	3	4	5
Supply Fan 1 Status	**Supply Fan 2 Status**	**Discharge Air Temperature**	**Discharge Air Pressure 1**	**Discharge Air 1 Flow**

C1	**Point Definition**	**ToD**					
1.1	**Point Name (BAS submittal)**	____:____	SF1-S	SF2-S	DA-T	DA1-P	DA1-F
1.2	**Point Type (A/B, I/O)**	____:____	BI	BI	AI	AI	AI
1.3	**Value**	____:____					
1.4	**Units**	____:____					
1.5	**Auto/Man**	____:____					
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____					
	P/F:	n/a					
C2	**IO Check**	**ToD**					
2.1	**BI/BO - Low Value**	____:____			**na**	**na**	**na**
2.2	**BI/BO - High Value**	____:____			**na**	**na**	**na**
2.3	**AI/O - Low Value**	____:____	**na**	**na**			
2.4	**AI/O - Mid or Setpoint Value**	____:____	**na**	**na**			
2.5	**AI/O - Hi Value**	____:____	**na**	**na**			
	P/F:	n/a					

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

Inputs

1	2	3	4	5
Supply Fan 1 Status	**Supply Fan 2 Status**	**Discharge Air Temperature**	**Discharge Air Pressure 1**	**Discharge Air 1 Flow**

C3	**VFD Settings**	**ToD**					
3.1	**VFD Accel Rate**	____:____	**na**	**na**	**na**	**na**	**na**
3.2	**VFD Decel Rate**	____:____	**na**	**na**	**na**	**na**	**na**
	P/F:	n/a	**na**	**na**	**na**	**na**	**na**
C4	**Actuator Speed**	**ToD**					
4.1	**Stroke Time**	____:____	**na**	**na**	**na**	**na**	**na**
4.2	**Spring Return NO or NC**	____:____	**na**	**na**	**na**	**na**	**na**
	P/F:	n/a	**na**	**na**	**na**	**na**	**na**
C5	**CT Status**	**ToD**					
5.1	**Belt/Coupling Failure**	____:____			**na**	**na**	**na**
5.2	**Pump/Fan Failure**	____:____			**na**	**na**	**na**
	P/F:	n/a			**na**	**na**	**na**

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

6	7	8	9	10
Discharge Air 2 Flow	**Discharge Air Humidity**	**Mixed Air Temperature**	**Heat Coil Pump 1 Status**	**Preheat Temperature**

C1	**Point Definition**	**ToD**					
1.1	**Point Name (BAS submittal)**	____:____	DA2-F	DA-H	MA-T	HCP1-S	PH-T
1.2	**Point Type (A/B, I/O)**	____:____	AI	AI	AI	BI	AI
1.3	**Value**	____:____					
1.4	**Units**	____:____					
1.5	**Auto/Man**	____:____					
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____					
	P/F:	n/a					
C2	**IO Check**	**ToD**					
2.1	**BI/BO - Low Value**	____:____	na	na	na		na
2.2	**BI/BO - High Value**	____:____	na	na	na		na
2.3	**AI/O - Low Value**	____:____				na	
2.4	**AI/O - Mid or Setpoint Value**	____:____				na	
2.5	**AI/O - Hi Value**	____:____				na	
	P/F:	n/a					

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

			6	7	8	9	10
			Discharge Air 2 Flow	**Discharge Air Humidity**	**Mixed Air Temperature**	**Heat Coil Pump 1 Status**	**Preheat Temperature**
C3	**VFD Settings**	**ToD**					
3.1	**VFD Accel Rate**	____:____	na	na	na	na	na
3.2	**VFD Decel Rate**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na
C4	**Actuator Speed**	**ToD**					
4.1	**Stroke Time**	____:____	na	na	na	na	na
4.2	**Spring Return NO or NC**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na
C5	**CT Status**	**ToD**					
5.1	**Belt/Coupling Failure**	____:____	na	na	na		na
5.2	**Pump/Fan Failure**	____:____	na	na	na		na
	P/F:	n/a	na	na	na		na

Job:	WUSM SMRB
Proj.#:	885 - 88

System:	Air Handling Unit
Cx Agent Name:	
Date start/end:	

11	12	13	14	15
Hot Water Return Temperature	**Chilled Water Return Temperature**	**Pre-Filter Status**	**Final Filter Status**	**Low Temp. Alarm**

C1	**Point Definition**	**ToD**					
1.1	**Point Name (BAS submittal)**	____:____	HWR-T	CHWR-T	PFILT-S (Future)	FFILT-S (Future)	LT-A
1.2	**Point Type (A/B, I/O)**	____:____	AI	AI	UI	UI	AI
1.3	**Value**	____:____			**na**	**na**	
1.4	**Units**	____:____			**na**	**na**	
1.5	**Auto/Man**	____:____			**na**	**na**	
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____			**na**	**na**	
	P/F:	n/a			**na**	**na**	
C2	**IO Check**	**ToD**					
2.1	**BI/BO - Low Value**	____:____	**na**	**na**	**na**	**na**	**na**
2.2	**BI/BO - High Value**	____:____	**na**	**na**	**na**	**na**	**na**
2.3	**AI/O - Low Value**	____:____			**na**	**na**	
2.4	**AI/O - Mid or Setpoint Value**	____:____			**na**	**na**	
2.5	**AI/O - Hi Value**	____:____			**na**	**na**	
	P/F:	n/a					

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

			11	12	13	14	15
			Hot Water Return Temperature	**Chilled Water Return Temperature**	**Pre-Filter Status**	**Final Filter Status**	**Low Temp. Alarm**
C3	**VFD Settings**	**ToD**					
3.1	**VFD Accel Rate**	____:____	na	na	na	na	na
3.2	**VFD Decel Rate**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na
C4	**Actuator Speed**	**ToD**					
4.1	**Stroke Time**	____:____	na	na	na	na	na
4.2	**Spring Return NO or NC**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na
C5	**CT Status**	**ToD**					
5.1	**Belt/Coupling Failure**	____:____	na	na	na	na	na
5.2	**Pump/Fan Failure**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

16	17	18	19
Discharge Air Hi Press. Alarm	**Mixed Air Low Press. Alarm**	**Return Air Pressure Low Press. Alarm**	**Fire/Smoke Alarm Status**

C1	**Point Definition**	**ToD**				
1.1	**Point Name (BAS submittal)**	____:____	DAPHI-A	MAPLO-A	RAPLO-A	SMK-A
1.2	**Point Type (A/B, I/O)**	____:____	BI	BI	BI	BI
1.3	**Value**	____:____				
1.4	**Units**	____:____				
1.5	**Auto/Man**	____:____				
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____				
	P/F:	n/a				
C2	**IO Check**	**ToD**				
2.1	**BI/BO - Low Value**	____:____				
2.2	**BI/BO - High Value**	____:____				
2.3	**AI/O - Low Value**	____:____	**na**	**na**	**na**	**na**
2.4	**AI/O - Mid or Setpoint Value**	____:____	**na**	**na**	**na**	**na**
2.5	**AI/O - Hi Value**	____:____	**na**	**na**	**na**	**na**
	P/F:	n/a				

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

			16	17	18	19
			Discharge Air Hi Press. Alarm	**Mixed Air Low Press. Alarm**	**Return Air Pressure Low Press. Alarm**	**Fire/Smoke Alarm Status**
C3	**VFD Settings**	**ToD**				
3.1	**VFD Accel Rate**	____:____	na	na	na	na
3.2	**VFD Decel Rate**	____:____	na	na	na	na
	P/F:	n/a	na	na	na	na
C4	**Actuator Speed**	**ToD**				
4.1	**Stroke Time**	____:____	na	na	na	na
4.2	**Spring Return NO or NC**	____:____	na	na	na	na
	P/F:	n/a	na	na	na	na
C5	**CT Status**	**ToD**				
5.1	**Belt/Coupling Failure**	____:____	na	na	na	na
5.2	**Pump/Fan Failure**	____:____	na	na	na	na
	P/F:	n/a	na	na	na	na

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

Outputs

1	2	3	4	5	6	7
Supply Fan 1 Command	**Supply Fan 1 Output Speed**	**Supply Fan 2 Command**	**Supply Fan 2 Output Speed**	**Heating Coil Pump Command**	**Preheat Output**	**Cooling Output**

C1	**Point Definition**	**ToD**							
1.1	**Point Name (BAS submittal)**	____:____	SF1-C	SF1-O	SF2-C	SF2-O	HCP1-C	PH-O	CLG-O
1.2	**Point Type (A/B, I/O)**	____:____	BO	AO	BO	AO	BO	AO	AO
1.3	**Value**	____:____							
1.4	**Units**	____:____							
1.5	**Auto/Man**	____:____							
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____							
	P/F:	n/a							

C2	**IO Check**	**ToD**							
2.1	**BI/BO - Low Value**	____:____		na		na		na	na
2.2	**BI/BO - High Value**	____:____		na		na		na	na
2.3	**AI/O - Low Value**	____:____	na		na		na		
2.4	**AI/O - Mid or Setpoint Value**	____:____	na		na		na		
2.5	**AI/O - Hi Value**	____:____	na		na		na		
	P/F:	n/a							

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

Outputs

		1	2	3	4	5	6	7
		Supply Fan 1 Command	**Supply Fan 1 Output Speed**	**Supply Fan 2 Command**	**Supply Fan 2 Output Speed**	**Heating Coil Pump Command**	**Preheat Output**	**Cooling Output**
C3	**VFD Settings**	**ToD**						
3.1	**VFD Accel Rate**	____:____	na		na		na	na	na
3.2	**VFD Decel Rate**	____:____	na		na		na	na	na
	P/F:	n/a	na		na		na	na	na
C4	**Actuator Speed**	**ToD**						
4.1	**Stroke Time**	____:____	na	na	na	na	na		
4.2	**Spring Return NO or NC**	____:____	na	na	na	na	na		
	P/F:	n/a	na	na	na	na	na		
C5	**CT Status**	**ToD**						
5.1	**Belt/Coupling Failure**	____:____	na	na	na	na	na	na	na
5.2	**Pump/Fan Failure**	____:____	na	na	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na	na	na

FPTs

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							
	AHU Safeties: Shut down & Alarm at FMCS							
TP	Trip the low static pressure switch on the return duct section							
ER	AHU shuts down							
ER	R-A low static pressure alarm at the FMCS							
TP	Trip the low static pressure switch at the M-A section							
ER	AHU shuts down							
ER	M-A low static pressure alarm at the FMCS							
TP	Trip the high static pressure switch on the supply duct							
ER	AHU shuts down							
ER	High static pressure alarm at the FMCS							
TP	Trip the freeze stat							
ER	AHU shuts down							
ER	Freeze stat alarm at the FMCS							
	AHU Contiued operation & Alarm at FMCS							
TP	Simulate insufficient current flow with the heating coil circulation pump commanded to run							
ER	AHU continues to run							
ER	Current flow alarm indicated at the FMCS							
TP	Create an alarm condition at any supply fan VFD							
ER	AHU continues to run							
ER	VFD alarm indicated at the FMCS							
TP	Simulate DA-T 5F above setpoint							
ER	AHU continues to run							
ER	DA-T alarm indicated at the FMCS							
TP	Simulate DA-T 5F below setpoint							
ER	AHU continues to run							
ER	DA-T alarm indicated at the FMCS							
AHU Shutdown								
	Objective: Verify response of equipment to AHU shutdown							
TP	Shut down the AHU							
ER	Isolation dampers 100% closed							
ER	HC HWP and HW control valve shall remain under control of its input sensor							
ER	All smoke dampers 100% closed							
ER	All combination fire/smoke dampers 100% closed							
ER	ChW valve 100% closed							
ER	Supply fan VFDs off							
Graphic Display								
TP	Verify that the graphic displays the Global OA-T and Humidity							
F	Record the OA-T							
F	Record the Humidity							
TP	Verify that the OA-T is equal to the the difference between the Supply Air Temperature and Return Air Temperature.							
AHU Indexed to Run								
	Objective: Verify response of equipment to AHU enabled							
TP	Index the AHU to run							
ER	Supply fan VFDs ON							
ER	VFD goes to 22% until isolation dampers proves open							
ER	Isolation dampers opened							
ER	Supply fan enabled to ramp past minimum speed							
ER	Supply fan modulates to maintain static pressure of 1.5"							
	Discharge Air Temperature Setpoint							
TP	Verify the DA-T setpoint is at 55F							
TP	Simulate OA-T above 60F							
ER	DA-T setpoint resets to 55F							
TP	Simulate OA-T below 50F							
ER	DA-T setpoint resets to 60F							
	Ventilation							
TP	Verify that the OA intake is fully open							
TP	Verify that the return air damper modulates to maintain building pressure at +.01							
	Cooling Coil Operation							
TP	Simulate a call for cooling							

FPTs

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							
ER	ChW valve modulates to maintain DA-T							
	Preheat Coil Operation							
TP	Simulate an OA-T below 50F							
ER	Preheat coil controls enabled							
TP	Simulate an OA-T above 54F							
TP	Preheat coil controls disabled							
TP	Simulate an OA-T above 38F and less than 50F for at least 10 minutes							
ER	HWC Pump operate when HW valve is opened							
TP	HW valve is opened							
TP	Simulate an OA-T below 38F							
ER	HWC pump operates continuously							
ER	HW valve is opened							

FPTs

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							

FPTs

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							

FPTs

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide c
Cx Agents:	"TP" indicates a test procedure. Insert date M "ER" indicates an expected response. Pass in Fail indicated by # with corresponding keyed
Date:	

	Equipment ID:	AHU-3
	Location	Mechanical Room 078
	Service	Cadaver Lab
	Alarms, Safeties and Interlocks	
	Freeze Protection	
TP	Trip the freezestat in the unit	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Freeze alarm indicated on the BAS	
ER	Chilled water valve opens 50%	
ER	Heating water valve opens	
ER	Economizer damper closed	
ER	Heating coil freeze protection pump runs	
TP	Reset the freezestat in the unit	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
	High/Low Static Pressure	
TP	Trip the low static pressure switch on the return duct section	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Low static pressure alarm indicated on the BAS	
F	Low static trip limit setting at field device (in-wc)	
TP	Reset the low static pressure switch	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
TP	Trip the high static pressure switch on the supply duct	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	High static pressure alarm indicated on the BAS	
F	High static trip limit setting at field device (in-wc)	
TP	Reset the high static pressure switch	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	

	Equipment ID:	AHU-3
	Supply Air Smoke Detection	
TP	Trip the return air smoke sensor	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Supply air smoke alarm indicated on the BAS	
TP	Reset the smoke sensor	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
	Supply Fan Alarms	
TP	Simulate a supply fan failure alarm by commanding the unit ON and override the fan status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the fan OFF and the fan status ON	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a runtime exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime exceeded alarm indicated on the BAS	
TP	Create a fault/alarm at the VFD	___ / ___ / ___ ___ : ___AM/PM
F	Fan VFD alarm indicated on the BAS	
	Supply Air Static Pressure Alarms	
TP	Simulate a high supply air static pressure alarm (supply air pressure >25% more than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air static pressure setpoint	
F	Supply air static pressure	
ER	High supply air static pressure alarm indicated on the BAS	
TP	Simulate a low supply air static pressure alarm (supply air pressure >25% less than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air static pressure setpoint	
F	Supply air static pressure	
ER	Low supply air static pressure alarm indicated on the BAS	

	Equipment ID:	AHU-3
	Supply Air Temperature Alarms	
TP	Simulate a high supply air temperature alarm (SA-T > 5F more than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature set point	
F	Supply air temperature	
ER	High supply air temperature alarm indicated on the BAS	
TP	Simulate a low supply air temperature alarm (SA-T > 5F less than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature set point	
F	Supply air temperature	
ER	High supply air temperature alarm indicated on the BAS	
	Heating Coil Pump Alarms	
TP	Simulate a pump failure alarm by commanding the unit ON and override the pump status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Pump failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the pump OFF and the pump status ON.	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a Runtime Exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime Exceed alarm indicated on the BAS	

	Equipment ID:	AHU-3
AHU Run Conditions		
	AHU Enabled	
TP	Command the AHU ON	___ / ___ / ___ ___ : ___AM/PM
ER	Supply Fan is enabled with the lead AHU	
ER	Lag AHU is off	
ER	Supply isolation damper opens	
ER	Outside air isolation damper opens	
F	Hot water valve position	
F	Chilled water valve position	
F	Supply fan speed set point	
F	Supply fan speed	
F	Record duct static pressure set point	
F	Record actual duct static pressure	
ER	Supply fan modulates to maintain static pressure of X.X"	
	AHU Disabled	
TP	Command the AHU OFF	___ / ___ / ___ ___ : ___AM/PM
ER	Supply Fan is disabled	
ER	Supply isolation damper closed	
ER	Outside air isolation damper closed	
ER	Hot water valve closes	
ER	Chilled water valve closes	
AHU Lead/Lag Operation		
	Lead AHU failure	
F	Indicate the lead AHU	
F	Indicate the lag AHU	
TP	Simulate an AHU failure at the lead AHU	___ / ___ / ___ ___ : ___AM/PM
F	Lead AHU / Lag AHU	
ER	After the lead AHU stops the lag AHU begins to run	
	Lead/Lag AHU Designation	
TP	Indicate was method is used to rotate the designated lead AHU	___ / ___ / ___ ___ : ___AM/PM
F	Method used to rotate lead AHU	

	Equipment ID:	AHU-3
	Supply Air Duct Static Pressure Control	
	Minimum Speed Requirements	
TP	Verify that the supply fan VFD minimum speed does not drop below 15%	___ / ___ / ___ ___ : ___AM/PM
F	Supply fan VFD minimum speed (%)	
ER	Supply fan VFD minimum speed does not drop below 15%	
	Duct Static Pressure Maintained	
TP	Verify that the supply fan VFD speed is able to maintain the fixed duct static pressure set point	___ / ___ / ___ ___ : ___AM/PM
F	Supply duct static pressure setpoint	
F	Supply duct static pressure	
F	Supply fan speed set point	
F	Supply fan speed	
ER	Supply fan VFD correctly modulates to maintain the fixed duct static pressure set point	
	Supply Air Temperature Control	
	Constant	
TP	Confirm the supply air temperature set point is a constant value	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature setpoint at constant value	
ER	Supply air temperature setpoint at constant value	
	Cooling Mode	
TP	Enable the cooling coil by simulating the outside air temperature being greater than 50F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Chilled water valve position	
ER	Economizer is disabled or fully open	
ER	Supply fan status is ON	
ER	Heating valve is closed	
ER	Chilled water valve is open to maintain discharge air temperature	
TP	Disable the cooling coil by simulating an outsider air temperature less than 50F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Chilled water valve position	
ER	Chilled water valve is closed	
	Heating Mode	
TP	Enable the heating coil by simulating the outside air temperature less than 50F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Heating water valve position	
ER	Supply fan status is ON	
ER	Chilled water valve is closed	
ER	Heating water valve is open to maintain discharge air temperature	
TP	Simulate the outside air temperature less than 38F	___ / ___ / ___ ___ : ___AM/PM

Functional Test

	Equipment ID:	AHU-3
F	Outside air temperature	
F	Heating water valve position	
ER	Heating coil freeze prevention pump enabled	
DX Cooling System		
	Enabled	
TP	Enable the condensing units by simulating the campus chilled water system failing	___ / ___ / ___ ___ : ___AM/PM
F	Discharge air temperature set point	
F	Discharge air temperature	
ER	Condensing units enabled	
ER	Condensing units control the discharge air temperature	
	Disabled	
TP	Confirm the DX cooling system is disabled when the chilled water system is able to maintain the discharge air temperature	___ / ___ / ___ ___ : ___AM/PM
F	Discharge air temperature set point	
F	Discharge air temperature	
F	Chilled water temperature	
ER	DX cooling system is disabled	

FPT Keyed Notes

#	Description
1	
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Job: Webster ISB	
Proj: 1136-16	data as required.
Cx Agents:	MM/DD/YY.
	dicated by ✔ ;
	note.
Date:	

	Equipment ID:	AHU-4
	Location	Mechanical Room 078
	Service	Cadaver Lab
	Alarms, Safeties and Interlocks	
	Freeze Protection	
TP	Trip the freezestat in the unit	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Freeze alarm indicated on the BAS	
ER	Chilled water valve opens 50%	
ER	Heating water valve opens	
ER	Economizer damper closed	
ER	Heating coil freeze protection pump runs	
TP	Reset the freezestat in the unit	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
	High/Low Static Pressure	
TP	Trip the low static pressure switch on the return duct section	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Low static pressure alarm indicated on the BAS	
F	Low static trip limit setting at field device (in-wc)	
TP	Reset the low static pressure switch	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
TP	Trip the high static pressure switch on the supply duct	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	High static pressure alarm indicated on the BAS	
F	High static trip limit setting at field device (in-wc)	
TP	Reset the high static pressure switch	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	

	Equipment ID:	AHU-4
	Supply Air Smoke Detection	
TP	Trip the return air smoke sensor	___ / ___ / ___ ___ : ___AM/PM
ER	AHU shuts down	
ER	Supply air smoke alarm indicated on the BAS	
TP	Reset the smoke sensor	___ / ___ / ___ ___ : ___AM/PM
ER	AHU restarts and resumes normal operation	
ER	Alarm cleared from the BAS	
	Supply Fan Alarms	
TP	Simulate a supply fan failure alarm by commanding the unit ON and override the fan status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the fan OFF and the fan status ON	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a runtime exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime exceeded alarm indicated on the BAS	
TP	Create a fault/alarm at the VFD	___ / ___ / ___ ___ : ___AM/PM
F	Fan VFD alarm indicated on the BAS	
	Supply Air Static Pressure Alarms	
TP	Simulate a high supply air static pressure alarm (supply air pressure >25% more than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air static pressure setpoint	
F	Supply air static pressure	
ER	High supply air static pressure alarm indicated on the BAS	
TP	Simulate a low supply air static pressure alarm (supply air pressure >25% less than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air static pressure setpoint	
F	Supply air static pressure	
ER	Low supply air static pressure alarm indicated on the BAS	

	Equipment ID:	AHU-4
	Supply Air Temperature Alarms	
TP	Simulate a high supply air temperature alarm (SA-T > 5F more than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature set point	
F	Supply air temperature	
ER	High supply air temperature alarm indicated on the BAS	
TP	Simulate a low supply air temperature alarm (SA-T > 5F less than the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature set point	
F	Supply air temperature	
ER	High supply air temperature alarm indicated on the BAS	
	Heating Coil Pump Alarms	
TP	Simulate a pump failure alarm by commanding the unit ON and override the pump status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Pump failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the pump OFF and the pump status ON.	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a Runtime Exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime Exceed alarm indicated on the BAS	

	Equipment ID:	AHU-4
AHU Run Conditions		
	AHU Enabled	
TP	Command the AHU ON	___ / ___ / ___ ___ : ___AM/PM
ER	Supply Fan is enabled with the lead AHU	
ER	Lag AHU is off	
ER	Supply isolation damper opens	
ER	Outside air isolation damper opens	
F	Hot water valve position	
F	Chilled water valve position	
F	Supply fan speed set point	
F	Supply fan speed	
F	Record duct static pressure set point	
F	Record actual duct static pressure	
ER	Supply fan modulates to maintain static pressure of X.X"	
	AHU Disabled	
TP	Command the AHU OFF	___ / ___ / ___ ___ : ___AM/PM
ER	Supply Fan is disabled	
ER	Supply isolation damper closed	
ER	Outside air isolation damper closed	
ER	Hot water valve closes	
ER	Chilled water valve closes	
AHU Lead/Lag Operation		
	Lead AHU failure	
F	Indicate the lead AHU	
F	Indicate the lag AHU	
TP	Simulate an AHU failure at the lead AHU	___ / ___ / ___ ___ : ___AM/PM
F	Lead AHU / Lag AHU	
ER	After the lead AHU stops the lag AHU begins to run	
	Lead/Lag AHU Designation	
TP	Indicate was method is used to rotate the designated lead AHU	___ / ___ / ___ ___ : ___AM/PM
F	Method used to rotate lead AHU	

	Equipment ID:	AHU-4
	Supply Air Duct Static Pressure Control	
	Minimum Speed Requirements	
TP	Verify that the supply fan VFD minimum speed does not drop below 15%	___ / ___ / ___ ___ : ___AM/PM
F	Supply fan VFD minimum speed (%)	
ER	Supply fan VFD minimum speed does not drop below 15%	
	Duct Static Pressure Maintained	
TP	Verify that the supply fan VFD speed is able to maintain the fixed duct static pressure set point	___ / ___ / ___ ___ : ___AM/PM
F	Supply duct static pressure setpoint	
F	Supply duct static pressure	
F	Supply fan speed set point	
F	Supply fan speed	
ER	Supply fan VFD correctly modulates to maintain the fixed duct static pressure set point	
	Supply Air Temperature Control	
	Constant	
TP	Confirm the supply air temperature set point is a constant value	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature setpoint at constant value	
ER	Supply air temperature setpoint at constant value	
	Cooling Mode	
TP	Enable the cooling coil by simulating the outside air temperature being greater than 50F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Chilled water valve position	
ER	Economizer is disabled or fully open	
ER	Supply fan status is ON	
ER	Heating valve is closed	
ER	Chilled water valve is open to maintain discharge air temperature	
TP	Disable the cooling coil by simulating an outsider air temperature less than 50F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Chilled water valve position	
ER	Chilled water valve is closed	
	Heating Mode	
TP	Enable the heating coil by simulating the outside air temperature less than 50F	___ / ___ / ___ ___ : ___AM/PM
F	Outside air temperature	
F	Heating water valve position	
ER	Supply fan status is ON	
ER	Chilled water valve is closed	
ER	Heating water valve is open to maintain discharge air temperature	
TP	Simulate the outside air temperature less than 38F	___ / ___ / ___ ___ : ___AM/PM

Functional Test

	Equipment ID:	AHU-4
F	Outside air temperature	
F	Heating water valve position	
ER	Heating coil freeze prevention pump enabled	
DX Cooling System		
	Enabled	
TP	Enable the condensing units by simulating the campus chilled water system failing	___ / ___ / ___ ___ : ___AM/PM
F	Discharge air temperature set point	
F	Discharge air temperature	
ER	Condensing units enabled	
ER	Condensing units control the discharge air temperature	
	Disabled	
TP	Confirm the DX cooling system is disabled when the chilled water system is able to maintain the discharge air temperature	___ / ___ / ___ ___ : ___AM/PM
F	Discharge air temperature set point	
F	Discharge air temperature	
F	Chilled water temperature	
ER	DX cooling system is disabled	

FPT Keyed Notes

#	Description
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Point Name	Description	Type	I/O?	System	Equipment
LT-A	Low Temperature Alarm	UI IN1	Input	Alarm	
DAPHI-A	Discharge Air Hi Pressure Alarm	UI IN2	Input	Alarm	
MAPLO-A	Mixed Air Low Pressure Alarm	UI IN3	Input	Alarm	
RAPLO-A	Return Air Pressure Low Pressure Alarm	UI IN4	Input	Alarm	
SMK-A	Fire/Smoke Alarm Status	UI IN5	Input	Alarm	
CHWR-T	Chilled Water Return Temperature	UI IN2	Input	Cooling	
DA1-P	Discharge Air Pressure 1	UI IN1	Input	Discharge Air	
DA-H	Discharge Air Humidity	UI IN2	Input	Discharge Air	
DA-T	Discharge Air Temperature	UI IN3	Input	Discharge Air	
DA1-F	Discharge Air 1 Flow	UI IN3	Input	Discharge Air	
DA2-F	Discharge Air 2 Flow	UI IN4	Input	Discharge Air	
PFILT-S	Pre-Filter Status	BI IN7	Input	Filter	
FFILT-S	Final Filter Status	BI IN8	Input	Filter	
PH-T	Preheat Temperature	UI IN5	Input	Heating	
HCP1-S	Heat Coil Pump 1 Status	UI IN6	Input	Heating	
HWR-T	Hot Water Return Temperature	UI IN1	Input	Heating	
MA-T	Mixed Air Temperature	UI IN4	Input	Mixed Air	
SF1-S	Supply Fan 1 Status	BI IN7	Input	Supply Fan 1	
SF2-S	Supply Fan 2 Status	BI IN8	Input	Supply Fan 2	
CLG-O	Cooling Output	CO OUT5	Output	Cooling	
HCP1-C	Heating Coil Pump Command	BO OUT3	Output	Heating	
PH-O	Preheat Output	CO OUT4	Output	Heating	
SF1-C	Supply Fan 1 Command	BO OUT1	Output	Supply Fan 1	
SF1-O	Supply Fan 1 Output	AO OUT8	Output	Supply Fan 1	
SF2-C	Supply Fan 2 Command	BO OUT2	Output	Supply Fan 2	
SF2-O	Supply Fan 2 Output	AO OUT9	Output	Supply Fan 2	

Detail

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

Inputs

1	2	3	4	5
Supply Fan 1 Status	**Supply Fan 2 Status**	**Discharge Air Temperature**	**Discharge Air Pressure 1**	**Discharge Air 1 Flow**

C1	**Point Definition**	**ToD**					
1.1	**Point Name (BAS submittal)**	____:____	SF1-S	SF2-S	DA-T	DA1-P	DA1-F
1.2	**Point Type (A/B, I/O)**	____:____	BI	BI	AI	AI	AI
1.3	**Value**	____:____					
1.4	**Units**	____:____					
1.5	**Auto/Man**	____:____					
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____					
	P/F:	n/a					
C2	**IO Check**	**ToD**					
2.1	**BI/BO - Low Value**	____:____			na	na	na
2.2	**BI/BO - High Value**	____:____			na	na	na
2.3	**AI/O - Low Value**	____:____	na	na			
2.4	**AI/O - Mid or Setpoint Value**	____:____	na	na			
2.5	**AI/O - Hi Value**	____:____	na	na			
	P/F:	n/a					

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

Inputs

1	2	3	4	5
Supply Fan 1 Status	**Supply Fan 2 Status**	**Discharge Air Temperature**	**Discharge Air Pressure 1**	**Discharge Air 1 Flow**

C3	**VFD Settings**	**ToD**					
3.1	**VFD Accel Rate**	____:____	**na**	**na**	**na**	**na**	**na**
3.2	**VFD Decel Rate**	____:____	**na**	**na**	**na**	**na**	**na**
	P/F:	n/a	**na**	**na**	**na**	**na**	**na**
C4	**Actuator Speed**	**ToD**					
4.1	**Stroke Time**	____:____	**na**	**na**	**na**	**na**	**na**
4.2	**Spring Return NO or NC**	____:____	**na**	**na**	**na**	**na**	**na**
	P/F:	n/a	**na**	**na**	**na**	**na**	**na**
C5	**CT Status**	**ToD**					
5.1	**Belt/Coupling Failure**	____:____			**na**	**na**	**na**
5.2	**Pump/Fan Failure**	____:____			**na**	**na**	**na**
	P/F:	n/a			**na**	**na**	**na**

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

6	7	8	9	10
Discharge Air 2 Flow	**Discharge Air Humidity**	**Mixed Air Temperature**	**Heat Coil Pump 1 Status**	**Preheat Temperature**

C1	**Point Definition**	**ToD**					
1.1	**Point Name (BAS submittal)**	____:____	DA2-F	DA-H	MA-T	HCP1-S	PH-T
1.2	**Point Type (A/B, I/O)**	____:____	AI	AI	AI	BI	AI
1.3	**Value**	____:____					
1.4	**Units**	____:____					
1.5	**Auto/Man**	____:____					
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____					
	P/F:	n/a					
C2	**IO Check**	**ToD**					
2.1	**BI/BO - Low Value**	____:____	na	na	na		na
2.2	**BI/BO - High Value**	____:____	na	na	na		na
2.3	**AI/O - Low Value**	____:____				na	
2.4	**AI/O - Mid or Setpoint Value**	____:____				na	
2.5	**AI/O - Hi Value**	____:____				na	
	P/F:	n/a					

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

			6	7	8	9	10
			Discharge Air 2 Flow	**Discharge Air Humidity**	**Mixed Air Temperature**	**Heat Coil Pump 1 Status**	**Preheat Temperature**
C3	**VFD Settings**	**ToD**					
3.1	**VFD Accel Rate**	____:____	na	na	na	na	na
3.2	**VFD Decel Rate**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na
C4	**Actuator Speed**	**ToD**					
4.1	**Stroke Time**	____:____	na	na	na	na	na
4.2	**Spring Return NO or NC**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na
C5	**CT Status**	**ToD**					
5.1	**Belt/Coupling Failure**	____:____	na	na	na		na
5.2	**Pump/Fan Failure**	____:____	na	na	na		na
	P/F:	n/a	na	na	na		na

Job:	WUSM SMRB
Proj.#:	885 - 88

System:	Air Handling Unit
Cx Agent Name:	
Date start/end:	

11	12	13	14	15
Hot Water Return Temperature	**Chilled Water Return Temperature**	**Pre-Filter Status**	**Final Filter Status**	**Low Temp. Alarm**

C1	**Point Definition**	**ToD**					
1.1	**Point Name (BAS submittal)**	____:____	HWR-T	CHWR-T	PFILT-S (Future)	FFILT-S (Future)	LT-A
1.2	**Point Type (A/B, I/O)**	____:____	AI	AI	UI	UI	AI
1.3	**Value**	____:____			**na**	**na**	
1.4	**Units**	____:____			**na**	**na**	
1.5	**Auto/Man**	____:____			**na**	**na**	
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____			**na**	**na**	
	P/F:	n/a			**na**	**na**	
C2	**IO Check**	**ToD**					
2.1	**BI/BO - Low Value**	____:____	**na**	**na**	**na**	**na**	**na**
2.2	**BI/BO - High Value**	____:____	**na**	**na**	**na**	**na**	**na**
2.3	**AI/O - Low Value**	____:____			**na**	**na**	
2.4	**AI/O - Mid or Setpoint Value**	____:____			**na**	**na**	
2.5	**AI/O - Hi Value**	____:____			**na**	**na**	
	P/F:	n/a					

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

			11	12	13	14	15
			Hot Water Return Temperature	**Chilled Water Return Temperature**	**Pre-Filter Status**	**Final Filter Status**	**Low Temp. Alarm**
C3	**VFD Settings**	**ToD**					
3.1	**VFD Accel Rate**	____:____	na	na	na	na	na
3.2	**VFD Decel Rate**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na
C4	**Actuator Speed**	**ToD**					
4.1	**Stroke Time**	____:____	na	na	na	na	na
4.2	**Spring Return NO or NC**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na
C5	**CT Status**	**ToD**					
5.1	**Belt/Coupling Failure**	____:____	na	na	na	na	na
5.2	**Pump/Fan Failure**	____:____	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

16	17	18	19
Discharge Air Hi Press. Alarm	**Mixed Air Low Press. Alarm**	**Return Air Pressure Low Press. Alarm**	**Fire/Smoke Alarm Status**

C1	**Point Definition**	**ToD**				
1.1	**Point Name (BAS submittal)**	____:____	DAPHI-A	MAPLO-A	RAPLO-A	SMK-A
1.2	**Point Type (A/B, I/O)**	____:____	BI	BI	BI	BI
1.3	**Value**	____:____				
1.4	**Units**	____:____				
1.5	**Auto/Man**	____:____				
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____				
	P/F:	n/a				
C2	**IO Check**	**ToD**				
2.1	**BI/BO - Low Value**	____:____				
2.2	**BI/BO - High Value**	____:____				
2.3	**AI/O - Low Value**	____:____	**na**	**na**	**na**	**na**
2.4	**AI/O - Mid or Setpoint Value**	____:____	**na**	**na**	**na**	**na**
2.5	**AI/O - Hi Value**	____:____	**na**	**na**	**na**	**na**
	P/F:	n/a				

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

			16	17	18	19
			Discharge Air Hi Press. Alarm	**Mixed Air Low Press. Alarm**	**Return Air Pressure Low Press. Alarm**	**Fire/Smoke Alarm Status**
C3	**VFD Settings**	**ToD**				
3.1	**VFD Accel Rate**	____:____	na	na	na	na
3.2	**VFD Decel Rate**	____:____	na	na	na	na
	P/F:	n/a	na	na	na	na
C4	**Actuator Speed**	**ToD**				
4.1	**Stroke Time**	____:____	na	na	na	na
4.2	**Spring Return NO or NC**	____:____	na	na	na	na
	P/F:	n/a	na	na	na	na
C5	**CT Status**	**ToD**				
5.1	**Belt/Coupling Failure**	____:____	na	na	na	na
5.2	**Pump/Fan Failure**	____:____	na	na	na	na
	P/F:	n/a	na	na	na	na

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

Outputs

1	2	3	4	5	6	7
Supply Fan 1 Command	**Supply Fan 1 Output Speed**	**Supply Fan 2 Command**	**Supply Fan 2 Output Speed**	**Heating Coil Pump Command**	**Preheat Output**	**Cooling Output**

C1	**Point Definition**	**ToD**							
1.1	**Point Name (BAS submittal)**	____:____	SF1-C	SF1-O	SF2-C	SF2-O	HCP1-C	PH-O	CLG-O
1.2	**Point Type (A/B, I/O)**	____:____	BO	AO	BO	AO	BO	AO	AO
1.3	**Value**	____:____							
1.4	**Units**	____:____							
1.5	**Auto/Man**	____:____							
1.6	**Trend logs** **- Type:** **- Sample rate:**	____:____							
	P/F:	n/a							
C2	**IO Check**	**ToD**							
2.1	**BI/BO - Low Value**	____:____		na		na		na	na
2.2	**BI/BO - High Value**	____:____		na		na		na	na
2.3	**AI/O - Low Value**	____:____	na		na		na		
2.4	**AI/O - Mid or Setpoint Value**	____:____	na		na		na		
2.5	**AI/O - Hi Value**	____:____	na		na		na		
	P/F:	n/a							

Job:	WUSM SMRB
Proj.#:	885 - 88

System: Air Handling Unit

Cx Agent Name:

Date start/end:

Outputs

		1	2	3	4	5	6	7
		Supply Fan 1 Command	**Supply Fan 1 Output Speed**	**Supply Fan 2 Command**	**Supply Fan 2 Output Speed**	**Heating Coil Pump Command**	**Preheat Output**	**Cooling Output**
C3	**VFD Settings**	**ToD**						
3.1	**VFD Accel Rate**	____:____	na		na		na	na	na
3.2	**VFD Decel Rate**	____:____	na		na		na	na	na
	P/F:	n/a	na		na		na	na	na
C4	**Actuator Speed**	**ToD**						
4.1	**Stroke Time**	____:____	na	na	na	na	na		
4.2	**Spring Return NO or NC**	____:____	na	na	na	na	na		
	P/F:	n/a	na	na	na	na	na		
C5	**CT Status**	**ToD**						
5.1	**Belt/Coupling Failure**	____:____	na	na	na	na	na	na	na
5.2	**Pump/Fan Failure**	____:____	na	na	na	na	na	na	na
	P/F:	n/a	na	na	na	na	na	na	na

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							
	AHU Safeties: Shut down & Alarm at FMCS							
TP	Trip the low static pressure switch on the return duct section							
ER	AHU shuts down							
ER	R-A low static pressure alarm at the FMCS							
TP	Trip the low static pressure switch at the M-A section							
ER	AHU shuts down							
ER	M-A low static pressure alarm at the FMCS							
TP	Trip the high static pressure switch on the supply duct							
ER	AHU shuts down							
ER	High static pressure alarm at the FMCS							
TP	Trip the freeze stat							
ER	AHU shuts down							
ER	Freeze stat alarm at the FMCS							
	AHU Contiued operation & Alarm at FMCS							
TP	Simulate insufficient current flow with the heating coil circulation pump commanded to run							
ER	AHU continues to run							
ER	Current flow alarm indicated at the FMCS							
TP	Create an alarm condition at any supply fan VFD							
ER	AHU continues to run							
ER	VFD alarm indicated at the FMCS							
TP	Simulate DA-T 5F above setpoint							
ER	AHU continues to run							
ER	DA-T alarm indicated at the FMCS							
TP	Simulate DA-T 5F below setpoint							
ER	AHU continues to run							
ER	DA-T alarm indicated at the FMCS							
AHU Shutdown								
	Objective: Verify response of equipment to AHU shutdown							
TP	Shut down the AHU							
ER	Isolation dampers 100% closed							
ER	HC HWP and HW control valve shall remain under control of its input sensor							
ER	All smoke dampers 100% closed							
ER	All combination fire/smoke dampers 100% closed							
ER	ChW valve 100% closed							
ER	Supply fan VFDs off							
Graphic Display								
TP	Verify that the graphic displays the Global OA-T and Humidity							
F	Record the OA-T							
F	Record the Humidity							
TP	Verify that the OA-T is equal to the the difference between the Supply Air Temperature and Return Air Temperature.							
AHU Indexed to Run								
	Objective: Verify response of equipment to AHU enabled							
TP	Index the AHU to run							
ER	Supply fan VFDs ON							
ER	VFD goes to 22% until isolation dampers proves open							
ER	Isolation dampers opened							
ER	Supply fan enabled to ramp past minimum speed							
ER	Supply fan modulates to maintain static pressure of 1.5"							
	Discharge Air Temperature Setpoint							
TP	Verify the DA-T setpoint is at 55F							
TP	Simulate OA-T above 60F							
ER	DA-T setpoint resets to 55F							
TP	Simulate OA-T below 50F							
ER	DA-T setpoint resets to 60F							
	Ventilation							
TP	Verify that the OA intake is fully open							
TP	Verify that the return air damper modulates to maintain building pressure at +.01							
	Cooling Coil Operation							
TP	Simulate a call for cooling							

FPTs

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							
ER	ChW valve modulates to maintain DA-T							
	Preheat Coil Operation							
TP	Simulate an OA-T below 50F							
ER	Preheat coil controls enabled							
TP	Simulate an OA-T above 54F							
TP	Preheat coil controls disabled							
TP	Simulate an OA-T above 38F and less than 50F for at least 10 minutes							
ER	HWC Pump operate when HW valve is opened							
TP	HW valve is opened							
TP	Simulate an OA-T below 38F							
ER	HWC pump operates continuously							
ER	HW valve is opened							

FPTs

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							

FPTs

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							

Functional Performance Test Matrix - HW System

Operating Mode / Function		Component/Device						
		Outputs						
		Supply Fan 1 Command	Supply Fan 2 Command	Heating Coil Pump Command	Preheat Output	Cooling Output	Supply Fan 1 Output	Supply Fan 2 Output
Alarms, Interlocks, and Safeties								
	Verify AHU shut down for duct detection of smoke							
TP	Very supply duct detector will shut down the AHU when tripped							
ER	AHU shuts down							
TP	Verify return duct detectro will shut down the AHU when tripped							
ER	AHU shuts downs							

Functional Test

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY.
	"ER" indicates an expected response. Pass indicated by ✔ ;
	Fail indicated by # with corresponding keyed note.
Date:	

Equipment ID:		AHU-5
Location		Main Electrical 192
Service		Main Electrical 192
Alarms, Safeties and Interlocks		
	Supply Fan Alarms	
TP	Simulate a supply fan failure alarm by commanding the unit ON and override the fan status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the fan OFF and the fan status ON	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a runtime exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime exceeded alarm indicated on the BAS	
TP	Create a fault/alarm at the VFD	___ / ___ / ___ ___ : ___AM/PM
F	Fan VFD alarm indicated on the BAS	
	Heating Coil Pump Alarms	
TP	Simulate a pump failure alarm by commanding the unit ON and override the pump status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Pump failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the pump OFF and the pump status ON.	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a Runtime Exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime Exceed alarm indicated on the BAS	

Functional Test

	Equipment ID:	AHU-5
AHU Run Conditions		
	AHU Enabled	
TP	Command the AHU ON	___ / ___ / ___ ___ : ___AM/PM
ER	Supply fan runs continuously	
F	Chilled water valve position	
F	Supply fan speed	
F	Space temperature set point	
F	Space temperature	
ER	Supply fan maintains temperature set point	
	AHU Disabled	
TP	Command the AHU OFF	___ / ___ / ___ ___ : ___AM/PM
ER	Supply Fan is disabled	
ER	Chilled water valve closes	
Supply Air Temperature Control		
TP	Confirm the supply air temperature set point is a constant value (60F adj.)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature setpoint	
ER	Supply air temperature setpoint at constant value	
TP	Override the supply air temperature so that it is above the supply air temperature set point (>5F)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature setpoint	
F	Supply air temperature	
F	Chilled water valve position	
ER	Chilled water valve opens in order to maintain the supply air temperature set point	
ER	Chilled water circulating pump is enabled	
TP	Override the supply air temperature so that it is below the supply air temperature set point (>5F)	___ / ___ / ___ ___ : ___AM/PM
F	Supply air temperature setpoint	
F	Supply air temperature	
F	Chilled water valve position	
ER	Chilled water valve closed	
ER	Chilled water circulating pump is disabled	

Functional Test

	Equipment ID:	AHU-5
Temperature Control		
	Setpoint Maintained	
TP	Simulate the zone temperature being equal to the zone temperature set point	___ / ___ / ___ ___ : ___AM/PM
F	Space temperature	
F	Space temperature setpoint	
F	Supply fan speed	
F	Supply fan speed set point	
ER	Supply fan modulates to maintain space temperature setpoint	
ER	Unit maintains supply air temperature set point	
	Cooling Call	
TP	Simulate the zone temperature above the zone temperature set point	___ / ___ / ___ ___ : ___AM/PM
F	Space temperature	
F	Space temperature setpoint	
F	Supply fan speed	
F	Supply fan speed set point	
ER	Supply fan speed increases to maintain space temperature setpoint	
ER	Unit maintains supply air temperature set point	
	Heating Call	
TP	Simulate the zone temperature below the zone temperature set point	___ / ___ / ___ ___ : ___AM/PM
F	Space temperature	
F	Space temperature setpoint	
F	Supply fan speed	
F	Supply fan speed set point	
ER	Supply fan speed decreases to maintain space temperature setpoint	
ER	Unit maintains supply air temperature set point	

FPT Keyed Notes

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Point Name	Description	Type	I/O?	System	Equipment
LT-A	Low Temperature Alarm	UI IN1	Input	Alarm	
DAPHI-A	Discharge Air Hi Pressure Alarm	UI IN2	Input	Alarm	
MAPLO-A	Mixed Air Low Pressure Alarm	UI IN3	Input	Alarm	
RAPLO-A	Return Air Pressure Low Pressure Alarm	UI IN4	Input	Alarm	
SMK-A	Fire/Smoke Alarm Status	UI IN5	Input	Alarm	
CHWR-T	Chilled Water Return Temperature	UI IN2	Input	Cooling	
DA1-P	Discharge Air Pressure 1	UI IN1	Input	Discharge Air	
DA-H	Discharge Air Humidity	UI IN2	Input	Discharge Air	
DA-T	Discharge Air Temperature	UI IN3	Input	Discharge Air	
DA1-F	Discharge Air 1 Flow	UI IN3	Input	Discharge Air	
DA2-F	Discharge Air 2 Flow	UI IN4	Input	Discharge Air	
PFILT-S	Pre-Filter Status	BI IN7	Input	Filter	
FFILT-S	Final Filter Status	BI IN8	Input	Filter	
PH-T	Preheat Temperature	UI IN5	Input	Heating	
HCP1-S	Heat Coil Pump 1 Status	UI IN6	Input	Heating	
HWR-T	Hot Water Return Temperature	UI IN1	Input	Heating	
MA-T	Mixed Air Temperature	UI IN4	Input	Mixed Air	
SF1-S	Supply Fan 1 Status	BI IN7	Input	Supply Fan 1	
SF2-S	Supply Fan 2 Status	BI IN8	Input	Supply Fan 2	
CLG-O	Cooling Output	CO OUT5	Output	Cooling	
HCP1-C	Heating Coil Pump Command	BO OUT3	Output	Heating	
PH-O	Preheat Output	CO OUT4	Output	Heating	
SF1-C	Supply Fan 1 Command	BO OUT1	Output	Supply Fan 1	
SF1-O	Supply Fan 1 Output	AO OUT8	Output	Supply Fan 1	
SF2-C	Supply Fan 2 Command	BO OUT2	Output	Supply Fan 2	
SF2-O	Supply Fan 2 Output	AO OUT9	Output	Supply Fan 2	

Detail

Functional Test

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY.
	"ER" indicates an expected response. Pass indicated by ✔ ;
	Fail indicated by # with corresponding keyed note.
Date:	

	Equipment ID:	EF-1
	Location	Roof
	Service	Toilet Exhaust
	Alarms, Safeties and Interlocks	
	Damper Alarms (where applicable)	
TP	Simulate a damper failure alarm by commanding the damper open and override the damper status to closed	___ / ___ / ___ ___ : ___AM/PM
F	Damper Command	
F	Damper Status	
ER	Damper failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the damper closed and the damper status open.	___ / ___ / ___ ___ : ___AM/PM
F	Damper command (BAS)	
F	Damper status (BAS)	
ER	Running in hand alarm indicated on the BAS	
	Fan Alarms	
TP	Simulate a fan failure alarm by commanding the fan ON and override the fan status to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Fan Command	
F	Fan Status	
ER	Fan failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the fan OFF and the fan status ON	___ / ___ / ___ ___ : ___AM/PM
F	Fan command (BAS)	
F	Fan status (BAS)	
ER	Running in hand alarm indicated on the BAS	
	Operating Mode	
	User Defined Schedule	
TP	Verify the exhaust fan operates on a user defined schedule	___ / ___ / ___ ___ : ___AM/PM
F	Record the schedule for the fan operation	
TP	Place the fan in occupied mode	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan operating in normal conditions	
ER	Exhaust damper is open (where applicable)	

Functional Test

	Equipment ID:	EF-1
TP	Place the fan in unoccupied mode	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan is off	
ER	Exhaust damper is closed (where applicable)	

FPT Keyed Notes

#	Description
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Functional Test

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY.
	"ER" indicates an expected response. Pass indicated by ✔ ;
	Fail indicated by # with corresponding keyed note.
Date:	

Equipment ID:		EF-2
Location		Roof
Service		Building Relief
Alarms, Safeties and Interlocks		
	Fan Alarms	
TP	Simulate a fan failure alarm by commanding the unit ON and override the fan status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the fan OFF and the fan status ON	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a runtime exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime exceeded alarm indicated on the BAS	
TP	Create a fault/alarm at the VFD	___ / ___ / ___ ___ : ___AM/PM
F	Fan VFD alarm indicated on the BAS	
Operating Mode		
	AHU-1 & AHU-2 Interlock	
TP	Verify that AHU-1 & AHU-2 are operating	___ / ___ / ___ ___ : ___AM/PM
F	Exhaust fan command	
F	Exhaust fan status	
ER	Exhaust fan is operating with the AHUs	
TP	Shut down the air handling units	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Exhaust fan shuts down with the AHUs	

Functional Test

Equipment ID:		EF-2
	Exhaust Static Pressure Control	
TP	Verify the exhaust fan VFD is maintaining duct static pressure set point	___ / ___ / ___ ___ : ___ AM/PM
F	Exhaust duct static pressure set point	
F	Exhaust duct static pressure	
F	Exhaust fan speed set point	
F	Exhaust fan speed	
ER	Exhaust fan maintains the duct static pressure set point	

FPT Keyed Notes

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Functional Test

Job: Webster ISB	**General Notes:**
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY.
	"ER" indicates an expected response. Pass indicated by ✔ ;
	Fail indicated by # with corresponding keyed note.
Date:	

	Equipment ID:	CUH-101	CUH-102	CUH-201
	Area Served	Vestibule C153	Stair 2-1 S194	Vestibule C250A
	Floor	Vestibule C153	Stair 2-1 S194	Vestibule C250A
	Alarms, Safeties and Interlocks			
	Low Zone Temperature Alarm			
TP	Simulate the zone temperature less than the heating setpoint by 5F	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature setpoint			
F	Zone temperature			
ER	Low zone temperature alarm indicated on the BAS			
	Temperature control			
TP	Simulate the zone temperature less than the heating set point (65F)	__/__/__ : __AM/PM	__/__/__ : __AM/PM	__/__/__ : __AM/PM
F	Zone temperature setpoint			
F	Zone temperature			
F	Heating valve position			
F	Unit heater fan status			
ER	Unit heater heating valve opened			
ER	Unit heater fan on			
TP	Simulate the zone temperature more than the heating set point (65F)	__/__/__ __:__ AM/PM	__/__/__ __:__ AM/PM	__/__/__ __:__ AM/PM
F	Zone temperature setpoint			
F	Zone temperature			
F	Heating valve position			
F	Unit heater fan status			
ER	Unit heater heating valve closed			
ER	Unit heater fan off			

Functional Test

Equipment ID:	CUH-101	CUH-102	CUH-201

FPT Keyed Notes

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Functional Test

Job:	Webster ISB
Proj:	1136-16
Cx Agents:	
Date:	

	Equipment ID:	CUH-202	CUH-203	CUH-204
	Area Served	Vestibule C230A	EAB Connector C270A	EAB Connector C270A
	Floor	Vestibule C230A	EAB Connector C270A	EAB Connector C270A
	Alarms, Safeties and Interlocks			
	Low Zone Temperature Alarm			
TP	Simulate the zone temperature less than the heating setpoint by 5F	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature setpoint			
F	Zone temperature			
ER	Low zone temperature alarm indicated on the BAS			
	Temperature control			
TP	Simulate the zone temperature less than the heating set point (65F)	__/__/__ : __AM/PM	__/__/__ : __AM/PM	__/__/__ : __AM/PM
F	Zone temperature setpoint			
F	Zone temperature			
F	Heating valve position			
F	Unit heater fan status			
ER	Unit heater heating valve opened			
ER	Unit heater fan on			
TP	Simulate the zone temperature more than the heating set point (65F)	__/__/__ __:__ AM/PM	__/__/__ __:__ AM/PM	__/__/__ __:__ AM/PM
F	Zone temperature setpoint			
F	Zone temperature			
F	Heating valve position			
F	Unit heater fan status			
ER	Unit heater heating valve closed			
ER	Unit heater fan off			

Functional Test

Equipment ID:	CUH-202	CUH-203	CUH-204

FPT Keyed Notes

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Functional Test

Job: Webster ISB	**General Notes:**
Proj: 1136-16	"F" indicates a field recorded value. Provide c
Cx Agents:	"TP" indicates a test procedure. Insert date M "ER" indicates an expected response. Pass inc Fail indicated by # with corresponding keyed
Date:	

	Equipment ID:	CP-1
	Location	Basement
	Service	Building Chilled Water
	Alarms, Safeties and Interlocks	
	Pump Alarms	
TP	Simulate a pump failure alarm by commanding the unit ON and override the pump status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Pump Command	
F	Pump Status	
ER	Pump failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the pump OFF and the pump status ON.	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a Runtime Exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime Exceed alarm indicated on the BAS	
TP	Create a fault at the VFD	___ / ___ / ___ ___ : ___AM/PM
ER	VFD fault alarm indicated on the BAS.	
	Chilled Water Differential Pressure Alarms	
TP	Simulate a high chilled water differential pressure alarm (DP >25% above the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Chilled water differential pressure	
F	Chilled water differential pressure set point	
F	Amount of time above setpoint before a BAS alarm	
ER	High chilled water differential pressure alarm indicated on the BAS	
TP	Simulate a low chilled water differential pressure alarm (DP>25% below the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Chilled water differential pressure	
F	Chilled water differential pressure set point	
F	Amount of time below setpoint before a BAS alarm	
ER	Low chilled water differential pressure alarm indicated on the BAS	

Functional Test

	Equipment ID:	CP-1
Run Conditions		
	Enabled/Disabled	
TP	Verify pumps are enabled in occupied mode	___ / ___ / ___ ___ : ___AM/PM
F	Record the number of chilled water valves open in the building	
F	Record the pump speed	
ER	Pump enabled	
TP	Disable the pumps from the disconnect switch	___ / ___ / ___ ___ : ___AM/PM
ER	Pump disabled	
Lead/Lag Operation		
	Lead pump failure	
F	Indicate which pump is Lead/Lag	
TP	Simulate a pump failure at the lead pump	___ / ___ / ___ ___ : ___AM/PM
ER	After the lead pump stops the lag pump begins to run	

Functional Test

	Equipment ID:	CP-1
	Lead/Lag Pump Designation	
TP	Indicate was method is used to rotate the designated lead pump	___ / ___ / ___ ___ : ___AM/PM
F	Method used to rotate lead pump	
	Chilled Water Differential Pressure Control **VFD Minimum speeds**	
TP	Simulate a minimum speed condition for the pumps to confirm that the VFD does not drop below 20%	___ / ___ / ___ ___ : ___AM/PM
F	Pump Speed (% BAS)	
F	VFD Speed (Hz)	
ER	VFD minimum speed does not drop below 20%	
	Maintain Pressure Setpoint	
F	Indicate which pump is Lead/Lag	
TP	Set the differential pressure set point equal to the differential pressure	___ / ___ / ___ ___ : ___AM/PM
F	Differential pressure setpoint	
F	Actual differential pressure	
F	Pump speed set point	
F	Actual pump speed	
ER	Lead pump is successfully able to maintain pressure set point	
ER	Lag pump is off	
	Decrease in Pressure	
F	Indicate which pump is Lead/Lag	
TP	Verify that only the lead pump is operating	___ / ___ / ___ ___ : ___AM/PM
TP	Increase the pressure set point so that the lead pump will increase speed to maintain setpoint, and the lag pump will be enabled	___ / ___ / ___ ___ : ___AM/PM
F	Differential pressure setpoint	
F	Actual differential pressure	
F	Pump speed	
ER	Lag pump comes on after the lead pump speed increases to above 66%	
ER	Lead and lag pump run in unison to maintain setpoint	

Functional Test

	Equipment ID:	CP-1
	Increase in Pressure	
F	Indicate which pump is Lead/Lag	
TP	Verify that both the lead and lag pumps are operating	___ / ___ / ___ ___ : ___AM/PM
TP	Decrease the pressure set point so that the pumps will decrease speed to maintain setpoint	___ / ___ / ___ ___ : ___AM/PM
F	Differential pressure setpoint	
F	Actual differential pressure	
F	Pump speed	
ER	Lag pump turns off after the pump speed drops below 50%	
ER	Lead pump continues to run to maintain setpoint.	

FPT Keyed Notes

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Functional Test

Job: Webster ISB	
Proj: 1136-16	data as required.
Cx Agents:	MM/DD/YY.
	dicated by ✔ ;
	note.
Date:	

	Equipment ID:	CP-2
	Location	Basement
	Service	Building Chilled Water
	Alarms, Safeties and Interlocks	
	Pump Alarms	
TP	Simulate a pump failure alarm by commanding the unit ON and override the pump status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Pump Command	
F	Pump Status	
ER	Pump failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the pump OFF and the pump status ON.	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a Runtime Exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime Exceed alarm indicated on the BAS	
TP	Create a fault at the VFD	___ / ___ / ___ ___ : ___AM/PM
ER	VFD fault alarm indicated on the BAS.	
	Chilled Water Differential Pressure Alarms	
TP	Simulate a high chilled water differential pressure alarm (DP >25% above the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Chilled water differential pressure	
F	Chilled water differential pressure set point	
F	Amount of time above setpoint before a BAS alarm	
ER	High chilled water differential pressure alarm indicated on the BAS	
TP	Simulate a low chilled water differential pressure alarm (DP>25% below the set point)	___ / ___ / ___ ___ : ___AM/PM
F	Chilled water differential pressure	
F	Chilled water differential pressure set point	
F	Amount of time below setpoint before a BAS alarm	
ER	Low chilled water differential pressure alarm indicated on the BAS	

Functional Test

	Equipment ID:	CP-2
Run Conditions		
	Enabled/Disabled	
TP	Verify pumps are enabled in occupied mode	___ / ___ / ___ ___ : ___AM/PM
F	Record the number of chilled water valves open in the building	
F	Record the pump speed	
ER	Pump enabled	
TP	Disable the pumps from the disconnect switch	___ / ___ / ___ ___ : ___AM/PM
ER	Pump disabled	
Lead/Lag Operation		
	Lead pump failure	
F	Indicate which pump is Lead/Lag	
TP	Simulate a pump failure at the lead pump	___ / ___ / ___ ___ : ___AM/PM
ER	After the lead pump stops the lag pump begins to run	

Functional Test

	Equipment ID:	CP-2
	Lead/Lag Pump Designation	
TP	Indicate was method is used to rotate the designated lead pump	___ / ___ / ___ ___ : ___AM/PM
F	Method used to rotate lead pump	
	Chilled Water Differential Pressure Control **VFD Minimum speeds**	
TP	Simulate a minimum speed condition for the pumps to confirm that the VFD does not drop below 20%	___ / ___ / ___ ___ : ___AM/PM
F	Pump Speed (% BAS)	
F	VFD Speed (Hz)	
ER	VFD minimum speed does not drop below 20%	
	Maintain Pressure Setpoint	
F	Indicate which pump is Lead/Lag	
TP	Set the differential pressure set point equal to the differential pressure	___ / ___ / ___ ___ : ___AM/PM
F	Differential pressure setpoint	
F	Actual differential pressure	
F	Pump speed set point	
F	Actual pump speed	
ER	Lead pump is successfully able to maintain pressure set point	
ER	Lag pump is off	
	Decrease in Pressure	
F	Indicate which pump is Lead/Lag	
TP	Verify that only the lead pump is operating	___ / ___ / ___ ___ : ___AM/PM
TP	Increase the pressure set point so that the lead pump will increase speed to maintain setpoint, and the lag pump will be enabled	___ / ___ / ___ ___ : ___AM/PM
F	Differential pressure setpoint	
F	Actual differential pressure	
F	Pump speed	
ER	Lag pump comes on after the lead pump speed increases to above 66%	
ER	Lead and lag pump run in unison to maintain setpoint	

Functional Test

	Equipment ID:	CP-2
	Increase in Pressure	
F	Indicate which pump is Lead/Lag	
TP	Verify that both the lead and lag pumps are operating	___ / ___ / ___ ___ : ___AM/PM
TP	Decrease the pressure set point so that the pumps will decrease speed to maintain setpoint	___ / ___ / ___ ___ : ___AM/PM
F	Differential pressure setpoint	
F	Actual differential pressure	
F	Pump speed	
ER	Lag pump turns off after the pump speed drops below 50%	
ER	Lead pump continues to run to maintain setpoint.	

FPT Keyed Notes

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Functional Test

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY. "ER" indicates an expected response. Pass indicated by ✔ ; Fail indicated by # with corresponding keyed note.
Date:	

	Equipment ID:	FCU-1	FCU-2	FCU-3	FCU-4
	Location	Data 100B	Data 200B	Data 300B	Data 400B
	Service	Data 100B	Data 200B	Data 300B	Data 400B
	Alarms, Safeties and Interlocks				
	High Zone Temperature				
TP	Simulate a high zone temp. alarm by increasing the zone temp. above the high limit	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature set point				
F	Zone temperature				
ER	High zone temperature alarm indicated on the BAS				
	Operating Mode				
	Setpoint Maintained				
TP	Simulate the zone temperature being equal to the zone temperature set point	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature set point				
F	Zone temperature				
ER	FCU/ACCU is off or running at minimum speed				
	Heating Mode				
TP	Simulate the zone temperature below the zone temperature set point (>3F)	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature set point				
F	Zone temperature				
ER	FCU/ACCU disabled				
	Cooling Mode				
TP	Simulate the zone temperature above the zone temperature set point (>3F)	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature set point				
F	Zone temperature				
ER	FCU/ACCU enabled				

Functional Test

Equipment ID:	FCU-1	FCU-2	FCU-3	FCU-4

FPT Keyed Notes

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Functional Test

Job:	Webster ISB
Proj:	1136-16
Cx Agents:	
Date:	

	Equipment ID:	FCU-5A	FCU-5B	FCU-5C
	Location	MDF / IT Work Room 195	MDF / IT Work Room 195	MDF / IT Work Room 195
	Service	MDF / IT Work Room 195	MDF / IT Work Room 195	MDF / IT Work Room 195
	Alarms, Safeties and Interlocks			
	High Zone Temperature			
TP	Simulate a high zone temp. alarm by increasing the zone temp. above the high limit	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature set point			
F	Zone temperature			
ER	High zone temperature alarm indicated on the BAS			
	Operating Mode			
	Setpoint Maintained			
TP	Simulate the zone temperature being equal to the zone temperature set point	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature set point			
F	Zone temperature			
ER	FCU/ACCU is off or running at minimum speed			
	Heating Mode			
TP	Simulate the zone temperature below the zone temperature set point (>3F)	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature set point			
F	Zone temperature			
ER	FCU/ACCU disabled			
	Cooling Mode			
TP	Simulate the zone temperature above the zone temperature set point (>3F)	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature set point			
F	Zone temperature			
ER	FCU/ACCU enabled			

Functional Test

Equipment ID:	FCU-5A	FCU-5B	FCU-5C

FPT Keyed Notes

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Functional Test

Job: Webster ISB	**General Notes:**
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY.
	"ER" indicates an expected response. Pass indicated by ✔ ;
	Fail indicated by # with corresponding keyed note.
Date:	

	Equipment ID:	FTR-	FTR-
Area Served			
Floor			
Alarms, Safeties and Interlocks			
	Low Zone Temperature		
TP	Simulate a zone temperature in the soffit less than the heating set point by 5F	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature set point		
F	Zone temperature		
F	FTR valve position		
ER	Low zone temperature alarm indicated on the BAS		
General Operation			
	Outdoor air temperature		
TP	Simulate the outside air temperature above 45F	__/__/__ __: __ AM/PM	__/__/__ __: __ AM/PM
F	Outside air temperature		
ER	FTR is disabled		
TP	Simulate the outside air temperature below 45F	__/__/__ __:__ AM/PM	__/__/__ __:__ AM/PM
F	FTR enabled		
F	FTR valve position		
ER	FTR modulates to maintain the heating set point (65F adj.)		
	Temperature Control		
TP	Simulate the outside air temperature below 45F	__/__/__ __: __ AM/PM	__/__/__ __: __ AM/PM
F	FTR enabled		
TP	Simulate the space temperature being less than the space temperature set point (65F)	__/__/__ __: __ AM/PM	__/__/__ __: __ AM/PM
F	FTR valve position		
ER	FTR modulates to maintain set point		
TP	Simulate the space temperature being more than the space temperature set point (65F)	__/__/__ __: __ AM/PM	__/__/__ __: __ AM/PM
ER	FTR closed		

Functional Test

Equipment ID:	FTR-	FTR-

FPT Keyed Notes

#	Description
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Functional Test

Job: Webster ISB	**General Notes:**
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY. "ER" indicates an expected response. Pass indicated by ✔ ; Fail indicated by # with corresponding keyed note.
Date:	

	Equipment ID:	Heat Recovery System
	Location	Pumps - Mechanical Room Central 078
	Service	AHU-1&2 & HEF-1 Heat Recovery Coils
	Safeties and Alarms	
	Pump Alarms	
TP	Simulate a pump failure alarm by commanding the unit ON and overriding the status OFF	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Pump failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the pump OFF and the pump status ON.	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a Runtime Exceeded alarm by changing the user definable runtime limit to a value lower than the current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime Exceed alarm indicated on the BAS	
TP	Create a fault at the VFD	___ / ___ / ___ ___ : ___AM/PM
ER	VFD fault alarm indicated on the BAS.	
	Heat Recovery Loop Temperature Alarm	
TP	Simulate a heat recovery loop return to exhaust coil temperature alarm by having the heating water supply temperature less than 34F.	___ / ___ / ___ ___ : ___AM/PM
ER	Heat recovery loop alarm indicated on the BAS	
	Heat Recovery Pump Operation	
	Enabled/Disabled	
TP	Verify that AHU-1 and/or AHU-2 are operating	___ / ___ / ___ ___ : ___AM/PM
TP	Verify that outside air temperature is less than 55F or greater than 75F	___ / ___ / ___ ___ : ___AM/PM
F	Indicate which pump is the lead	
F	Indicate which pump is the lag	
ER	Heat recovery pump system enabled	

Equipment ID:		Heat Recovery System
TP	Shut off AHU-1 and AHU-2	___ / ___ / ___ ___ : ___AM/PM
ER	Heat recovery pump system disabled	
TP	Restart AHU-1 and/or AHU-2	___ / ___ / ___ ___ : ___AM/PM
ER	Heat recovery pump system enabled	
TP	Simulate the outside air temperature being between 55F and 75F	___ / ___ / ___ ___ : ___AM/PM
ER	Heat recovery pump system disabled	
TP	Simulate the outside air temperature being outside of the range 55F to 75F	___ / ___ / ___ ___ : ___AM/PM
ER	Heat recovery pump system enabled	
	Lead/Lag Operation	
F	Indicate which pump is the lead	
F	Indicate which pump is the lag	
TP	Simulate a pump failure at the lead pump	___ / ___ / ___ : ___AM/PM
ER	After the lead pump stops the lag pump begins to run	
	Lead/Lag Pump Designation	
TP	Indicate was method is used to rotate the designated lead pump	___ / ___ / ___ ___ : ___AM/PM
ER	Method used to rotate lead pump	
AHU 3-way Control Valve **Maintain HR Return Temp to Exhaust Coil**		
TP	Verify that the AHU-1 & AHU-2 3 way-valve modulates to maintain set point above 38F	___ / ___ / ___ ___ : ___AM/PM
F	Heat recovery loop return temperature	
F	AHU-1 3-way valve position	
F	AHU-2 3-way valve position	
ER	Valves modulates to maintain set point above 38F	

Equipment ID:	Heat Recovery System

FPT Keyed Notes

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Functional Test

Job:	Webster ISB
Proj:	1136-16
Cx Agents:	
Date:	

General Notes:
"F" indicates a field recorded value. Provide data as required.
"TP" indicates a test procedure. Insert date MM/DD/YY.
"ER" indicates an expected response. Pass indicated by ✔ ;
Fail indicated by # with corresponding keyed note.

Equipment ID:		Heating Water System
Location		HWP in Basement Mech, Boilers in 1st floor Mech
Service		Building Hot Water
Alarms, Safeties, and Interlocks		
	Boiler Alarms	
TP	Simulate a general boiler alarm at the boiler	__/__/__ __:__ AM/PM
F	Record what boiler alarm condition is simulated	
ER	Boiler alarm indicated on the BAS	
TP	Simulate a low water flow through the boiler	__/__/__ __:__ AM/PM
ER	Low water flow alarm indicated on the BAS	
	Heating Water Supply Temperature Alarms	
TP	Simulate a high heating water supply temperature (>160F)	__/__/__ __:__ AM/PM
ER	High heating water supply temperature alarm indicated on the BAS	
TP	Simulate a low heating water supply temperature (<70F)	__/__/__ __:__ AM/PM
ER	Low heating water supply temperature alarm indicated on the BAS	
	Heating Water Pump Alarms	
TP	Simulate a Heating Water Pump failure alarm by commanding the Heating Water Pump ON and overriding the status to OFF	__/__/__ __:__ AM/PM
F	Heating Water Pump command	
F	Heating Water Pump Status	
ER	Heating Water Pump Failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the Heating Water Pump OFF and the Heating Water Pump status ON	__/__/__ __:__ AM/PM
F	Heating Water Pump command	
F	Heating Water Pump Status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a Runtime Exceeded alarm by changing the user definable runtime limit to a value lower than the current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime Exceed alarm indicated on the BAS	
TP	Create an alarm at the pump VFD	__/__/__ __:__ AM/PM
ER	VFD alarm indicated on the BAS	

Functional Test

	Equipment ID:	Heating Water System
	Heating Water Differential Pressure Alarms	
TP	Simulate a high heating water supply differential pressure (supply differential pressure >25% more than the set point)	__/__/__ __:__ AM/PM
F	Differential Pressure setpoint	
F	Actual differential pressure	
ER	High heating water differential pressure alarm indicated on the BAS	
TP	Simulate a low heating water supply differential pressure (supply differential pressure >25% less than the set point)	__/__/__ __:__ AM/PM
F	Differential Pressure setpoint	
F	Actual differential pressure	
ER	Low heating water supply temperature alarm indicated on the BAS	
	Heating Water Loop Temperature Monitoring Alarms	
TP	Simulate a high heating water loop supply temperature (>160F)	__/__/__ __:__ AM/PM
ER	High heating water supply temperature alarm indicated on the BAS	
TP	Simulate a low heating water loop supply temperature (<60F)	__/__/__ __:__ AM/PM
ER	Low heating water supply temperature alarm indicated on the BAS	
Boiler System Operation	**Run Conditions**	
TP	Verify that the boilers are operating in occupied mode	__/__/__ __:__ AM/PM
F	Record the boiler schedule	
F	Record the boiler output	
ER	Boilers enabled	
TP	Disable the boilers at the disconnect switch	__/__/__ __:__ AM/PM
ER	Boiler disabled	

Functional Test

	Equipment ID:	Heating Water System
	Cascade Controls	
F	Indicate which boiler is the lead	
F	Indicate which boiler is the lag	
TP	Simulate the heating water supply temperature set point being equal to the heating water supply temperature	__/__/__ __:__ AM/PM
F	Heating water supply temperature set point	
F	Heating water supply temperature	
TP	Verify that only one boiler is currently in operation to maintain heating water supply temperature set point	__/__/__ __:__ AM/PM
TP	Simulate the heating water supply temperature being less than the set point until the lag boiler turns on	
F	Heating water supply temperature set point	
F	Heating water supply temperature	
ER	Lag boiler stages on	
ER	Lead and lag boiler run in unison to maintain the heating water temperature set point	
TP	Verify that both boilers are in operation	__/__/__ __:__ AM/PM
TP	Simulate the heating water supply temperature being more than the set point until the lag boiler stages off	
ER	Lag boiler stages off	
ER	Lead boiler remains on to maintain temperature set point	
	Cascade Control - Lead/Lag Boiler Designation	
TP	Indicate was method is used to rotate the designated lead boiler	__/__/__ __:__ AM/PM
ER	Method used to rotate lead boiler	
	Boiler Heating Water Temperature Reset	
TP	Simulate an OA-T <0F	__/__/__ __:__ AM/PM
F	Outside air temperature	
F	Heating water supply temperature set point	
ER	Set point modulates to 140F	
TP	Simulate an OA-T >60F	__/__/__ __:__ AM/PM
F	Outside air temperature	
F	Heating water supply temperature set point	
ER	Set point modulates to 90F	
Heating Water Pump Operation		
	Run Conditions	
TP	Verify the pumps are enabled in occupied mode	__/__/__ __:__ AM/PM
F	Record the number of heating water valves open in the building	
F	Record the pump speed	
ER	Pump enabled	

Functional Test

	Equipment ID:	Heating Water System
TP	Disable the pumps from the disconnect switch	__/__/__ __:__ AM/PM
ER	Pump disabled	
	Freeze Protection	
TP	Confirm that the pumps will run for freeze protection by simulating an outside air temperature less than 38F	__/__/__ __:__ AM/PM
F	Outside air temperature	
ER	Pumps enabled	
	Lead/Lag Operation	
F	Indicate which pump is the lead	
F	Indicate which pump is the lag	
TP	Simulate a pump failure at the lead pump	__/__/__ __:__ AM/PM
ER	After the lead pump stops the lag pump begins to run	
	Lead/Lag Pump Designation	
TP	Indicate what method is used to rotate the designated lead pump	__/__/__ __:__ AM/PM
ER	Method used to rotate lead pump	
	Heating Water Differential Pressure Control	
TP	Simulate the heating water differential pressure set point being equal to the heating water differential pressure	__/__/__ __:__ AM/PM
F	Pump speed set point	
F	Pump speed	
F	Heating water differential pressure	
F	Heating water differential pressure set point	
ER	Pump is able to maintain set point	
TP	Verify that only one pump is in operation	__/__/__ __:__ AM/PM
TP	Increase the heating water differential pressure set point in order to bring on the additional pump	__/__/__ __:__ AM/PM
F	Lead pump	
F	Lag pump	
F	Pump speed	
F	Heating water differential pressure	
F	Heating water differential pressure set point	
ER	Lag pump is enabled once the VFD speed for the lead pump reaches 90%	
ER	Lead and lag pump run in unison to maintain differential pressure set point	

Functional Test

Equipment ID:		Heating Water System
TP	Verify that both pumps are in operation	__/__/__ __:__ AM/PM
TP	Decrease the heating water differential pressure set point in order to have the lag pump stage off	__/__/__ __:__ AM/PM
F	Lead pump	
F	Lag pump	
F	Pump speed	
F	Heating water differential pressure	
F	Heating water differential pressure set point	
ER	Lag pump is disabled when the VFD speeds drop down to 60%	
ER	Lead pump runs to maintain pressure set point on its own	
Heating Water Loop / Cross Connection Valves		
TP	Verify that the heating water loop temperatures and the EAB cross connection valves are monitored on the BAS	__/__/__ __:__ AM/PM
F	Heating water loop supply temperature	
F	Heating water loop return temperature	
F	Cross connection valve position	
ER	All points are included on the BAS	

FPT Keyed Notes

#	Description
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Functional Test

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY.
	"ER" indicates an expected response. Pass indicated by ✔ ;
	Fail indicated by # with corresponding keyed note.
Date:	

Equipment ID:		KEF-1
Location		Roof
Service		Kitchen Exhaust Fan
Alarms, Safeties and Interlocks		
Fan Alarms		
TP	Confirm that there are no alarms tied to the KEF-1	___ / ___ / ___ ___ : ___AM/PM
Operating Mode		
Local Switch		
TP	Enable the KEF-1 from the local switch	___ / ___ / ___ ___ : ___AM/PM
F	Exhaust fan status	
ER	Exhaust fan turns on	
TP	Disable the KEF-1 from the local switch	___ / ___ / ___ ___ : ___AM/PM
F	Exhaust fan status	
ER	Exhaust fan turns off	

FPT Keyed Notes

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Functional Test

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY.
	"ER" indicates an expected response. Pass indicated by ✔ ;
	Fail indicated by # with corresponding keyed note.
Date:	

	Equipment ID:	HEF-1
	Location	Roof
	Service	Lab Exhaust
	Alarms, Safeties and Interlocks	
	Fan Alarms	
TP	Simulate a supply fan failure alarm by commanding the unit ON and overriding the status to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the fan OFF and the pump status ON	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Running in hand alarm indicated on the BAS	
TP	Simulate a runtime exceeded alarm by changing the user definable runtime limit to a value lower than current runtime	___ / ___ / ___ ___ : ___AM/PM
F	Status runtime	
F	Status runtime limit	
ER	Runtime exceeded alarm indicated on the BAS	
TP	Create a fault/alarm at the VFD	___ / ___ / ___ ___ : ___AM/PM
F	Fan VFD alarm indicated on the BAS	
	High Negative Static Pressure	
TP	Simulate a high negative static pressure (xx" w.c.)	___ / ___ / ___ ___ : ___AM/PM
ER	High exhaust air pressure alarm indicated on the BAS	
	Exhaust Fan - Lead/Lag Operation	
	Lead Exhaust Fan Failure	
F	Indicate the lead exhaust fan (A)	
F	Indicate the lag exhaust fan (B)	
F	Indicate the lag exhaust fan (C)	
TP	Simulate a fan failure at the lead exhaust fan	___ / ___ / ___ ___ : ___AM/PM
F	Lead exhaust fan / Lag exhaust fan	
ER	After the lead exhaust fan stops the lag exhaust fan begins to run	

Functional Test

	Equipment ID:	HEF-1
	Lead/Lag Exhaust Fan Designation	
TP	Indicate was method is used to rotate the designated lead exhaust fan	___ / ___ / ___ ___ : ___AM/PM
ER	Method used to rotate lead exhaust fan	
Exhaust Fan Operation - Unoccupied Mode		
TP	Simulate the building in unoccupied mode	___ / ___ / ___ ___ : ___AM/PM
ER	Bypass Damper modulates closed	
ER	Exhaust fans are off	
Exhaust Fan Operation - Occupied Mode		
	Initial Start	
TP	Simulate the building in occupied mode with the fans starting from being disabled	___ / ___ / ___ ___ : ___AM/PM
F	Lead exhaust fan (A) speed	
F	Bypass damper position	
F	Static pressure set point	
F	Actual static pressure	
ER	Lag exhaust fans are off	
ER	Bypass Damper modulates open	
ER	Lead fan ramps up to minimum speed setting to maintain static pressure set point	
	Increased Demand (+1 Lag Fan)	
TP	Simulate the exhaust requiring an additional exhaust fan by increasing the static pressure set point	___ / ___ / ___ ___ : ___AM/PM
F	Lead exhaust fan (A) speed	
F	Lag exhaust fan (B) speed	
F	Bypass damper position	
F	Static pressure set point	
F	Actual static pressure	
ER	Additional lag exhaust fan remains off	
ER	Bypass damper modulates to maintain inlet negative static pressure	
ER	Lag fan is enabled after the lead fan reaches 75% of full flow for 10 minutes	
ER	Lead and lag fan run in unison of each other to maintain negative static pressure set point	

Functional Test

	Equipment ID:	HEF-1
	Increased Demand (+2 Lag Fan)	
TP	Simulate the exhaust requiring all fans to be in operation by increasing the static pressure set point	___ / ___ / ___ ___ : ___AM/PM
F	Lead exhaust fan (A) speed	
F	Lag exhaust fan (B) speed	
F	Lag exhaust fan (C) speed	
F	Bypass damper position	
F	Static pressure set point	
F	Actual static pressure	
ER	All fans are operating	
ER	Bypass damper modulates to maintain inlet negative static pressure	
ER	Lead fan and both lag fans run in unison of each other to maintain negative static pressure set point	
	Decreased Demand (-1 Lag Fan)	
TP	Simulate the 3 exhaust fans maintaining the static pressure set point at minimum speed for more than 10 minutes	___ / ___ / ___ ___ : ___AM/PM
F	Lead exhaust fan (A) speed	
F	Lag exhaust fan (B) speed	
F	Bypass damper position	
F	Static pressure set point	
F	Actual static pressure	
ER	One of the lag exhaust fans stops	
ER	Bypass damper modulates to maintain inlet negative static pressure	
ER	Lead and lag fan run in unison of each other to maintain negative static pressure set point	
	Decreased Demand (-2 Lag Fan)	
TP	Simulate the 2 exhaust fans maintaining the static pressure set point at minimum speed for more than 10 minutes	___ / ___ / ___ ___ : ___AM/PM
F	Lead exhaust fan (A) speed	
F	Lag exhaust fan (B) speed	
F	Static pressure set point	
F	Actual static pressure	
ER	Remaining lag exhaust fan stops	
ER	Bypass damper modulates to maintain inlet negative static pressure	
ER	Lead fan maintains negative static pressure set point	

Functional Test

Equipment ID:		HEF-1
Fan Speed Reset		
	Wind speed	
TP	Simulate wind speeds between 0 - 20 mph	___ / ___ / ___ ___ : ___AM/PM
F	Wind speed	
F	Minimum fan speed setpoint	
F	Actual fan speed	
ER	Minimum fan speed reset to maintain 66%	
TP	Simulate wind speeds between 20 - 40 mph	___ / ___ / ___ ___ : ___AM/PM
F	Wind speed	
F	Minimum fan speed setpoint	
F	Actual fan speed	
ER	Minimum fan speed reset to maintain 75%	
TP	Simulate wind speeds greater than 40 mph	___ / ___ / ___ ___ : ___AM/PM
F	Wind speed	
F	Minimum fan speed setpoint	
F	Actual fan speed	
ER	Minimum fan speed reset to maintain 100%	
TP	Simulate the network going down / losing connectivity with the weather service	___ / ___ / ___ ___ : ___AM/PM
F	Wind speed	
F	Minimum fan speed setpoint	
F	Actual fan speed	
ER	Minimum fan speed reset to maintain 100%	

Functional Test

Equipment ID:	HEF-1

FPT Keyed Notes

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Functional Test

Job: Webster ISB	
Proj: 1136-16	
Cx Agents:	
Date:	

General Notes:
"F" indicates a field recorded value. Provide data as required.
"TP" indicates a test procedure. Insert date MM/DD/YY.
"ER" indicates an expected response. Pass indicated by a;
Fail indicated by # with corresponding keyed note.

	Equipment ID:	Process Chilled Water System
	Location	Chemistry Instrument Lab 489
	Service	Chemistry Instrument Lab 489
	Safeties and Alarms	
	Pump Alarms	
TP	Simulate a pump failure alarm by commanding the unit ON and override the status to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Pump failure alarm indicated on the BAS	
TP	Simulate a running in hand alarm by commanding the pump OFF and the pump status ON.	___ / ___ / ___ ___ : ___AM/PM
F	Pump command	
F	Pump status	
ER	Running in hand alarm indicated on the BAS	
	Run Conditions	
	Process Water Pumps	
TP	Verify that the process water pumps are operating from a user defined schedule	___ / ___ / ___ ___ : ___AM/PM
F	Record schedule of process water pumps	
ER	Process water pumps are operating	
	Chilled Water Pumps	
TP	Verify that the process water pumps are operating	___ / ___ / ___ ___ : ___AM/PM
TP	Simulate the chilled water supply temperature above the chilled water supply temperature set point	___ / ___ / ___ ___ : ___AM/PM
ER	Isolation valve opens prior to the chilled water pumps running	
ER	Chilled water pumps are enabled	
TP	Simulate the chilled water supply temperature below 60F	___ / ___ / ___ ___ : ___AM/PM
TP	Chilled water pumps are disabled	
ER	Isolation valve closes after the pump has stopped	
TP	Simulate the chilled water temperature above 60F	___ / ___ / ___ ___ : ___AM/PM
ER	Isolation valve opens prior to the chilled water pumps running	
TP	Chilled water pumps are enabled	

Functional Test

Equipment ID:	Process Chilled Water System

FPT Keyed Notes

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Functional Performance

Job: Webster ISB	**General Notes:**
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY. "ER" indicates an expected response. Pass indicated by ✔ ; Fail indicated by # with corresponding keyed note.
Date:	

	Equipment ID:	UH-001	UH-002	UH-101
	Area Served	Mech Room Central 078	Mech Room Central 078	Loading Dock 172
	Floor	Mech Room Central 078	Mech Room Central 078	Loading Dock 172
	Alarms, Safeties and Interlocks			
	Low Zone Temperature Alarm			
TP	Simulate the zone temperature less than the heating setpoint by 5F	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature setpoint			
F	Zone temperature			
ER	Low zone temperature alarm indicated on the BAS			
	Temperature control			
TP	Simulate the zone temperature less than the heating set point (65F)	__/__/__ : AM/PM	__/__/__ : AM/PM	__/__/__ : AM/PM
F	Zone temperature setpoint			
F	Zone temperature			
F	Heating valve position			
F	Unit heater fan status			
ER	Unit heater heating valve opened			
ER	Unit heater fan on			
TP	Simulate the zone temperature more than the heating set point (65F)	__/__/__ __:__ AM/PM	__/__/__ __:__ AM/PM	__/__/__ __:__ AM/PM
F	Zone temperature setpoint			
F	Zone temperature			
F	Heating valve position			
F	Unit heater fan status			
ER	Unit heater heating valve closed			
ER	Unit heater fan off			

Functional Performance

Equipment ID:	UH-001	UH-002	UH-101

FPT Keyed Notes

#	Description
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Functional Performance

Job:	Webster ISB
Proj:	1136-16
Cx Agents:	
Date:	

	Equipment ID:	UH-102	UH-103
	Area Served	Mechanical Room 178	Fire Pump 188
	Floor	Mechanical Room 178	Fire Pump 188
	Alarms, Safeties and Interlocks		
	Low Zone Temperature Alarm		
TP	Simulate the zone temperature less than the heating setpoint by 5F	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature setpoint		
F	Zone temperature		
ER	Low zone temperature alarm indicated on the BAS		
	Temperature control		
TP	Simulate the zone temperature less than the heating set point (65F)	__/__/__ : AM/PM	__/__/__ : AM/PM
F	Zone temperature setpoint		
F	Zone temperature		
F	Heating valve position		
F	Unit heater fan status		
ER	Unit heater heating valve opened		
ER	Unit heater fan on		
TP	Simulate the zone temperature more than the heating set point (65F)	__/__/__ __:__ AM/PM	__/__/__ __:__ AM/PM
F	Zone temperature setpoint		
F	Zone temperature		
F	Heating valve position		
F	Unit heater fan status		
ER	Unit heater heating valve closed		
ER	Unit heater fan off		

Functional Performance

Equipment ID:	UH-102	UH-103

FPT Keyed Notes

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Functional Test

Job: Webster ISB	**General Notes:**
Proj: 1136-16	**"F"** indicates a field recorded value. Provide data as required.
Cx Agents:	**"TP"** - Test condition set by CxA; CxA must enter date/time test condition set.
	"D" - Design data or requirements. Typically entered prior to FPT.
	"ER" - Response: measured, reported (BAS)
Date:	Fail indicated by # with corresponding keyed note.

	Equipment ID:	VAV-	VAV-	VAV-
	Plan ID:			
	Location:			
	Alarms, Safeties and Interlocks			
	Zone Temperature Alarm			
TP	Simulate the zone temperature being greater than the cooling set point by more than 5F	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone cooling set point			
F	Zone temperature			
F	Time above set point before alarm generated			
ER	High zone temperature alarm indicated on the BAS			
TP	Simulate the zone temperature being less than the heating set point by more than 5F	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone cooling set point			
F	Zone temperature			
F	Amount of time before alarm generated			
ER	Low zone temperature alarm indicated on the BAS			
	Discharge Air Temperature Alarm			
TP	Simulate a high discharge air temperature greater than 120F (open heating valve to 100% override value on BAS)	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Discharge air temperature			
ER	High discharge air temperature alarm indicated on the BAS			
TP	Simulate a low discharge air temperature less than 40F (Spray the sensor or override value on BAS)	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Discharge air temperature			
ER	Low discharge air temperature alarm indicated on the BAS			

Functional Test

	Equipment ID:	VAV-	VAV-	VAV-
	Plan ID:			
Airflow Setpoints				
TP	Verify the correct airflow set points are used on the BAS and input them below	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
D	Occupied cooling maximum flow			
D	Occupied cooling minimum flow			
D	Occupied heating maximum flow			
D	Occupied heating minimum flow			
D	Unoccupied cooling maximum flow			
D	Unoccupied cooling minimum flow			
D	Unoccupied heating maximum flow			
D	Unoccupied heating minimum flow			
ER	All CFM setpoints on the BAS match project requirements			
Occupied Mode **Setpoint Maintained**				
TP	Simulate the zone temperature between the heating and cooling set points	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Effective heating setpoint			
F	Effective cooling setpoint			
F	Airflow setpoint			
F	Actual airflow			
F	Discharge air temperature			
ER	Airflow set point is at minimum airflow			
ER	Primary air damper maintains airflow setpoint (+/- 10%)			
ER	Reheat valve is closed			
ER	DA-T matches project requirements			

Functional Test

	Equipment ID:	VAV-	VAV-	VAV-
	Plan ID:			
	Minimal Cooling Call			
TP	Simulate the zone temperature 1F above the cooling setpoint	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Effective heating setpoint			
F	Effective cooling setpoint			
F	Airflow setpoint			
F	Actual airflow			
F	Discharge air temperature			
ER	Airflow set point modulate between the minimum and maximum cooling airflow setpoint			
ER	Primary air damper maintains airflow setpoint (+/- 10%)			
ER	Reheat valve is closed			
ER	DA-T matches project requirements			
	Maximum Cooling Call			
TP	Simulate the zone temperature over 2F above the cooling setpoint	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Effective heating setpoint			
F	Effective cooling setpoint			
F	Airflow setpoint			
F	Actual airflow			
F	Discharge air temperature			
ER	Airflow set point modulates to maximum cooling airflow setpoint			
ER	Primary air damper maintains airflow setpoint (+/- 10%)			
ER	Reheat valve is closed			
ER	DA-T matches project requirements			

Functional Test

	Equipment ID:	VAV-	VAV-	VAV-
	Plan ID:			
	Minimum Heating Call			
TP	Simulate the zone temperature 1F below the heating setpoint	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Effective heating setpoint			
F	Effective cooling setpoint			
F	Airflow setpoint			
F	Actual airflow			
F	Reheat valve position			
F	Discharge air temperature			
ER	Airflow set point modulates to minimum airflow setpoint			
ER	Primary air damper maintains airflow setpoint (+/- 10%)			
ER	Reheat valve modulates to maintain zone temperature setpoint			
ER	Discharge air temperature increases			
ER	Discharge air temperature does not exceed 95F			
	Maximum Heating Call			
TP	Simulate the zone temperature over 2F below the heating setpoint	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Effective heating setpoint			
F	Effective cooling setpoint			
F	Airflow setpoint			
F	Actual airflow			
F	Reheat valve position			
F	Discharge air temperature			
ER	Airflow set point modulates to maximum heating airflow setpoint			
ER	Primary air damper maintains airflow setpoint (+/- 10%)			
ER	Reheat valve modulates to maintain zone temperature setpoint			
ER	Discharge air temperature does not exceed 95F			

Functional Test

	Equipment ID:	VAV-	VAV-	VAV-
	Plan ID:			
	VAV with FTR perimeter heating (where applicable)			
	Run conditions			
TP	Simulate the outdoor air temperature above 50F	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM
F	Outdoor air temperature			
ER	VAV is operating in the correct mode			
ER	FTR heating valve is fully closed			
TP	Simulate the outdoor air temperature below 50F	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM
F	Outdoor air temperature			
ER	VAV is operating in the correct mode			
ER	FTR heating valve is open and modulating to maintain zone temperature			
	Valve Modulation - OA Reset			
TP	Simulate the outdoor air temperature at 50F	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM
F	Outdoor air temperature			
F	FTR Valve position			
F	FTR heating valve is open at a minimum position			
TP	Simulate the outdoor air temperature at 10F	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM
F	Outdoor air temperature			
F	FTR Valve position			
F	FTR heating valve is open 100%			
	VAV & FTR			
TP	Simulate the outdoor air temperature at less than 50F	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM
TP	Simulate the zone temperature below the cooling set point by >3F	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM
F	Outdoor air temperature			
F	Zone temperature			
F	Effective cooling setpoint			
F	FTR Valve position			
ER	VAV is operating in the correct mode			
ER	FTR valve is open to provide heating			
TP	Simulate the outdoor air temperature at less than 50F	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM
TP	Simulate the zone temperature equal to the cooling set point	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM	___/ ___/ ___ ___ : ___AM/PM
F	Outdoor air temperature			
F	Zone temperature			
F	Effective cooling setpoint			
F	FTR Valve position			
ER	VAV is operating in the correct mode			
ER	FTR valve is closed to prevent simultaneous heating and cooling			

Functional Test

	Equipment ID:	VAV-	VAV-	VAV-
	Plan ID:			
	Unoccupied Mode			
	Setpoint Maintained			
TP	Place the unit in unoccupied mode	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
TP	Simulate the zone temperature between the unoccupied heating and cooling set points	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Effective heating setpoint			
F	Effective cooling setpoint			
F	Airflow setpoint			
F	Actual airflow			
F	Discharge air temperature			
ER	Airflow set point is at unoccupied minimum airflow			
ER	Primary air damper maintains airflow setpoint (+/- 10%)			
ER	Reheat valve is closed			
ER	DA-T matches project requirements			
	Cooling Mode			
TP	Place the unit in unoccupied mode	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
TP	Simulate the zone temperature 1F or more above the cooling setpoint	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Effective heating setpoint			
F	Effective cooling setpoint			
F	Airflow setpoint			
F	Actual airflow			
F	Discharge air temperature			

Functional Test

	Equipment ID:	VAV-	VAV-	VAV-
	Plan ID:			
ER	Airflow set point modulate between the unoccupied minimum and maximum cooling airflow setpoint			
ER	Primary air damper maintains airflow setpoint (+/- 10%)			
ER	Reheat valve is closed			
ER	DA-T matches project requirements			
	Heating Mode			
TP	Place the unit in unoccupied mode	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
TP	Simulate the zone temperature 1F or more below the heating setpoint	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Effective heating setpoint			
F	Effective cooling setpoint			
F	Airflow setpoint			
F	Actual airflow			
F	Reheat valve position			
F	Discharge air temperature			
ER	Airflow set point modulate between the unoccupied minimum and maximum heating airflow setpoint			
ER	Primary air damper maintains airflow setpoint (+/- 10%)			
ER	Reheat valve modulates to maintain unoccupied zone temperature setpoint			
ER	Discharge air temperature increases			
ER	Discharge air temperature does not exceed 95F			
	Occupancy Override - Thermostat Button - Where applicable			
TP	Place the unit in unoccupied mode	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
TP	Press the occupancy override switch on the thermostat	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Record the time duration that the override is in place			
ER	VAV switches to occupied mode			

Functional Test

	Equipment ID:	VAV-	VAV-	VAV-
	Plan ID:			
ER	VAV remains occupied for designated time			
TP	Confirm the VAV occupancy returns to the schedule	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
ER	VAV returns to the schedule after the occupancy override time limit has expired			
	Occupancy Override - Occupancy Sensor - Where applicable			
TP	Place the unit in unoccupied mode	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
TP	Trip the occupancy sensor by entering the space	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	Record the time duration that the override is in place			
ER	VAV switches to occupied mode			
ER	VAV remains occupied for designated time			
TP	Confirm the VAV occupancy returns to the schedule	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
ER	VAV returns to the schedule after the occupancy override time limit has expired			
	Occupancy Override - CO2 Sensor - Where applicable			
TP	Place the unit in unoccupied mode	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
TP	Trip the CO2 sensor by simulating more CO2 in the space than the CO2 set point	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Zone temperature			
F	Zone temperature set point			
F	CO2 levels			
F	Record the time duration that the override is in place			
ER	VAV switches to occupied mode			
ER	VAV remains occupied for designated time			
TP	Confirm the VAV occupancy returns to the schedule	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
ER	VAV returns to the schedule after the occupancy override time limit has expired			

FPT Keyed Notes

#	Description
1	
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Functional Test

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY.
	"ER" indicates an expected response. Pass indicated by ✔ ;
	Fail indicated by # with corresponding keyed note.
Date:	

Equipment ID:		EF-4
Location		Roof
Service		Vented Cabinet Exhaust
Alarms, Safeties and Interlocks		
	Fan Alarms	
TP	Simulate a fan failure alarm by commanding the unit ON and override the fan status input to OFF	___ / ___ / ___ ___ : ___AM/PM
F	Fan command	
F	Fan status	
ER	Fan failure alarm indicated on the BAS	
Operating Mode		
	Continuous Operation	
TP	Verify that the exhaust fan runs continuously	___ / ___ / ___ ___ : ___AM/PM
F	Exhaust fan command	
F	Exhaust fan status	
ER	Exhaust fan runs continuously	

FPT Keyed Notes

#	Description
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Functional Test

Job: Webster ISB	General Notes:
Proj: 1136-16	"F" indicates a field recorded value. Provide data as required.
Cx Agents:	"TP" indicates a test procedure. Insert date MM/DD/YY.
	"ER" indicates an expected response. Pass indicated by ✔ ;
	Fail indicated by # with corresponding keyed note.
Date:	

	Equipment ID:	VF-1	VF-2	VF-3	VF-4
	Location	Mech. Room Central 078	Elev. Control 176	AV Equip 160D	Mechanical Room 178
	Service	Mech. Room Central 078	Elev. Control 176	AV Equip 160D	Mechanical Room 178
	Alarms, Safeties and Interlocks				
	Damper Alarms (where applicable)				
TP	Simulate a damper failure alarm by commanding the damper open and override the damper status to closed	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM
F	Damper Command				
F	Damper Status				
ER	Damper failure alarm indicated on the BAS				
TP	Simulate a running in hand alarm by commanding the damper closed and the damper status open.	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM
F	Damper command (BAS)				
F	Damper status (BAS)				
ER	Running in hand alarm indicated on the BAS				
	Fan Alarms				
TP	Simulate a fan failure alarm by commanding the fan ON and override the fan status to OFF	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM
F	Fan Command				
F	Fan Status				
ER	Fan failure alarm indicated on the BAS				
TP	Simulate a running in hand alarm by commanding the fan OFF and the fan status ON	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM
F	Fan command (BAS)				
F	Fan status (BAS)				
ER	Running in hand alarm indicated on the BAS				
	Operating Mode				
	User Defined Schedule				
TP	Verify the exhaust fan operates on a user defined schedule	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM
F	Record the schedule for the fan operation				
TP	Place the fan in occupied mode	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM	___ / ___ / ___ ___ : ___ AM/PM
F	Fan command				
F	Fan status				
ER	Fan operating in normal conditions				
ER	Damper is open (where applicable)				

Functional Test

	Equipment ID:	VF-1	VF-2	VF-3	VF-4
TP	Place the fan in unoccupied mode	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Fan command				
F	Fan status				
ER	Fan is off				
ER	Damper is closed (where applicable)				
	Temperature Control				
TP	Simulate the zone temperature being greater than the zone temperature set point (80F)	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM	___ / ___ / ___ ___ : ___AM/PM
F	Fan command				
F	Fan status				
ER	Fan is enabled				

FPT Keyed Notes

#	Description
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Job:	Webster ISB	System:	Air Handling Unit 1
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Inputs					
1	**2**	**3**	**4**	**5**	**6**
Minimum OA Flow	**Bypass Damper Status**	**OA Damper Feedback**	**Heating Valve Feedback**	**CHW Valve Feedback**	**Heat Recovery Temp**

Point Definition						
Point Name (BAS submittal)	AHU-1 Min OA Flow	AHU-1 Byp Dmpr Status	AHU-1 OA Dmpr Fdbk	AHU-1 HW-V Fdbk	AHU-1 CHW-V Fdbk	AHU-1 Heat Recovery-T
Point Type (Analog/Binary)	Analog	Binary	Analog	Analog	Analog	Analog
Installation						
Units						
Auto/Man						
BAS Value						
Measured Value						
Trend logs - Type: - Sample rate:						
IO Check						
Low Value BAS		na				
Low Value Measured Value		na				
Mid Value BAS		na				
Mid Value Measured Value		na				
High Value BAS		na				
High Value Measured Value		na				

Job:	Webster ISB	
Proj.#:	1136-16	

Inputs							
	1	**7**	**8**	**9**	**10**	**11**	**12**
	Minimum OA Flow	**Mixed Air Temp**	**Supply Air Temp**	**Supply Fan Status**	**Supply Fan Fault**	**Low Static**	**High Static**
Point Definition							
Point Name (BAS submittal)	AHU-1 Min OA Flow	AHU-1 MA-T	AHU-1 SA-T	AHU-1 SF Status	AHU-1 SF Fault	AHU-1 Low Static	AHU-1 SF Fault
Point Type (Analog/Binary)	Analog	Analog	Analgo	Binary	Binary	Binary	Binary
Installation							
Units							
Auto/Man							
BAS Value							
Measured Value							
Trend logs - Type: - Sample rate:							
IO Check							
Low Value BAS				**na**	**na**	**na**	**na**
Low Value Measured Value				**na**	**na**	**na**	**na**
Mid Value BAS				**na**	**na**	**na**	**na**
Mid Value Measured Value				**na**	**na**	**na**	**na**
High Value BAS				**na**	**na**	**na**	**na**
High Value Measured Value				**na**	**na**	**na**	**na**

Job:	Webster ISB	
Proj.#:	1136-16	

Inputs

1	13	14	15	16	17	18	19	20
Minimum OA Flow	**Supply Air Isolation Damper Status**	**Return Air Isolation Damper Status**	**Freezestat**	**FZP Status**	**OA Filter Alarm**	**Filter Alarm**	**Return Air Temperature**	**Return Air RH**

Point Definition									
Point Name (BAS submittal)	AHU-1 Min OA Flow	AHU-1 SA Iso Status	AHU-1 RA Iso Dmpr Status	AHU-1 Freezestat	AHU-1 FZP Status	AHU-1 OA Filter	AHU-1 Filter	RA-T	RA-H
Point Type (Analog/Binary)	Analog	Binary	Binary	Binary	Binary	Analog	Analog	Analog	Analog
Installation									
Units									
Auto/Man									
BAS Value									
Measured Value									
Trend logs - Type: - Sample rate:									
IO Check									
Low Value BAS		na	na	na	na				
Low Value Measured Value		na	na	na	na				
Mid Value BAS		na	na	na	na				
Mid Value Measured Value		na	na	na	na				
High Value BAS		na	na	na	na				
High Value Measured Value		na	na	na	na				

Job:	Webster ISB	System:	Air Handling Unit 1
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

Show/Hide		1	2	3	4
		RA Isolation Dmpr Cmnd	**SA Isolation Dmpr Cmnd**	**Supply Fan Command**	**Supply Fan Speed**
S	**Point Definition**				
S	**Point Name (BAS submittal)**	AHU-2 RA Iso Dmpr Cmd	AHU-2 SA Iso Dmpr Cmd	AHU-2 SF Cmd	AHU-2 SF Out
S	**Point Type (Analog/Binary)**	Analog	Analog	Binary	Analog
S	**Installation**				
S	**Units**				
S	**Auto/Man**				
S	**BAS Value**				
S	**Measured Value**				
S	**Trend logs** **- Type:** **- Sample rate:**				
S	**VFD Settings**				
S	**VFD Accel Rate**			**na**	
S	**VFD Decel Rate**			**na**	
S	**VFD Min Speed**			**na**	
S	**VFD Max Speed**			**na**	
S	**Min On/Off**				
S	**Low Value**	**na**	**na**		**na**

S

High Value	**na**	**na**		**na**

5	**6**	**7**	**8**	**9**	**Test Procedures**
Cooling Valve	**Heating Valve**	**OA Damper**	**Bypass Damper Command**	**FZP Command**	**Expected Response**
AHU-2 CHW-V Out	AHU-2 HW-V Out	AHU-2 OA Dmpr Out	AHU-2 Byp Dmpr Cmd	AHU-2 FZP Cmd	Point Name In Program
Analog	Analog	Analog	Analog	Binary	Analog/Binary Input/Output
					Record actual point value with units where
					(BAS Reading / Measured or Local)
					Inspect wiring from control I/O device to controller
				na	Max accel rate programmed in VFD.
				na	Max decel rate programmed in VFD.
				na	
				na	
na	**na**	**na**	**na**		

na	**na**	**na**	**na**	

Job:	Webster ISB	System:	Air Handling Unit 2
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

	Inputs						
	1	**2**	**3**	**4**	**5**	**6**	**7**
	Minimum OA Flow	**Bypass Damper Status**	**OA Damper Feedback**	**Heating Valve Feedback**	**CHW Valve Feedback**	**Heat Recovery Temp**	**Mixed Air Temp**
Point Definition							
Point Name (BAS submittal)	AHU-2 Min OA Flow	AHU-2 Byp Dmpr Status	AHU-2 OA Dmpr Fdbk	AHU-2 HW-V Fdbk	AHU-2 CHW-V Fdbk	Heat Recovery-T	AHU-2 MA-T
Point Type (Analog/Binary)	Analog	Binary	Analog	Analog	Analog	Analog	Analog
Installation							
Units							
Auto/Man							
BAS Value							
Measured Value							
Trend logs - Type: - Sample rate:							
IO Check							
Low Value BAS		na					
Low Value Measured Value		na					
Mid Value BAS		na					
Mid Value Measured Value		na					
High Value BAS		na					
High Value Measured Value		na					

Job:	Webster ISB	
Proj.#:	1136-16	

	Inputs						
	1	**8**	**9**	**10**	**11**	**12**	**13**
	Minimum OA Flow	**Supply Air Temp**	**Supply Fan Status**	**Supply Fan Fault**	**Low Static**	**High Static**	**Supply Air Isolation Damper Status**
Point Definition							
Point Name (BAS submittal)	AHU-2 Min OA Flow	AHU-2 SA-T	AHU-2 SF Status	AHU-2 SF Fault	AHU-2 Low Static	AHU-2 SF Fault	AHU-2 SA Iso Stat
Point Type (Analog/Binary)	Analog	Analog	Binary	Binary	Binary	Binary	Binary
Installation							
Units							
Auto/Man							
BAS Value							
Measured Value							
Trend logs **- Type:** **- Sample rate:**							
IO Check							
Low Value BAS			na	na	na	na	na
Low Value Measured Value			na	na	na	na	na
Mid Value BAS			na	na	na	na	na
Mid Value Measured Value			na	na	na	na	na
High Value BAS			na	na	na	na	na
High Value Measured Value			na	na	na	na	na

Job:	Webster ISB	
Proj.#:	1136-16	

Inputs				
1	**14**	**15**	**16**	**17**
Minimum OA Flow	**Return Air Isolation Damper Status**	**Freezestat**	**FZP Status**	**OA Filter**

Point Definition					
Point Name (BAS submittal)	AHU-2 Min OA Flow	AHU-2 RA Iso Dmpr Status	AHU-2 Freezestat	AHU-2 FZP Status	AHU-2 OA Filter
Point Type (Analog/Binary)	Analog	Binary	Binary	Binary	Analog
Installation					
Units					
Auto/Man					
BAS Value					
Measured Value					
Trend logs **- Type:** **- Sample rate:**					
IO Check					
Low Value BAS		na	na	na	
Low Value Measured Value		na	na	na	
Mid Value BAS		na	na	na	
Mid Value Measured Value		na	na	na	
High Value BAS		na	na	na	
High Value Measured Value		na	na	na	

Job:	Webster ISB	
Proj.#:	1136-16	

	Inputs						
	1	**18**	**19**	**20**	**21**	**22**	**23**
	Minimum OA Flow	**Filter**	**Supply Air Static Pressure 1**	**Supply Air Static Pressure 2**	**Supply Air Static Pressure 3**	**Return Air Smoke Alarm**	**Exhaust Air Static Pressure**
Point Definition							
Point Name (BAS submittal)	AHU-2 Min OA Flow	AHU-2 Filter	SA-SP1	SA-SP2	SA-SP3	ra Smk Alarm	EA Static Pres
Point Type (Analog/Binary)	Analog	Analog	Analog	Analog	Analog	Binary	Analog
Installation							
Units							
Auto/Man							
BAS Value							
Measured Value							
Trend logs **- Type:** **- Sample rate:**							
IO Check							
Low Value BAS						**na**	
Low Value Measured Value						**na**	
Mid Value BAS						**na**	
Mid Value Measured Value						**na**	
High Value BAS						**na**	
High Value Measured Value						**na**	

Job:	Webster ISB	
Proj.#:	1136-16	

Inputs			
1	**24**	**25**	**26**
Minimum OA Flow	**Exhaust Fan 2 Status**	**Exhaust Fan 2 Fault**	**VF-1 Status**

Point Definition				
Point Name (BAS submittal)	AHU-2 Min OA Flow	EF-2 Status	EF-2 Fault	VF-1 Status
Point Type (Analog/Binary)	Analog	Binary	Binary	Binary
Installation				
Units				
Auto/Man				
BAS Value				
Measured Value				
Trend logs **- Type:** **- Sample rate:**				
IO Check				
Low Value BAS		**na**	**na**	**na**
Low Value Measured Value		**na**	**na**	**na**
Mid Value BAS		**na**	**na**	**na**
Mid Value Measured Value		**na**	**na**	**na**
High Value BAS		**na**	**na**	**na**
High Value Measured Value		**na**	**na**	**na**

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Job:	Webster ISB	System:	Air Handling Unit 2
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

Show/Hide		1	2	3	4	5
		RA Isolation Dmpr Cmnd	**SA Isolation Dmpr Cmnd**	**Supply Fan Command**	**Supply Fan Speed**	**Cooling Valve**
S	**Point Definition**					
S	**Point Name (BAS submittal)**	AHU-2 RA Iso Dmpr Cmd	AHU-2 SA Iso Dmpr Cmd	AHU-2 SF Cmd	AHU-2 SF Out	AHU-2 CHW-V Out
S	**Point Type (Analog/Binary)**	Analog	Analog	Bianry	Analog	Analog
S	**Installation**					
S	**Units**					
S	**Auto/Man**					
S	**BAS Value**					
S	**Measured Value**					
S	**Trend logs** **- Type:** **- Sample rate:**					
S	**VFD Settings**					
S	**VFD Accel Rate**			**na**		
S	**VFD Decel Rate**			**na**		
	VFD Min Speed			**na**		
S	**VFD Max Speed**			**na**		
S	**Min On/Off**					
S	**Minimum On Time**	**na**	**na**		**na**	**na**

S

Minimum Off Time	**na**	**na**		**na**	**na**

6	7	8	9	10	11	12
Heating Valve	**OA Damper**	**Bypass Damper Command**	**VF-1 Damper Command**	**VF-1 Command**	**Exhaust Fan 2**	**Exhaust Fan 2 Command**
AHU-2 HW-V Out	AHU-2 OA Dmpr Out	AHU-2 Byp Dmpr Cmd	VF-1 Dmpr Cmd	VF-1 Cmd	EF-2 Out	EF-2 Cmd
Analog	Analog	Analog	Analog	Binary	Analog	Binary
				na		**na**
				na		**na**
				na		**na**
				na		**na**
na	**na**	**na**	**na**		**na**	

na	**na**	**na**	**na**		**na**	

13	**Test Procedures**
FZP Command	**Expected Response**
AHU-2 FZP Cmd	Point Name In Program
Binary	Analog/Binary
	Device is located per the design docs, control shop drawings. Location allows for accurate reading.
	Record the measurement units of the point
	Record if the point is in automatic operation or manually overridden
	Record value shown on the BAS
	Record value measured by an independent reading at the location of the point
	Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
na	Max accel rate programmed in VFD.
na	Max decel rate programmed in VFD.
na	Minimum speed programmed in VFD
na	Maximum speed programmed in VFD
na	Minimum "On" time

na	Minimum "Off" time

Job:	Webster ISB	System: Return Air
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

	Inputs							
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**
	Level 1 RA Flow	**Level 2 RA Flow**	**Level 3 RA Flow**	**Level 4 RA Flow**	**Level 1 RA Damper Feedback**	**Level 2 RA Damper Feedback**	**Level 3 RA Damper Feedback**	**Level 4 RA Damper Feedback**
Point Definition								
Point Name (BAS submittal)	Level 01 RA Flow	Level 02 RA Flow	Level 03 RA Flow	Level 04 RA Flow	Level 01 RA Dmpr Fdbk	Level 02 RA Dmpr Fdbk	Level 03 RA Dmpr Fdbk	Level 04 RA Dmpr Fdbk
Point Type (Analog/Binary)	Analog	Analog	Analog	Analog	Analog	Analog	Analog	Analog
Installation								
Units								
Auto/Man								
BAS Value								
Measured Value								
Trend logs - Type: - Sample rate:								
IO Check								
Low Value BAS								
Low Value Measured Value								
Mid Value BAS								
Mid Value Measured Value								
High Value BAS								
High Value Measured Value								

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Job:	Webster ISB	System:	Return Air
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

	1	2	3	4
	Level 1 RA Damper Output	**Level 2 RA Damper Output**	**Level 3 RA Damper Output**	**Level 4 RA Damper Output**
Show/Hide				
S	**Point Definition**			
S	**Point Name (BAS submittal)**	Level 01 RA Dmpr Out	Level 02 RA Dmpr Out	Level 03 RA Dmpr Out	Level 04 RA Dmpr Out
S	**Point Type (A/B, I/O)**	Analog	Analog	Analog	Analog
S	**Installation**				
	Units				
S	**Auto/Man**				
S	**BAS Value**				
	Measured Value				
S	**Trend logs** **- Type:** **- Sample rate:**				
S	**VFD Settings**				
S	**VFD Accel Rate**	**na**	**na**	**na**	**na**
S	**VFD Decel Rate**	**na**	**na**	**na**	**na**
S	**VFD Min Speed**	**na**	**na**	**na**	**na**
S	**VFD Max Speed**	**na**	**na**	**na**	**na**
S	**Min On/Off**				
S	**Minimum On Time**				
S	**Minimum Off Time**				

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Test Procedures

Expected Response

Point Name In Program

Analog/Binary

Device is located per the design docs, control shop drawings. Location allows for accurate reading.

Record the measurement units of the point

Record if the point is in automatic operation or manually overridden

Record value shown on the BAS

Record value measured by an independent reading at the location of the point

Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded

Max accel rate programmed in VFD.

Max decel rate programmed in VFD.

Minimum speed programmed in VFD

Maximum speed programmed in VFD

Minimum "On" time

Minimum "Off" time

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Job:	Webster ISB	System:	Air Handling Unit - 3
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Inputs													
1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**	**14**
Supply Air Static	**Supply Air Temperature**	**HW Valve Feedback**	**CHW Valve Feedback**	**OA Damper Status**	**Supply Air Damper Status**	**Supply Fan Status**	**FZP Status**	**Condenser Unit Status**	**Supply Fan Fault**	**Freezestat**	**High Static Alarm**	**Low Static Alarm**	**Filter Alarm**

Point Definition														
Point Name (BAS submittal)	SA Static	SA-T	HW-V Fdbk	CHW-V Fdbk	OA Dmpr Status	SA Dmpr Status	SF Status	FZP Status	Con. Unit Status	SF Fault	Freezestat	HI Static	Low Static	Filter Alarm
Point Type (Analog/Binary)	Analog	Analog	Analog	Analog	Binary	Binary	Binary	Binary	Binary	Binary	Binary	Binary	Binary	Binary
Installation														
Units														
Auto/Man														
BAS Value														
Measured Value														
Trend logs - Type: - Sample rate:														
IO Check														
Low Value BAS					na	na	na	na	na	na	na	na	na	na
Low Value Measured Value					na	na	na	na	na	na	na	na	na	na
Mid Value BAS					na	na	na	na	na	na	na	na	na	na
Mid Value Measured Value					na	na	na	na	na	na	na	na	na	na
High Value BAS					na	na	na	na	na	na	na	na	na	na
High Value Measured Value					na	na	na	na	na	na	na	na	na	na

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Job:	Webster ISB	System:	Air Handling Unit 3
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

Show/Hide		1	2	3	4	5	6	7	8
		FZP Command	**Supply Fan Command**	**Supply Air Damper Command**	**OA Damper Command**	**Condenser Unit Output**	**CHW Valve Output**	**HW Valve Output**	**Supply Fan Output**
S	**Point Definition**								
S	**Point Name (BAS submittal)**	FZP Cmd	SF Cmd	SA Dmpr Cmd	OA Dmpr Cmd	Cond. Unit Out	CHW-V Out	HW-V Out	SF Out
S	**Point Type (Analog/Binary)**	Binary	Binary	Binary	Binary	Analog	Analog	Analog	Analog
S	**Installation**								
S	**Units**								
S	**Auto/Man**								
S	**BAS Value**								
S	**Measured Value**								
S	**Trend logs - Type: - Sample rate:**								
S	**VFD Settings**								
S	**VFD Accel Rate**	na	na	na	na	na	na	na	
S	**VFD Decel Rate**	na	na	na	na	na	na	na	
S	**VFD Min Speed**	na	na	na	na	na	na	na	
S	**VFD Max Speed**	na	na	na	na	na	na	na	
S	**Min On/Off**								
S	**Minimum On Time**			na	na		na	na	na
S	**Minimum Off Time**			na	na		na	na	na

Test Procedures

Expected Response

Point Name In Program

Analog/Binary

Device is located per the design docs, control shop drawings. Location allows for accurate reading.

Record the measurement units of the point

Record if the point is in automatic operation or manually overridden

Record value shown on the BAS

Record value measured by an independent reading at the location of the point

Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded

Max accel rate programmed in VFD.

Max decel rate programmed in VFD.

Minimum speed programmed in VFD

Maximum speed programmed in VFD

Minimum "On" time

Minimum "Off" time

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Job:	Webster ISB	System:	Air Handling Unit 4
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Inputs

1	2	3	4	5	6	7	8	9	10	11	12	13	14
Supply Air Static	**Supply Air Temperature**	**HW Valve Feedback**	**CHW Valve Feedback**	**OA Damper Status**	**Supply Air Damper Status**	**Supply Fan Status**	**FZP Status**	**Condenser Unit Status**	**Supply Fan Fault**	**Freezestat**	**High Static Alarm**	**Low Static Alarm**	**Filter Alarm**

Point Definition														
Point Name (BAS submittal)	SA Static	SA-T	HW-V Fdbk	CHW-V Fdbk	OA Dmpr Status	SA Dmpr Status	SF Status	FZP Status	Con. Unit Status	SF Fault	Freezestat	HI Static	Low Static	Filter Alarm
Point Type (Analog/Binary)	Analog	Analog	Analog	Analog	Binary	Binary	Binary	Binary	Binary	Binary	Binary	Binary	Binary	Binary
Installation														
Units														
Auto/Man														
BAS Value														
Measured Value														
Trend logs - Type: - Sample rate:														
IO Check														
Low Value BAS					na	na	na	na	na	na	na	na	na	na
Low Value Measured Value					na	na	na	na	na	na	na	na	na	na
Mid Value BAS					na	na	na	na	na	na	na	na	na	na
Mid Value Measured Value					na	na	na	na	na	na	na	na	na	na
High Value BAS					na	na	na	na	na	na	na	na	na	na
High Value Measured Value					na	na	na	na	na	na	na	na	na	na

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Job:	Webster ISB	System:	Air Handling Unit 4
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

Show/Hide		1	2	3	4	5	6	7	8
		FZP Command	**Supply Fan Command**	**Supply Air Damper Command**	**OA Damper Command**	**Condenser Unit Output**	**CHW Valve Output**	**HW Valve Output**	**Supply Fan Output**
S	**Point Definition**								
S	**Point Name (BAS submittal)**	FZP Cmd	SF Cmd	SA Dmpr Cmd	OA Dmpr Cmd	Cond. Unit Out	CHW-V Out	HW-V Out	SF Out
S	**Point Type (Analog/Binary)**	Binary	Binary	Binary	Binary	Analog	Analog	Analog	Analog
S	**Installation**								
S	**Units**								
S	**Auto/Man**								
S	**BAS Value**								
S	**Measured Value**								
S	**Trend logs - Type: - Sample rate:**								
S	**VFD Settings**								
S	**VFD Accel Rate**	na	na	na	na	na	na	na	
S	**VFD Decel Rate**	na	na	na	na	na	na	na	
S	**VFD Min Speed**	na	na	na	na	na	na	na	
S	**VFD Max Speed**	na	na	na	na	na	na	na	
S	**Min On/Off**								
S	**Minimum On Time**			na	na	na	na	na	na
S	**Minimum Off Time**			na	na	na	na	na	na

Test Procedures

Expected Response

Point Name In Program

Analog/Binary

Device is located per the design docs, control shop drawings. Location allows for accurate reading.

Record the measurement units of the point

Record if the point is in automatic operation or manually overridden

Record value shown on the BAS

Record value measured by an independent reading at the location of the point

Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded

Max accel rate programmed in VFD.

Max decel rate programmed in VFD.

Minimum speed programmed in VFD

Maximum speed programmed in VFD

Minimum "On" time

Minimum "Off" time

Job:	Webster ISB	System:	Air Handling Unit - 5
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Inputs				
1	2	3	4	5
Supply Air Temperature	**Chilled Water Valve Feedback**	**Supply Fan Status**	**Supply Fan Fault**	**Circulation Pump Status**

Point Definition					
Point Name (BAS submittal)	SA-T	CHW-V Fdbk	SF Status	SF Fault	CP-3 Status
Point Type (Analog/Binary)	AI	AI	BI	BI	BI
Installation					
Units					
Auto/Man					
BAS Value					
Measured Value					
Trend logs - Type: - Sample rate:					
IO Check					
Low Value BAS			**na**	**na**	**na**
Low Value Measured Value			**na**	**na**	**na**
Mid Value BAS			**na**	**na**	**na**
Mid Value Measured Value			**na**	**na**	**na**
High Value BAS			**na**	**na**	**na**
High Value Measured Value			**na**	**na**	**na**

Job:	Webster ISB	
Proj.#:	1136-16	

Inputs		
1	**6**	**7**
Supply Air Temperature	**Filter Alarm**	**Zone Temperature**

Point Definition			
Point Name (BAS submittal)	SA-T	Filter Alarm	Zone Temperature
Point Type (Analog/Binary)	AI	BI	AI
Installation			
Units			
Auto/Man			
BAS Value			
Measured Value			
Trend logs - Type: - Sample rate:			
IO Check			
Low Value BAS		**na**	
Low Value Measured Value		**na**	
Mid Value BAS		**na**	
Mid Value Measured Value		**na**	
High Value BAS		**na**	
High Value Measured Value		**na**	

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Job:	Webster ISB	System:	Air Handling Unit 5
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

	1	2	3	4
	Circulation Pump Command	**Supply Fan Command**	**Supply Fan Output**	**CHW Valve Output**
Show/Hide				
S	**Point Definition**			
S	**Point Name (BAS submittal)**	CP-3 Cmd	SF Cmd	SF Out	CHW-V Out
S	**Point Type (Analog/Binary)**	Binary	Binary	Analog	Analog
	Installation				
S	**Units**				
	Auto/Man				
	BAS Value				
S	**Measured Value**				
S	**Trend logs** **- Type:** **- Sample rate:**				
S	**VFD Settings**				
S	**VFD Accel Rate**	**na**	**na**		
S	**VFD Decel Rate**	**na**	**na**		
	VFD Min Speed	**na**	**na**		
	VFD Max Speed	**na**	**na**		
S	**Min On/Off**				
S	**Minimum On Time**			**na**	**na**
S	**Minimum Off Time**			**na**	**na**

Test Procedures

Expected Response

Point Name In Program

Analog/Binary

Device is located per the design docs, control shop drawings. Location allows for accurate reading.

Record the measurement units of the point

Record if the point is in automatic operation or manually overridden

Record value shown on the BAS

Record value measured by an independent reading at the location of the point

Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded

Max accel rate programmed in VFD.

Max decel rate programmed in VFD.

Minimum speed programmed in VFD

Maximum speed programmed in VFD

Minimum "On" time

Minimum "Off" time

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IO Check

Job:	Webster ISB	System:
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

Inputs	
1	**2**
Zone Temperature	**Unit Heater Status**

Point Definition		
Point Name (BAS submittal)	ZN-T	UH Status
Point Type (Analog/Binary)	Analog	Binary
Installation		
Units		
Auto/Man		
BAS Value		
Measured Value		
Trend logs - Type: - Sample rate:		

IO Check		
Low Value BAS		**na**
Low Value Measured Value		**na**
Mid Value BAS		**na**
Mid Value Measured Value		**na**
High Value BAS		**na**
High Value Measured Value		**na**

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Job:	Webster ISB	System:	Cabinet Unit Heaters
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

Show/Hide		1	2	Test Procedures
		Unit Heater Command	**Hot Water Valve**	**Expected Response**
S	**Point Definition**			
S	**Point Name (BAS submittal)**	UH Cmd	HW-V Out	Point Name In Program
S	**Point Type (Analog/Binary)**	Binary	Analog	Analog/Binary
	Installation			Device is located per the design docs, control shop drawings. Location allows for
S	**Units**			Record the measurement units of the point
	Auto/Man			Record if the point is in automatic operation or manually overridden
	BAS Value			Record value shown on the BAS
S	**Measured Value**			Record value measured by an independent reading at the location of the point
S	**Trend logs** **- Type:** **- Sample rate:**			Record the type of trend logs being used if any (COV, Interval, etc.) and at what
S	**VFD Settings**			
S	**VFD Accel Rate**	**na**		Max accel rate programmed in VFD.
S	**VFD Decel Rate**	**na**		Max decel rate programmed in VFD.
	VFD Min Speed	**na**		Minimum speed programmed in VFD
S	**VFD Max Speed**	**na**		Maximum speed programmed in VFD
S	**Min On/Off**			
S	**Minimum On Time**		**na**	Minimum "On" time
S	**Minimum Off Time**		**na**	Minimum "Off" time

Input / Output Checkout

Job:	Webster ISB	System:	Chilled Water System
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Inputs

1	2	3	4	5	6	7
Differential Pressure	**Chilled Water Supply Temperature**	**Chilled Water Return Temperature**	**Chilled Water Pump 1 Fault**	**Chilled Water Pump 2 Fault**	**Chilled Water Pump 1 Status**	**Chilled Water Pump 2 Status**

Point Definition							
Point Name (BAS submittal)	CHW-DP	CHWS-T	CHWR-T	CP-1	CP-1	ChWS-T	ChWR-T
Point Type (Analog/Binary)	Analog	Analog	Analog	Binary	Binary	Binary	Binary
Installation							
Units							
Auto/Man							
BAS Value							
Measured Value							
Trend logs **- Type:** **- Sample rate:**							
IO Check							
Low Value BAS				**na**	**na**	**na**	**na**
Low Value Measured Value				**na**	**na**	**na**	**na**
Mid Value BAS				**na**	**na**	**na**	**na**

Job:	Webster ISB	System:	Chilled Water System
Proj.#:	1136-16	Cx Agent Name:	
	Date start/end:		

Outputs

1	2	3	4
Chilled Water Pump 1 Start/Stop	**Chilled Water Pump 2 Start/Stop**	**Chilled Water Pump 1 Speed**	**Chilled Water Pump 2 Speed**

Point Definition				
Point Name (BAS submittal)	CP-1 Cmd	CP-2 Cmd	CP-1 Output	CP-2 Output
Point Type (A/B, I/O)	Binary	Binary	Analog	Analog
Installation				
Units				
Auto/Man				
BAS Value				
Measured Value				
Trend logs **- Type:** **- Sample rate:**				
VFD Settings				
VFD Accel Rate	**na**	**na**		
VFD Decel Rate	**na**	**na**		
VFD Min Speed	**na**	**na**		
VFD Max Speed	**na**	**na**		
Min On/Off				
Minimum On Time			**na**	**na**
Minimum Off Time			**na**	**na**

Job:	Webster ISB	System: Exhaust Fans (Toilet, Buildi
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

Inputs		
1	**2**	**3**
Exhaust Fan 1 Status	**Exhaust Fan 4 Status**	**Kitchen Exhaust Fan Status**

Point Definition			
Point Name (BAS submittal)	EF-1 Status	EF-4 Status	KEF-1 Status
Point Type (Analog/Binary)	Binary	Binary	Binary
Installation			
Units			
Auto/Man			
BAS Value			
Measured Value			
Trend logs **- Type:** **- Sample rate:**			
IO Check			
Low Value BAS	**na**	**na**	**na**
Low Value Measured Value	**na**	**na**	**na**
Mid Value BAS	**na**	**na**	**na**
Mid Value Measured Value	**na**	**na**	**na**
High Value BAS	**na**	**na**	**na**
High Value Measured Value	**na**	**na**	**na**

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Job:	Webster ISB	System: Exhaust Fans (Toilet, Building, Kitchen Hood)
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

Show/Hide		**Outputs**		
		1	**2**	**Test Procedures**
		Exhaust Fan 1 Command	**Exhaust Fan 4 Command**	**Expected Response**
S	**Point Definition**			
S	**Point Name (BAS submittal)**	EF-1 Cmd	EF-4 Cmd	Point Name In Program
S	**Point Type (Analog/Binary)**	Binary	Binary	Analog/Binary Input/Output
S	**Installation**			
S	**Units**			Record actual point value with units where necessary.
S	**Auto/Man**			
S	**BAS Value**			
S	**Measured Value**			(BAS Reading / Measured or Local)
S	**Trend logs** **- Type:** **- Sample rate:**			Inspect wiring from control I/O device to controller termination pt.
S	**VFD Settings**			
S	**VFD Accel Rate**	**na**	**na**	Max accel rate programmed in VFD.
S	**VFD Decel Rate**	**na**	**na**	Max decel rate programmed in VFD.
S	**VFD Min Speed**	**na**	**na**	
S	**VFD Max Speed**	**na**	**na**	
S	**Min On/Off**			
S	**Minimum On Time**			Minimum "On" time
S	**Minimum Off Time**			Minimum "Off" time

Job:	Webster ISB	System: FCU/ACCU - Data Closet Co
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

Inputs		
1	**2**	**3**
Zone Temp - Data 100B	**Zone Temp - MDF 195**	**Zone Temp - Data 200B**

Point Definition			
Point Name (BAS submittal)	FCU-1/ACCU-2 ZN-T	FCU-2/ACCU-2 ZN-T	FCU-3/ACCU-3 ZN-T
Point Type (Analog/Binary)	Analog	Analog	Analog
Installation			
Units			
Auto/Man			
BAS Value			
Measured Value			
Trend logs - Type: - Sample rate:			
IO Check			
Low Value BAS			
Low Value Measured Value			
Mid Value BAS			
Mid Value Measured Value			
High Value BAS			
High Value Measured Value			

To print Sequences:Run " To print field data sheet:P -

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Job:	Webster University ISB	System:	Fume Hood
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Controller Inputs

1	2	3	4
Sash	ZPS		

Show/Hide

Point Definition

Point Name (BAS submittal)	Sash	Operator Presents		
Point Type (A/B, I/O)	AI	UI	UI	UI
Installed				
Units				
Auto/Man				
BAS Value				
Measured/Observed Value				
High Alarm Value				
Low Alarm Value				
Trend logs - Sample Rate:				
Trend logs - Sample Stored				

3-Point Calibration & Output Range Verification

BAS High Value		**na**	**na**	**na**
Measured Observed High Value		**na**	**na**	**na**
BAS Normal Operation		**na**	**na**	**na**
Measure Normal Operation		**na**	**na**	**na**
BAS Low Value		**na**	**na**	**na**
Measured Low Value		**na**	**na**	**na**

Job:	Webster University ISB	System:	Fume Hood
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Controller Inputs			
1	2	3	4
Sash	ZPS		

Show/Hide

Job:	Webster University ISB	System:	Fume Hood
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Controller Inputs

1	2	3	4
Sash	ZPS		

Show/Hide

Job:	Webster University ISB	System:	Fume Hood
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Controller Inputs			
1	2	3	4
Sash	ZPS		

Show/Hide

Job:	Webster University ISB	System:	Fume Hood
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Controller Inputs

1	2	3	4
Sash	ZPS		

Show/Hide

Job:	Webster University ISB	System:	Fume Hood
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Controller Inputs			
1	2	3	4
Sash	ZPS		

Show/Hide

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Point Definition

Point Name (BAS submittal)	BAS Point Name
Point Type (A/B, I/O)	Point Type, Analog or Binary, Input or Output, Network Input/Output
Installed	Device is located per the design docs, control shop drawings. Location allows for accurate reading. Yes/No
Units	Record units.
Auto/Man	Record the current mode.
BAS Value	Record BAS Value.
Measured/Observed Value	Measured or Observed Value
High Alarm Value	Record High Alarm Values
Low Alarm Value	Record Low Alarm Values
Trend logs - Sample Rate:	Record type of Trend Log. COV or Sample Rate
Trend logs - Sample Stored	Record Sample Stored

3-Point Calibration & Outpu

BAS High Value	**AI** - Verify Calibration at full heat.
Measured Observed High Value	
BAS Normal Operation	Normal operating temperature. BAS Value.
Measure Normal Operation	
BAS Low Value	**AI** - Verify Calibration at full cool.
Measured Low Value	

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Point Definition

Point Name (BAS submittal)
Point Type (A/B, I/O)
Installed
Units
Auto/Man
BAS Value
Measured/Observed Value
High Alarm Value
Low Alarm Value
Trend logs - Sample Rate:
Trend logs - Sample Stored

3-Point Calibration & Outpu

BAS High Value
Measured Observed High Value
BAS Normal Operation
Measure Normal Operation
BAS Low Value
Measured Low Value

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Point Definition

Point Name (BAS submittal)
Point Type (A/B, I/O)
Installed
Units
Auto/Man
BAS Value
Measured/Observed Value
High Alarm Value
Low Alarm Value
Trend logs - Sample Rate:
Trend logs - Sample Stored

3-Point Calibration & Outpu

BAS High Value
Measured Observed High Value
BAS Normal Operation
Measure Normal Operation
BAS Low Value
Measured Low Value

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Point Definition

Point Name (BAS submittal)
Point Type (A/B, I/O)
Installed
Units
Auto/Man
BAS Value
Measured/Observed Value
High Alarm Value
Low Alarm Value
Trend logs - Sample Rate:
Trend logs - Sample Stored

3-Point Calibration & Outpu

BAS High Value
Measured Observed High Value
BAS Normal Operation
Measure Normal Operation
BAS Low Value
Measured Low Value

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Job:	Webster ISB	System:	General Exhaust Valve
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Controller Inputs			
	1	**2**	**3**
	Pressure Switch		

Show/Hide

Point Definition			
Point Name (BAS submittal)	P1	**na**	**na**
Point Type (Analog/Binary)	Binary	**na**	**na**
Installation		**na**	**na**
Units		**na**	**na**
Auto/Man		**na**	**na**
BAS Value		**na**	**na**
Measured Value		**na**	**na**
Trend logs **- Type:** **- Sample rate:**		**na**	**na**
IO Check			
Low Value BAS	**na**	**na**	**na**
Low Value Measured Value	**na**	**na**	**na**
Mid Value BAS	**na**	**na**	**na**
Mid Value Measured Value	**na**	**na**	**na**
High Value BAS	**na**	**na**	**na**
High Value Measured Value	**na**	**na**	**na**

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4	**Test Procedures**
	Expected Response

Point Definition		
Point Name (BAS submittal)	**na**	Point Name In Program
Point Type (Analog/Binary)	**na**	Analog/Binary
Installation	**na**	Device is located per the design docs, control shop drawings. Location allows for accurate reading. (Pass / Fail)
Units	**na**	Record the measurement units of the point
Auto/Man	**na**	Record if the point is in automatic operation or manually overridden
BAS Value	**na**	Record value shown on the BAS
Measured Value	**na**	Record value measured by an independent reading at the location of the point
Trend logs **- Type:** **- Sample rate:**	**na**	Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
IO Check		
Low Value BAS	**na**	Simulate and record a low value of the input point as shown on the BAS
Low Value Measured Value	**na**	Simulate and record a low value of the input point measured with an independent reading
Mid Value BAS	**na**	Simulate and record a mid value of the input point as shown on the BAS
Mid Value Measured Value	**na**	Simulate and record a mid value of the input point measured with an independent reading
High Value BAS	**na**	Simulate and record a high value of the input point as shown on the BAS
High Value Measured Value	**na**	Simulate and record a high value of the input point measured with an independent reading

Job:	Webster ISB	System:	Heat Recovery System
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Inputs					
1	**2**	**3**	**4**	**5**	**6**
HR Loop Supply Temp	**HR Loop Return Temp**	**HR Pump 1 Status**	**HR Pump 2 Status**	**HR Pump 1 AFC Fault**	**HR Pump 2 AFC Fault**

Point Definition						
Point Name (BAS submittal)	HRLS-T	HRLR-T	HRP-1	HRP-2	HRP-1	HRP-2
Point Type (A/B, I/O)	Analog	Analog	Binary	Binary	Binary	Binary
Installation						
Units						
Auto/Man						
BAS Value						
Measured Value						
Trend logs **- Type:** **- Sample rate:**						
IO Check						
Low Value BAS			**na**	**na**	**na**	**na**
Low Value Measured Value			**na**	**na**	**na**	**na**
Mid Value BAS			**na**	**na**	**na**	**na**
Mid Value Measured Value			**na**	**na**	**na**	**na**
High Value BAS			**na**	**na**	**na**	**na**
High Value Measured Value			**na**	**na**	**na**	**na**

Job:	Webster ISB	System:	Heat Recovery System
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

Show/Hide		1	2	3	4	5
		HRPump 1 Speed	**HR Pump 2 Speed**	**AHU-1 Valve Output**	**AHU-2 Valve Output**	**HR Pump 1 Start/Stop**
S	**Point Definition**					
S	**Point Name (BAS submittal)**	HRP-1 Output	HRP-2 Output	AHU-1 HRC-V Output	AHU-2 HRC-V Output	HRP-1 Cmd
S	**Point Type (A/B, I/O)**	Analog	Analog	Analog	Analog	Binary
S	**Installation**					
S	**Units**					
S	**Auto/Man**					
S	**BAS Value**					
S	**Measured Value**					
S	**Trend logs** **- Type:** **- Sample rate:**					
S	**VFD Settings**					
S	**VFD Accel Rate**			**na**	**na**	**na**
S	**VFD Decel Rate**			**na**	**na**	**na**
S	**VFD Min Speed**			**na**	**na**	**na**
S	**VFD Max Speed**			**na**	**na**	**na**
S	**Min On/Off**					
S	**Minimum On Time**	**na**	**na**	**na**	**na**	
S	**Minimum Off Time**	**na**	**na**	**na**	**na**	

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6	**Test Procedures**
HR Pump 2 Start/Stop	**Expected Response**
HRP-1 Cmd	Point Name In Program
Binary	Analog/Binary
	Device is located per the design docs, control shop drawings. Location allows for accurate reading.
	Record the measurement units of the point
	Record if the point is in automatic operation or manually overridden
	Record value shown on the BAS
	Record value measured by an independent reading at the location of the point
	Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
na	Max accel rate programmed in VFD.
na	Max decel rate programmed in VFD.
na	Minimum speed programmed in VFD
na	Maximum speed programmed in VFD
	Minimum "On" time
	Minimum "Off" time

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Job:	Webster ISB	System:	Heating Water System
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Show/Hide		Inputs				
		1	2	5	6	7
		HW Supply Temp	HW Return Temp	HW Differential Pressure - 1	HW Differential Pressure - 2	HW Differential Pressure - 3
S	**Point Definition**					
S	**Point Name (BAS submittal)**	HWS-T	HWR-T	HW-DP1	HW-DP2	HW-DP3
S	**Point Type (A/B, I/O)**	Analog	Analog	Analog	Analog	Analog
S	**Installation**					
S	**Units**					
S	**Auto/Man**					
S	**BAS Value**					
	Measured Value					
S	**Trend logs - Type: - Sample rate:**					
S	**IO Check**					
S	**Low Value BAS**					
S	**Low Value Measured Value**					
S	**Mid Value BAS**					
S	**Mid Value Measured Value**					
S	**High Value BAS**					
S	**High Value Measured Value**					

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Job:	Webster ISB	
Proj.#:	1136-16	

Inputs					
1	**3**	**4**	**8**	**9**	**10**
HW Supply Temp	**Boiler 1 Status**	**Boiler 2 Status**	**Boiler 1 Alarm Status**	**Boiler 2 Alarm Status**	**HW Pump 1 Status**

Point Definition						
Point Name (BAS submittal)	HWS-T	B-1 Status	B-2 Status	B-1 Alarm	B-2 Alarm	HP-1
Point Type (A/B, I/O)	Analog	Binary	Binary	Binary	Binary	Binary
Installation						
Units						
Auto/Man						
BAS Value						
Measured Value						
Trend logs - Type: - Sample rate:						
IO Check						
Low Value BAS		**na**	**na**	**na**	**na**	**na**
Low Value Measured Value		**na**	**na**	**na**	**na**	**na**
Mid Value BAS		**na**	**na**	**na**	**na**	**na**
Mid Value Measured Value		**na**	**na**	**na**	**na**	**na**
High Value BAS		**na**	**na**	**na**	**na**	**na**
High Value Measured Value		**na**	**na**	**na**	**na**	**na**

Job:	Webster ISB	
Proj.#:	1136-16	

Inputs				
1	**11**	**12**	**13**	**Test Procedures**
HW Supply Temp	**HW Pump 2 Status**	**HW Pump 1 Fault**	**HW Pump 2 Fault**	**Expected Response**
Point Definition				
Point Name (BAS submittal)	HWS-T	HP-2	HP-1	HP-2	Point Name In Program
Point Type (A/B, I/O)	Analog	Binary	Binary	Binary	Analog/Binary
Installation					Device is located per the design docs, control shop drawings. Location allows for accurate reading. (Pass / Fail)
Units					Record the measurement units of the point
Auto/Man					Record if the point is in automatic operation or manually overridden
BAS Value					Record value shown on the BAS
Measured Value					Record value measured by an independent reading at the location of the point
Trend logs **- Type:** **- Sample rate:**					Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
IO Check					
Low Value BAS		**na**	**na**	**na**	Simulate and record a low value of the input point as shown on the BAS
Low Value Measured Value		**na**	**na**	**na**	Simulate and record a low value of the input point measured with an independent reading
Mid Value BAS		**na**	**na**	**na**	Simulate and record a mid value of the input point as shown on the BAS
Mid Value Measured Value		**na**	**na**	**na**	Simulate and record a mid value of the input point measured with an independent reading
High Value BAS		**na**	**na**	**na**	Simulate and record a high value of the input point as shown on the BAS
High Value Measured Value		**na**	**na**	**na**	Simulate and record a high value of the input point measured with an independent reading

Job:	Webster ISB	System:	Heating Water System
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

Show/Hide		1	2	3	4	5
		Boiler System Command	**Boiler System Output**	**HW Pump 1 Speed**	**HW Pump 2 Speed**	**HW Pump 1 Start/Stop**
S	**Point Definition**					
S	**Point Name (BAS submittal)**	Boiler Cmd	Boiler Output	HP-1 Output	HP-2 Output	HP-1 Cmd
S	**Point Type (A/B, I/O)**	Binary	Analog	Analog	Analog	Binary
S	**Installation**					
S	**Units**					
S	**Auto/Man**					
S	**BAS Value**					
S	**Measured Value**					
S	**Trend logs** **- Type:** **- Sample rate:**					
S	**VFD Settings**					
S	**VFD Accel Rate**	**na**	**na**			**na**
S	**VFD Decel Rate**	**na**	**na**			**na**
S	**VFD Min Speed**	**na**	**na**			**na**
S	**VFD Max Speed**	**na**	**na**			**na**
S	**Min On/Off**					
S	**Minimum On Time**	**na**	**na**	**na**	**na**	
S	**Minimum Off Time**	**na**	**na**	**na**	**na**	

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6	**7**	**Test Procedures**
HW Pump 2 Start/Stop	**EAB Cross-Connection Valve**	**Expected Response**
HP-2 Cmd	EAB	Point Name In Program
Binary	Binary	Analog/Binary
		Device is located per the design docs, control shop drawings. Location allows for accurate reading.
		Record the measurement units of the point
		Record if the point is in automatic operation or manually overridden
		Record value shown on the BAS
		Record value measured by an independent reading at the location of the point
		Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
na	**na**	Max accel rate programmed in VFD.
na	**na**	Max decel rate programmed in VFD.
na	**na**	Minimum speed programmed in VFD
na	**na**	Maximum speed programmed in VFD
	na	Minimum "On" time
	na	Minimum "Off" time

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Job:	Webster ISB	System:	Hood Exhaust Valve
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Controller Inputs		
1	**2**	**3**
Pressure Switch		

Show/Hide

Point Definition			
Point Name (BAS submittal)	P1	**na**	**na**
Point Type (Analog/Binary)	Binary	**na**	**na**
Installation		**na**	**na**
Units		**na**	**na**
Auto/Man		**na**	**na**
BAS Value		**na**	**na**
Measured Value		**na**	**na**
Trend logs **- Type:** **- Sample rate:**		**na**	**na**
IO Check			
Low Value BAS	**na**	**na**	**na**
Low Value Measured Value	**na**	**na**	**na**
Mid Value BAS	**na**	**na**	**na**
Mid Value Measured Value	**na**	**na**	**na**
High Value BAS	**na**	**na**	**na**
High Value Measured Value	**na**	**na**	**na**

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1136-16	

4	**Test Procedures**
	Expected Response

Point Definition		
Point Name (BAS submittal)	**na**	Point Name In Program
Point Type (Analog/Binary)	**na**	Analog/Binary
Installation	**na**	Device is located per the design docs, control shop drawings. Location allows for accurate reading. (Pass / Fail)
Units	**na**	Record the measurement units of the point
Auto/Man	**na**	Record if the point is in automatic operation or manually overridden
BAS Value	**na**	Record value shown on the BAS
Measured Value	**na**	Record value measured by an independent reading at the location of the point
Trend logs **- Type:** **- Sample rate:**	**na**	Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
IO Check		
Low Value BAS	**na**	Simulate and record a low value of the input point as shown on the BAS
Low Value Measured Value	**na**	Simulate and record a low value of the input point measured with an independent reading
Mid Value BAS	**na**	Simulate and record a mid value of the input point as shown on the BAS
Mid Value Measured Value	**na**	Simulate and record a mid value of the input point measured with an independent reading
High Value BAS	**na**	Simulate and record a high value of the input point as shown on the BAS
High Value Measured Value	**na**	Simulate and record a high value of the input point measured with an independent reading

Job:	Webster ISB	System: Lab Exhaust Fans
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

Inputs								
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**
	Exhaust Air Static Pressure	**Exhaust Fan 1A Status**	**Exhaust Fan 1B Status**	**Exhaust Fan 1C Status**	**Exhaust Fan 1A Fault**	**Exhaust Fan 1B Fault**	**Exhaust Fan 1C Fault**	**Bypass Damper Feedback**
Point Definition								
Point Name (BAS submittal)	EA Static	HEF-1A Status	HEF-1B Status	HEF-1C Status	HEF-1A Fault	HEF-1B Fault	HEF-1C Fault	Byp. Dmpr Fdbk
Point Type (Analog/Binary)	Analog	Binary	Binary	Binary	Binary	Binary	Binary	Binary
Installation								
Units								
Auto/Man								
BAS Value								
Measured Value								
Trend logs **- Type:** **- Sample rate:**								
IO Check								
Low Value BAS		na	na	na	na	na	na	na
Low Value Measured Value		na	na	na	na	na	na	na
Mid Value BAS		na	na	na	na	na	na	na
Mid Value Measured Value		na	na	na	na	na	na	na
High Value BAS		na	na	na	na	na	na	na
High Value Measured Value		na	na	na	na	na	na	na

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Job:	Webster ISB	System: Lab Exhaust Fans
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

Outputs

Show/Hide		1	2	3	4	5
		Exhaust Fan 1A Command	**Exhaust Fan 1 Speed**	**Exhaust Fan 1B Command**	**Exhaust Fan 2 Speed**	**Exhaust Fan 1C Command**
S	**Point Definition**					
S	**Point Name (BAS submittal)**	HEF-1A Cmd	HEF-1A Out	HEF-1B Cmd	HEF-1B Out	HEF-1C Cmd
S	**Point Type (Analog/Binary)**	Binary	Analog	Binary	Analog	Binary
S	**Installation**					
S	**Units**					
S	**Auto/Man**					
S	**BAS Value**					
S	**Measured Value**					
S	**Trend logs** **- Type:** **- Sample rate:**					
S	**VFD Settings**					
S	**VFD Accel Rate**	**na**		**na**		**na**
S	**VFD Decel Rate**	**na**		**na**		**na**
S	**VFD Min Speeed**	**na**		**na**		**na**
S	**VFD Max Speed**	**na**		**na**		**na**
S	**Min On/Off**					
S	**Minimum On Time**		**na**		**na**	
S	**Minimum Off Time**		**na**		**na**	

6	7	Test Procedures
Exhaust Fan 3 Speed	**Exhaust Fan Bypass Damper**	**Expected Response**
HEF-1C Out	Byp. Dmpr Out	Point Name In Program
Analog	Analog	Analog/Binary
		Device is located per the design docs, control shop drawings. Location allows for accurate reading.
		Record the measurement units of the point
		Record if the point is in automatic operation or manually overridden
		Record value shown on the BAS
		Record value measured by an independent reading at the location of the point
		Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
		Max accel rate programmed in VFD.
		Max decel rate programmed in VFD.
		Minimum speed programmed in VFD
		Maximum speed programmed in VFD
na	**na**	Minimum "On" time
na	**na**	Minimum "Off" time

Job:	Webster ISB	System: Process Cooling System
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

Inputs						
1	**2**	**3**	**4**	**5**	**6**	**7**
Process ChW Supply Temperature	**Make-Up Water Pressure**	**Cooling Pump 4A Status**	**Cooling Pump 4B Status**	**Process Pump 1A Status**	**Process Pump 1B Status**	**Isolation Valve Status**

Point Definition							
Point Name (BAS submittal)	PCHWS-T	MUW-P	CP-4A Status	SP-4B Status	PCP-1A Status	PCP-1B Status	Iso-Valve Status
Point Type (A/B, I/O)	Analog	Analog	Binary	Binary	Binary	Binary	Binary
Installation							
Units							
Auto/Man							
BAS Value							
Measured Value							
Trend logs **- Type:** **- Sample rate:**							
IO Check							
Low Value BAS			na	na	na	na	na
Low Value Measured Value			na	na	na	na	na
Mid Value BAS			na	na	na	na	na
Mid Value Measured Value			na	na	na	na	na
High Value BAS			na	na	na	na	na
High Value Measured Value			na	na	na	na	na

Job:	Webster ISB	System:	Process Cooling System
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

Show/Hide		1	2	3	4	5
		Cooling Pump 4A Command	**Cooling Pump 4B Command**	**Process Pump 1A Command**	**Process Pump 1B Command**	**Isolation Valve Command**
S	**Point Definition**					
S	**Point Name (BAS submittal)**	CP-4A Cmd	CP-4B Cmd	PCP-1A Cmd	PCP-1B Cmd	Iso-Valve Cmd
S	**Point Type (A/B, I/O)**	Binary	Binary	Binary	Binary	Binary
S	**Location**					
S	**Value**					
S	**Units**					
S	**Auto/Man**					
S	**Trend logs** **- Type:** **- Sample rate:**					
S	**P/F:**					
S	**VFD Settings**					
S	**VFD Accel Rate**	**na**	**na**	**na**	**na**	**na**
S	**VFD Decel Rate**	**na**	**na**	**na**	**na**	**na**
	VFD Min Speed	**na**	**na**	**na**	**na**	**na**
S	**VFD Max Speed**	**na**	**na**	**na**	**na**	**na**
S	**Min On/Off**					
S	**Minimum On Time**	**na**	**na**	**na**	**na**	**na**
S	**Minimum Off Time**	**na**	**na**	**na**	**na**	**na**

Test Procedures

Expected Response

Point Name In Program

Analog/Binary

Device is located per the design docs, control shop drawings. Location allows for accurate reading.

Record the measurement units of the point

Record if the point is in automatic operation or manually overridden

Record value shown on the BAS

Record value measured by an independent reading at the location of the point

Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded

Max accel rate programmed in VFD.

Max decel rate programmed in VFD.

Minimum speed programmed in VFD

Maximum speed programmed in VFD

Minimum "On" time

Minimum "Off" time

Webster University ISB	System: Supply Air Valve with reheat				
1136-16	Cx Agent Name:				
	Date start/end:				
	Inputs				
	1	**2**	**3**	**4**	**5**
	Occupancy Sensor/Switch	Zone Temperature	Setpoint Slider	Dischrage Air Temperature	Pressure Switch

Point Definition					
Point Name (BAS submittal)	OCC-S	ZN-T	W/C Adjust	SA-T	PS
Point Type (Analog/Binary)	Binary	Analog	Analog	Analog	Binary
Installation					
Units					
Auto/Man					
BAS Value					
Measured Value					
Trend logs **- Type:** **- Sample rate:**					
IO Check					
Low Value BAS	**na**		**na**	**na**	**na**
Low Value Measured Value	**na**		**na**	**na**	**na**
Mid Value BAS	**na**		**na**	**na**	**na**
Mid Value Measured Value	**na**		**na**	**na**	**na**
High Value BAS	**na**		**na**	**na**	**na**
High Value Measured Value	**na**		**na**	**na**	**na**

Webster ISB	System: Supply Air Valve with reheat			
1136-16	Cx Agent Name:			
	Date start/end:			
	Outputs			
	1	**2**	**3**	**4**
	Heatinjg Output	**Spare**	**Spare**	**Spare**

Point Definition				
Point Name (BAS submittal)	HW-V Out	**na**	**na**	**na**
Point Type (A/B, I/O)	Analog	**na**	**na**	**na**
Installed		**na**	**na**	**na**
Point Name (BAS submittal)		**na**	**na**	**na**
Point Type (Analog/Binary)		**na**	**na**	**na**
Installation		**na**	**na**	**na**
Units		**na**	**na**	**na**
Auto/Man		**na**	**na**	**na**
BAS Value		**na**	**na**	**na**
Measured Value		**na**	**na**	**na**
Trend logs **- Type:** **- Sample rate:**		**na**	**na**	**na**
VFD Settings				
BAS High Value	**na**	**na**	**na**	**na**
Measured Observed High Value	**na**	**na**	**na**	**na**
BAS Normal Operation	**na**	**na**	**na**	**na**
Measure Normal Operation	**na**	**na**	**na**	**na**
BAS Low Value	**na**	**na**	**na**	**na**
Measured Low Value	**na**	**na**	**na**	**na**
Min On/Off				
Stroke Time	**na**	**na**	**na**	**na**
Spring Return NO or NC	**na**	**na**	**na**	**na**

IO Check

Job:	Webster ISB	System:	Soffit Fin-Tubed Radiators
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Inputs				
1	**2**	**3**	**4**	**5**
North Soffit Temperature	**West Soffit Temperature 1**	**West Soffit Temperature 2**	**South Soffit Temperature**	**West Soffit Temperature 3**

Point Definition					
Point Name (BAS submittal)	N. Soffit Temp	W. Soffit Temp-1	W. Soffit Tempt-2	S. Soffit Temp	W. Soffit Temp-3
Point Type (Analog/Binary)	Analog	Analog	Analog	Analog	Analog
Installation					
Units					
Auto/Man					
BAS Value					
Measured Value					
Trend logs - Type: - Sample rate:					
IO Check					
Low Value BAS					
Low Value Measured Value					
Mid Value BAS					
Mid Value Measured Value					
High Value BAS					
High Value Measured Value					

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Job:	Webster ISB	System:	Soffit Fin-Tubed Radiators
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs

Show/Hide		1	2	3	Test Procedures
		HW Valve Output 1	**HW Valve Output 2**	**HW Valve Output 3**	**Expected Response**
S	**Point Definition**				
S	**Point Name (BAS submittal)**	HW-V Out-1	HW-V Out-2	HW-V Out-3	Point Name In Program
S	**Point Type (Analog/Binary)**	AO	AO	AO	Analog/Binary
S	**Installation**				Device is located per the design docs, control shop drawings. Location allows for accurate reading.
S	**Units**				Record the measurement units of the point
S	**Auto/Man**				Record if the point is in automatic operation or manually overridden
S	**BAS Value**				Record value shown on the BAS
S	**Measured Value**				Record value measured by an independent reading at the location of the point
S	**Trend logs** **- Type:** **- Sample rate:**				Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
S	**VFD Settings**				
S	**VFD Accel Rate**				Max accel rate programmed in VFD.
S	**VFD Decel Rate**				Max decel rate programmed in VFD.
S	**VFD Min Speed**				Minimum speed programmed in VFD
S	**VFD Max Speed**				Maximum speed programmed in VFD
S	**Min On/Off**				
S	**Minimum On Time**	**na**	**na**	**na**	Minimum "On" time
S	**Minimum Off Time**	**na**	**na**	**na**	Minimum "Off" time

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IO Check

Job:	Webster ISB	System:
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

Inputs	
1	**2**
Zone Temp	**Unit Heater Status**

Point Definition		
Point Name (BAS submittal)	ZN-T	UH Status
Point Type (Analog/Binary)	Analog	Analog
Installation		
Units		
Auto/Man		
BAS Value		
Measured Value		
Trend logs - Type: - Sample rate:		
IO Check		
Low Value BAS		
Low Value Measured Value		
Mid Value BAS		
Mid Value Measured Value		
High Value BAS		
High Value Measured Value		

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Job:	Webster ISB	System:	Unit Heaters
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Outputs		
1	**2**	**Test Procedures**
Unit Heater Command	**Hot Water Valve Output**	**Expected Response**

Point Definition			
Point Name (BAS submittal)	UH Cmd	HW-V Out	Point Name In Program
Point Type (Analog/Binary)	Binary	Analog	Analog/Binary
Installation			Device is located per the design docs, control shop drawings. Location allows for accurate reading.
Units			Record the measurement units of the point
Auto/Man			Record if the point is in automatic operation or manually overridden
BAS Value			Record value shown on the BAS
Measured Value			Record value measured by an independent reading at the location of the point
Trend logs **- Type:** **- Sample rate:**			Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
VFD Settings			
VFD Accel Rate	**na**		Max accel rate programmed in VFD.
VFD Decel Rate	**na**		Max decel rate programmed in VFD.
VFD Min Speed	**na**		Minimum speed programmed in VFD
VFD Max Speed	**na**		Maximum speed programmed in VFD
Min On/Off			
Minimum On Time		**na**	Minimum "On" time
Minimum Off Time		**na**	Minimum "Off" time

IO Check

Job:	Webster ISB	System:	VAV - HW Reheat (C
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Inputs		
1	**2**	**3**
Zone Temp	**Discharge Air Temp**	**Zone CO2**

Point Definition			
Point Name (BAS submittal)	ZN-T	SA-T	CO2
Point Type (Analog/Binary)	Analog	Analog	Analog
Installation			
Units			
Auto/Man			
BAS Value			
Measured Value			
Trend logs **- Type:** **- Sample rate:**			
IO Check			
Low Value BAS			
Low Value Measured Value			
Mid Value BAS			
Mid Value Measured Value			
High Value BAS			
High Value Measured Value			

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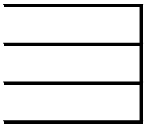
Job:	Webster ISB	System:	VAV - HW Reheat (CO2 & FTR if applicable)
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Output

Show/Hide		1	2	3	Test Procedures
		Hot Water Reheat Valve	**FTR Valve Open**	**FTR Valve Close**	**Expected Response**
S	**Point Definition**				
S	**Point Name (BAS submittal)**	HW-V Out	FTR-V Open	FTR-V Close	Point Name In Program
S	**Point Type (Analog/Binary)**	Analog	Analog	Analog	Analog/Binary
S	**Installation**				Device is located per the design docs, control shop drawings. Location allows for accurate
S	**Units**				Record the measurement units of the point
S	**Auto/Man**				Record if the point is in automatic operation or manually overridden
S	**BAS Value**				Record value shown on the BAS
S	**Measured Value**				Record value measured by an independent reading at the location of the point
S	**Trend logs** **- Type:** **- Sample rate:**				Record the type of trend logs being used if any (COV, Interval, etc.) and at what rate the trend is recorded
S	**VFD Settings**				
S	**VFD Accel Rate**				Max accel rate programmed in VFD.
S	**VFD Decel Rate**				Max decel rate programmed in VFD.
S	**VFD Min Speed**				Minimum speed programmed in VFD
S	**VFD Max Speed**				Maximum speed programmed in VFD
S	**Min On/Off**				
S	**Minimum On Time**	**na**	**na**	**na**	Minimum "On" time
S	**Minimum Off Time**	**na**	**na**	**na**	Minimum "Off" time



Job:	Webster ISB	System:
Proj.#:	1136-16	Cx Agent Name:
		Date start/end:

	Inputs	
	1	**2**
	VF-2 Fan Status	**VF-2 Zone Temperature**
Point Definition		
Point Name (BAS submittal)	VF Status	Zone Temperature
Point Type (Analog/Binary)	Binary	Analog
Installation		
Units		
Auto/Man		
BAS Value		
Measured Value		
Trend logs - Type: - Sample rate:		
IO Check		
Low Value BAS	**na**	
Low Value Measured Value	**na**	
Mid Value BAS	**na**	
Mid Value Measured Value	**na**	
High Value BAS	**na**	
High Value Measured Value	**na**	

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Job:	Webster ISB	System:	Ventilation Fans
Proj.#:	1136-16	Cx Agent Name:	
		Date start/end:	

Output:

Show/Hide		1	2	3	Test Procedures / Expected Response
		VF-2 Fan Command	**VF-3 Fan Command**	**VF-4 Fan Command**	
S	**Point Definition**				
S	**Point Name (BAS submittal)**	VF Cmd	VF Cmd	VF Cmd	Point Name In Program
S	**Point Type (Analog/Binary)**	BO	BO	BO	Analog/Binary Input/Output
S	**Installation**				Device is located per the design docs, control shop drawings. Location allow for accurate reading.
S	**Units**				Record actual point value with units where necessary.
S	**Auto/Man**				
S	**BAS Value**				
S	**Measured Value**				(BAS Reading / Measured or Local)
S	**Trend logs** **- Type:** **- Sample rate:**				Inspect wiring from control I/O device to controller termination pt.
S	**VFD Settings**				
S	**VFD Accel Rate**	**na**	**na**	**na**	Max accel rate programmed in VFD.
S	**VFD Decel Rate**	**na**	**na**	**na**	Max decel rate programmed in VFD.
	VFD Min Speed	**na**	**na**	**na**	
	VFD Max Speed	**na**	**na**	**na**	
S	**Min On/Off**				
S	**Minimum On Time**				Minimum "On" time
S	**Minimum Off Time**				Minimum "Off" time

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	FZP-1	FZP-2	FZP-3	FZP-4	TAG-10	TAG-11
Load / Area Served:	AHU-1	AHU-2	AHU-3	AHU-4		
Installed Location:	Level 0 - Mech. Room	Level 0 - Mech. Room	Level 0 - Mech. Room	Level 0 - Mech. Room		

B. Model Data

1-Manufacturer	Submitted Data	Armstrong	Armstrong	Armstrong	Armstrong		
	Actual						
2-Model Number	Submitted Data	Series 1050	Series 1050	Series H-H51	Series H-H51		
	Actual						
3-Serial Number	Actual						
4-Flow (GPM)	Submitted Data	50	50	10	10		
	Actual						
5-Motor Power (Hp)	Submitted Data	0.75	0.75	0.25	0.25		
	Actual						
6-Pump Head (Ft)	Submitted Data	20	20	20	20		
	Actual						
7-Impeller Diameter (In)	Submitted Data	5.01	5.01	5	5		
	Actual						

Equipment ID:	FZP-1	FZP-2	FZP-3	FZP-4	TAG-10	TAG-11
Load / Area Served:	AHU-1	AHU-2	AHU-3	AHU-4		
Installed Location:	Level 0 - Mech. Room	Level 0 - Mech. Room	Level 0 - Mech. Room	Level 0 - Mech. Room		

C. Installation Checks

Pumps

Unit is free of visible damage.						
Permanent nameplate affixed to unit.						
Unit is accessible for routine maintenance.						
Unit anchored to resist movement.						
Motor and pump alignment complete.						
Bearing protective cover installed.						

Piping

No apparent leakage at flanges/fittings.						
Piping is insulated.						
Piping is supported independently of equipment allowing routine maintenance.						

Hydronic Specialies

Valves installed in the correct direction with respect to flow.						
P/T ports provided.						
Flow direction of pump is correct.						

Controls

Control wiring complete.						

Electrical

Motor Volts / Phases / Amps	Submitted Data	460 / 3 / 60	460 / 3 / 60	115 / 1 / 60	115 / 1 / 60		
	Actual						
Motor RPM / HP	Submitted Data	1750 / 0.75	1750 / 0.75	1750 / 0.25	1750 / 0.25		
	Actual						
All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	FZP-1	FZP-2	FZP-3	FZP-4	TAG-10	TAG-11
Load / Area Served:	AHU-1	AHU-2	AHU-3	AHU-4		
Installed Location:	Level 0 - Mech. Room	Level 0 - Mech. Room	Level 0 - Mech. Room	Level 0 - Mech. Room		

Installation Keyed Notes

#	Description				
1					
2					
3					
4					
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11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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4								
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7								
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10								
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13								
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16								
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19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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4								
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6								
7								
8								
9								
10								
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12								
13								
14								
15								
16								
17								
18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):					
Project Manager's Signature:		/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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14								
15								
16								
17								
18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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17								
18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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13								
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17								
18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-47	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-47	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-47	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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19								
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Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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15								
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17								
18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):			
Project Manager's Signature:	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-103	TAG-104	TAG-105	TAG-106	TAG-107	TAG-108	TAG-109
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-103	TAG-104	TAG-105	TAG-106	TAG-107	TAG-108	TAG-109
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-103	TAG-104	TAG-105	TAG-106	TAG-107	TAG-108	TAG-109
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-110	TAG-111	TAG-112	TAG-113	TAG-114	TAG-115	TAG-116
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-110	TAG-111	TAG-112	TAG-113	TAG-114	TAG-115	TAG-116
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-110	TAG-111	TAG-112	TAG-113	TAG-114	TAG-115	TAG-116
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-117	TAG-118	TAG-119	TAG-120	TAG-121	TAG-122	TAG-123
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-117	TAG-118	TAG-119	TAG-120	TAG-121	TAG-122	TAG-123
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-117	TAG-118	TAG-119	TAG-120	TAG-121	TAG-122	TAG-123
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-124	TAG-125	TAG-126	TAG-127	TAG-128	TAG-129	TAG-130
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-124	TAG-125	TAG-126	TAG-127	TAG-128	TAG-129	TAG-130
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-124	TAG-125	TAG-126	TAG-127	TAG-128	TAG-129	TAG-130
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-131	TAG-132	TAG-133	TAG-134	TAG-135	TAG-136	TAG-137
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-131	TAG-132	TAG-133	TAG-134	TAG-135	TAG-136	TAG-137
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-131	TAG-132	TAG-133	TAG-134	TAG-135	TAG-136	TAG-137
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-138	TAG-139	TAG-140	TAG-141	TAG-142	TAG-143	TAG-144
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-138	TAG-139	TAG-140	TAG-141	TAG-142	TAG-143	TAG-144
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-138	TAG-139	TAG-140	TAG-141	TAG-142	TAG-143	TAG-144
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-145	TAG-146	TAG-147	TAG-148	TAG-149	TAG-150	TAG-151
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-145	TAG-146	TAG-147	TAG-148	TAG-149	TAG-150	TAG-151
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-145	TAG-146	TAG-147	TAG-148	TAG-149	TAG-150	TAG-151
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-152	TAG-153	TAG-154	TAG-155	TAG-156	TAG-157	TAG-158
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-152	TAG-153	TAG-154	TAG-155	TAG-156	TAG-157	TAG-158
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-152	TAG-153	TAG-154	TAG-155	TAG-156	TAG-157	TAG-158
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-159	TAG-160	TAG-161	TAG-162	TAG-163	TAG-164	TAG-165
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-159	TAG-160	TAG-161	TAG-162	TAG-163	TAG-164	TAG-165
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-159	TAG-160	TAG-161	TAG-162	TAG-163	TAG-164	TAG-165
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-166	TAG-167	TAG-168	TAG-169	TAG-170	TAG-171	TAG-172
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-166	TAG-167	TAG-168	TAG-169	TAG-170	TAG-171	TAG-172
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-166	TAG-167	TAG-168	TAG-169	TAG-170	TAG-171	TAG-172
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-173	TAG-174	TAG-175	TAG-176	TAG-177	TAG-178	TAG-179
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-173	TAG-174	TAG-175	TAG-176	TAG-177	TAG-178	TAG-179
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-173	TAG-174	TAG-175	TAG-176	TAG-177	TAG-178	TAG-179
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-180	TAG-181	TAG-182	TAG-183	TAG-184	TAG-185	TAG-186
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-180	TAG-181	TAG-182	TAG-183	TAG-184	TAG-185	TAG-186
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-180	TAG-181	TAG-182	TAG-183	TAG-184	TAG-185	TAG-186
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-187	TAG-188	TAG-189	TAG-190	TAG-191	TAG-192	TAG-193
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-187	TAG-188	TAG-189	TAG-190	TAG-191	TAG-192	TAG-193
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-187	TAG-188	TAG-189	TAG-190	TAG-191	TAG-192	TAG-193
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	AHU-1	AHU-2	
Area Served:	Building Primary Air	Building Primary Air	
Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

B. Model Data

1-Manufacturer	Submitted Data	Daikin	Daikin	
	Actual			
2-Model Number	Submitted Data	CAH068GDHM	CAH068GDHM	
	Actual			
3-Serial Number	Actual			

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data	1718	1718	
	Actual			
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	460 / 60 / 3	460 / 60 / 3	
	Actual			

Pre-Functional Checklist

Equipment ID:		AHU-1	AHU-2	
D. Install Checks				
General Installation				
Unit is free of visible damage				
Permanent nameplate affixed to unit				
Unit is accessible for routine maintenance				
Access doors open opposite of static pressure				
Access doors can be fully opened and closed.				
Doors and penetrations in unit are sealed				
Filters installed				
Permanent electrical service is available				
Light fixtures and switches have been installed in unit				
Unit is installed level.				
Unit is securely anchored / mounted.				
Ductwork				
Pre-filter MERV rating	Submitted Data	MERV 8	MERV 8	
	Actual			
Filter MERV rating	Submitted Data	MERV 14	MERV 14	
	Actual			
Ductwork is clean, free of debris and flow restrictions				
Ductwork connected and clean				
Ductwork seams sealed				
Supply ductwork is insulated				
Mixed air duct insulated.				
Duct smoke detector installed				
No air bypassing around filters				

Pre-Functional Checklist

Equipment ID:		AHU-1	AHU-2	
Controls				
Control wiring complete				
Electrical				
Conduit is supported				
Power disconnects labeled and installed				
Grounding installed for unit and unit components				
Heat Recovery Coil				
HR Water Valve (2-Way or 3-Way)	Submitted Data	3-Way	3-Way	
	Actual			
Piping is supported independently at coil				
Pipes insulated.				
Access provided to coil				
Coil is clean with no damage to fins				
Manual air vents, Manual valves, and Thermometers all installed.				
All valves and strainers installed in the correct flow direction				
Manual valves fully open and close				
Hydronic components checked for leaks				
No air bypassing around the heat recovery coil				

Pre-Functional Checklist

Equipment ID:		AHU-1	AHU-2	
Cooling Coil				
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data	2-Way	2-Way	
	Actual			
Piping is supported independently at coil				
Pipes insulated.				
Access provided to coil				
Coil is clean with no damage to fins				
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed				
All valves and strainers installed in the correct flow direction				
Manual valves fully open and close				
Hydronic components checked for leaks				
Drain installed				
Condensate drain functions and is connected to drain with a vacuum break				
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot				
Condensate drain functions at full speed of fan				
No condensate carryover from coil				
P-Trap installed with correct height				
No air bypassing the cooling coil				
Heating Coil				
Hot Water Valve (2-Way or 3-Way)	Submitted Data	2-Way	2-Way	
	Actual			
Piping is supported independently at coil				
Pipes insulated.				
Access provided to coil				
Coil is clean with no damage to fins				
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed				
All valves and strainers installed in the correct flow direction				
Hydronic components checked for leaks				
No air bypassing the heating coil				

Pre-Functional Checklist

Equipment ID:	AHU-1	AHU-2	
E: Supply Fan			
Vibration Isolation Installed			
Fan rotates in the proper direction			
No unusual noise or vibration during operation			
VFD programmed and functions properly			

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:				
Start Date:	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /
End Time:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-4	TAG-5	TAG-6	TAG-7
Area Served:				
Location:				

B. Model Data

1-Manufacturer	Submitted Data				
	Actual				
2-Model Number	Submitted Data				
	Actual				
3-Serial Number	Actual				

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data				
	Actual				
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data				
	Actual				

Pre-Functional Checklist

Equipment ID:	TAG-4	TAG-5	TAG-6	TAG-7
D. Install Checks				
General Installation				
Unit is free of visible damage				
Permanent nameplate affixed to unit				
Unit is accessible for routine maintenance				
Access doors open opposite of static pressure				
Access doors can be fully opened and closed.				
Doors and penetrations in unit are sealed				
Filters installed				
Permanent electrical service is available				
Light fixtures and switches have been installed in unit				
Unit is installed level.				
Unit is securely anchored / mounted.				

Ductwork

Pre-filter MERV rating	Submitted Data				
	Actual				
Filter MERV rating	Submitted Data				
	Actual				
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Supply ductwork is insulated					
Mixed air duct insulated.					
Duct smoke detector installed					
No air bypassing around filters					

Pre-Functional Checklist

Equipment ID:	TAG-4	TAG-5	TAG-6	TAG-7
Controls				
Control wiring complete				
Electrical				
Conduit is supported				
Power disconnects labeled and installed				
Grounding installed for unit and unit components				
Heat Recovery Coil				
HR Water Valve (2-Way or 3-Way) — Submitted Data				
HR Water Valve (2-Way or 3-Way) — Actual				
Piping is supported independently at coil				
Pipes insulated.				
Access provided to coil				
Coil is clean with no damage to fins				
Manual air vents, Manual valves, and Thermometers all installed.				
All valves and strainers installed in the correct flow direction				
Manual valves fully open and close				
Hydronic components checked for leaks				
No air bypassing around the heat recovery coil				

Pre-Functional Checklist

Equipment ID:		TAG-4	TAG-5	TAG-6	TAG-7
Cooling Coil					
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data				
	Actual				
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed					
All valves and strainers installed in the correct flow direction					
Manual valves fully open and close					
Hydronic components checked for leaks					
Drain installed					
Condensate drain functions and is connected to drain with a vacuum break					
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot					
Condensate drain functions at full speed of fan					
No condensate carryover from coil					
P-Trap installed with correct height					
No air bypassing the cooling coil					

Heating Coil					
Hot Water Valve (2-Way or 3-Way)	Submitted Data				
	Actual				
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed					
All valves and strainers installed in the correct flow direction					
Hydronic components checked for leaks					
No air bypassing the heating coil					

Pre-Functional Checklist

Equipment ID:	TAG-4	TAG-5	TAG-6	TAG-7
E: Supply Fan				
Vibration Isolation Installed				
Fan rotates in the proper direction				
No unusual noise or vibration during operation				
VFD programmed and functions properly				

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:		TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
D. Install Checks								
General Installation								
Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Access doors open opposite of static pressure								
Access doors can be fully opened and closed.								
Doors and penetrations in unit are sealed								
Filters installed								
Permanent electrical service is available								
Light fixtures and switches have been installed in unit								
Unit is installed level.								
Unit is securely anchored / mounted.								
Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Light fixtures and switches have been installed in unit							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork								
Pre-filter MERV rating	Submitted Data							
	Actual							
Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
Mixed air duct insulated.								
Duct smoke detector installed								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Heat Recovery Coil							
HR Water Valve (2-Way or 3-Way) — Submitted Data							
HR Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vents, Manual valves, and Thermometers all installed.							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
No air bypassing around the heat recovery coil							

Pre-Functional Checklist

Equipment ID:		TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way)	Submitted Data Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear foot								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								

Heating Coil								
Hot Water Valve (2-Way or 3-Way)	Submitted Data							
	Actual							
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Hydronic components checked for leaks								
No air bypassing the heating coil								

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	AHU-3	AHU-4		TAG-4	TAG-5	TAG-6
Area Served:	Cadaver Lab	Cadaver Lab				
Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room				

B. Model Data

1-Manufacturer	Submitted Data	Daikin	Daikin				
	Actual						
2-Model Number	Submitted Data	CAH007GDGM	CAH007GDGM				
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data	240	240				
	Actual						
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	460 / 60 / 3	460 / 60 / 3				
	Actual						

Pre-Functional Checklist

Equipment ID:		AHU-3	AHU-4		TAG-4	TAG-5	TAG-6
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Pre-filter MERV rating	Submitted Data	MERV 8	MERV 8				
	Actual						
Filter MERV rating	Submitted Data	MERV 14	MERV 14				
	Actual						
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
No air bypassing around filters							

Pre-Functional Checklist

Equipment ID:		AHU-3	AHU-4		TAG-4	TAG-5	TAG-6
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way)	Submitted Data	2-Way	2-Way				
	Actual						
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							
Direct Expansion Coil							
Refrigerant piping is supported independently at coil							
Refrigerant piping is insulated							
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow							
Condensate drain line installed							
Condensate drain line insulated							
Access provided to coil							
Coil is clean with no damage to fins							
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed							
Manual valves fully open and close							
Hydronic components checked for leaks							

Pre-Functional Checklist

Equipment ID:		AHU-3	AHU-4		TAG-4	TAG-5	TAG-6
Heating Coil							
Hot Water Valve (2-Way or 3-Way)	Submitted Data	2-Way	2-Way				
	Actual						
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Hydronic components checked for leaks							
No air bypassing the heating coil							
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Pre-Functional Checklist

Equipment ID:	AHU-3	AHU-4		TAG-4	TAG-5	TAG-6

Installation Keyed Notes

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	/ /
Start Time:	:
End Date:	/ /
End Time:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-7
Area Served:	
Location:	

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data	
	Actual	
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

Pre-Functional Checklist

Equipment ID:	TAG-7

D. Install Checks

General Installation

Unit is free of visible damage	
Permanent nameplate affixed to unit	
Unit is accessible for routine maintenance	
Access doors open opposite of static pressure	
Access doors can be fully opened and closed.	
Doors and penetrations in unit are sealed	
Filters installed	
Permanent electrical service is available	
Unit is installed level.	
Unit is securely anchored / mounted.	

Ductwork

Pre-filter MERV rating	Submitted Data	
	Actual	
Filter MERV rating	Submitted Data	
	Actual	
Ductwork is clean, free of debris and flow restrictions		
Ductwork connected and clean		
Ductwork seams sealed		
Supply ductwork is insulated		
No air bypassing around filters		

Pre-Functional Checklist

Equipment ID:	TAG-7

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	

Cooling Coil

Chilled Water Valve (2-Way or 3-Way)	Submitted Data	
	Actual	
Piping is supported independently at coil		
Pipes insulated.		
Access provided to coil		
Coil is clean with no damage to fins		
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed		
All valves and strainers installed in the correct flow direction		
Manual valves fully open and close		
Hydronic components checked for leaks		
Drain installed		
Condensate drain functions and is connected to drain with a vacuum break		
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear		
Condensate drain functions at full speed of fan		
No condensate carryover from coil		
P-Trap installed with correct height		
No air bypassing the cooling coil		

Direct Expansion Coil

Refrigerant piping is supported independently at coil	
Refrigerant piping is insulated	
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow	
Condensate drain line installed	
Condensate drain line insulated	
Access provided to coil	
Coil is clean with no damage to fins	
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed	
Manual valves fully open and close	
Hydronic components checked for leaks	

Pre-Functional Checklist

Equipment ID:		TAG-7
Heating Coil		
Hot Water Valve (2-Way or 3-Way)	Submitted Data	
	Actual	
Piping is supported independently at coil		
Pipes insulated.		
Access provided to coil		
Coil is clean with no damage to fins		
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed		
All valves and strainers installed in the correct flow direction		
Hydronic components checked for leaks		
No air bypassing the heating coil		

E: Supply Fan	
Vibration Isolation Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	
VFD programmed and functions properly	

Pre-Functional Checklist

Equipment ID:	TAG-7

Installation Keyed Notes

#	Description	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:										
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
Area Served:										
Location:										

B. Model Data

1-Manufacturer	Submitted Data										
	Actual										
2-Model Number	Submitted Data										
	Actual										
3-Serial Number	Actual										

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data										
	Actual										
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data										
	Actual										

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
D. Install Checks										
General Installation										
Unit is free of visible damage										
Permanent nameplate affixed to unit										
Unit is accessible for routine maintenance										
Access doors open opposite of static pressure										
Access doors can be fully opened and closed.										
Doors and penetrations in unit are sealed										
Filters installed										
Permanent electrical service is available										
Unit is installed level.										
Unit is securely anchored / mounted.										

Ductwork

Pre-filter MERV rating	Submitted Data										
	Actual										
Filter MERV rating	Submitted Data										
	Actual										
Ductwork is clean, free of debris and flow restrictions											
Ductwork connected and clean											
Ductwork seams sealed											
Supply ductwork is insulated											
No air bypassing around filters											

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
Controls										
Control wiring complete										
Electrical										
Conduit is supported										
Power disconnects labeled and installed										
Grounding installed for unit and unit components										
Cooling Coil										
Chilled Water Valve (2-Way or 3-Way) — Submitted Data										
Chilled Water Valve (2-Way or 3-Way) — Actual										
Piping is supported independently at coil										
Pipes insulated.										
Access provided to coil										
Coil is clean with no damage to fins										
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed										
All valves and strainers installed in the correct flow direction										
Manual valves fully open and close										
Hydronic components checked for leaks										
Drain installed										
Condensate drain functions and is connected to drain with a vacuum break										
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear										
Condensate drain functions at full speed of fan										
No condensate carryover from coil										
P-Trap installed with correct height										
No air bypassing the cooling coil										
Direct Expansion Coil										
Refrigerant piping is supported independently at coil										
Refrigerant piping is insulated										
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow										
Condensate drain line installed										
Condensate drain line insulated										
Access provided to coil										
Coil is clean with no damage to fins										
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed										
Manual valves fully open and close										
Hydronic components checked for leaks										

Pre-Functional Checklist

Equipment ID:		TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
Heating Coil											
Hot Water Valve (2-Way or 3-Way)	Submitted Data										
	Actual										
Piping is supported independently at coil											
Pipes insulated.											
Access provided to coil											
Coil is clean with no damage to fins											
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed											
All valves and strainers installed in the correct flow direction											
Hydronic components checked for leaks											
No air bypassing the heating coil											
E: Supply Fan											
Vibration Isolation Installed											
Fan rotates in the proper direction											
No unusual noise or vibration during operation											
VFD programmed and functions properly											

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:										
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27
Area Served:										
Location:										

B. Model Data

1-Manufacturer	Submitted Data										
	Actual										
2-Model Number	Submitted Data										
	Actual										
3-Serial Number	Actual										

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data										
	Actual										
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data										
	Actual										

Pre-Functional Checklist

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27
D. Install Checks										
General Installation										
Unit is free of visible damage										
Permanent nameplate affixed to unit										
Unit is accessible for routine maintenance										
Access doors open opposite of static pressure										
Access doors can be fully opened and closed.										
Doors and penetrations in unit are sealed										
Filters installed										
Permanent electrical service is available										
Unit is installed level.										
Unit is securely anchored / mounted.										

Ductwork

Pre-filter MERV rating	Submitted Data										
	Actual										
Filter MERV rating	Submitted Data										
	Actual										
Ductwork is clean, free of debris and flow restrictions											
Ductwork connected and clean											
Ductwork seams sealed											
Supply ductwork is insulated											
No air bypassing around filters											

Pre-Functional Checklist

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27
Controls										
Control wiring complete										
Electrical										
Conduit is supported										
Power disconnects labeled and installed										
Grounding installed for unit and unit components										
Cooling Coil										
Chilled Water Valve (2-Way or 3-Way) — Submitted Data										
Chilled Water Valve (2-Way or 3-Way) — Actual										
Piping is supported independently at coil										
Pipes insulated.										
Access provided to coil										
Coil is clean with no damage to fins										
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed										
All valves and strainers installed in the correct flow direction										
Manual valves fully open and close										
Hydronic components checked for leaks										
Drain installed										
Condensate drain functions and is connected to drain with a vacuum break										
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear										
Condensate drain functions at full speed of fan										
No condensate carryover from coil										
P-Trap installed with correct height										
No air bypassing the cooling coil										
Direct Expansion Coil										
Refrigerant piping is supported independently at coil										
Refrigerant piping is insulated										
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow										
Condensate drain line installed										
Condensate drain line insulated										
Access provided to coil										
Coil is clean with no damage to fins										
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed										
Manual valves fully open and close										
Hydronic components checked for leaks										

Pre-Functional Checklist

Equipment ID:		TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27
Heating Coil											
Hot Water Valve (2-Way or 3-Way)	Submitted Data										
	Actual										
Piping is supported independently at coil											
Pipes insulated.											
Access provided to coil											
Coil is clean with no damage to fins											
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed											
All valves and strainers installed in the correct flow direction											
Hydronic components checked for leaks											
No air bypassing the heating coil											
E: Supply Fan											
Vibration Isolation Installed											
Fan rotates in the proper direction											
No unusual noise or vibration during operation											
VFD programmed and functions properly											

Pre-Functional Checklist

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27

Installation Keyed Notes

#	Description	Issue #	Status		Issue #
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):			
Project Manager's Signature:			

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:											
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Area Served:										
Location:										

B. Model Data

1-Manufacturer	Submitted Data										
	Actual										
2-Model Number	Submitted Data										
	Actual										
3-Serial Number	Actual										

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data										
	Actual										
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data										
	Actual										

Pre-Functional Checklist

Equipment ID:	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
D. Install Checks										
General Installation										
Unit is free of visible damage										
Permanent nameplate affixed to unit										
Unit is accessible for routine maintenance										
Access doors open opposite of static pressure										
Access doors can be fully opened and closed.										
Doors and penetrations in unit are sealed										
Filters installed										
Permanent electrical service is available										
Unit is installed level.										
Unit is securely anchored / mounted.										
Ductwork										
Pre-filter MERV rating — Submitted Data										
Pre-filter MERV rating — Actual										
Filter MERV rating — Submitted Data										
Filter MERV rating — Actual										
Ductwork is clean, free of debris and flow restrictions										
Ductwork connected and clean										
Ductwork seams sealed										
Supply ductwork is insulated										
No air bypassing around filters										

Pre-Functional Checklist

Equipment ID:	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Controls										
Control wiring complete										
Electrical										
Conduit is supported										
Power disconnects labeled and installed										
Grounding installed for unit and unit components										
Cooling Coil										
Chilled Water Valve (2-Way or 3-Way) — Submitted Data										
Chilled Water Valve (2-Way or 3-Way) — Actual										
Piping is supported independently at coil										
Pipes insulated.										
Access provided to coil										
Coil is clean with no damage to fins										
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed										
All valves and strainers installed in the correct flow direction										
Manual valves fully open and close										
Hydronic components checked for leaks										
Drain installed										
Condensate drain functions and is connected to drain with a vacuum break										
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear										
Condensate drain functions at full speed of fan										
No condensate carryover from coil										
P-Trap installed with correct height										
No air bypassing the cooling coil										
Direct Expansion Coil										
Refrigerant piping is supported independently at coil										
Refrigerant piping is insulated										
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow										
Condensate drain line installed										
Condensate drain line insulated										
Access provided to coil										
Coil is clean with no damage to fins										
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed										
Manual valves fully open and close										
Hydronic components checked for leaks										

Pre-Functional Checklist

Equipment ID:		TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Heating Coil											
Hot Water Valve (2-Way or 3-Way)	Submitted Data										
	Actual										
Piping is supported independently at coil											
Pipes insulated.											
Access provided to coil											
Coil is clean with no damage to fins											
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed											
All valves and strainers installed in the correct flow direction											
Hydronic components checked for leaks											
No air bypassing the heating coil											
E: Supply Fan											
Vibration Isolation Installed											
Fan rotates in the proper direction											
No unusual noise or vibration during operation											
VFD programmed and functions properly											

Pre-Functional Checklist

Equipment ID:	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37

Installation Keyed Notes

#	Description	Status		Issue #	Status	
1						
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:										
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Area Served:										
Location:										

B. Model Data

1-Manufacturer	Submitted Data										
	Actual										
2-Model Number	Submitted Data										
	Actual										
3-Serial Number	Actual										

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data										
	Actual										
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data										
	Actual										

Pre-Functional Checklist

Equipment ID:	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
D. Install Checks										
General Installation										
Unit is free of visible damage										
Permanent nameplate affixed to unit										
Unit is accessible for routine maintenance										
Access doors open opposite of static pressure										
Access doors can be fully opened and closed.										
Doors and penetrations in unit are sealed										
Filters installed										
Permanent electrical service is available										
Unit is installed level.										
Unit is securely anchored / mounted.										

Ductwork

Pre-filter MERV rating	Submitted Data										
	Actual										
Filter MERV rating	Submitted Data										
	Actual										
Ductwork is clean, free of debris and flow restrictions											
Ductwork connected and clean											
Ductwork seams sealed											
Supply ductwork is insulated											
No air bypassing around filters											

Pre-Functional Checklist

Equipment ID:	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Controls										
Control wiring complete										
Electrical										
Conduit is supported										
Power disconnects labeled and installed										
Grounding installed for unit and unit components										
Cooling Coil										
Chilled Water Valve (2-Way or 3-Way) — Submitted Data										
Chilled Water Valve (2-Way or 3-Way) — Actual										
Piping is supported independently at coil										
Pipes insulated.										
Access provided to coil										
Coil is clean with no damage to fins										
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed										
All valves and strainers installed in the correct flow direction										
Manual valves fully open and close										
Hydronic components checked for leaks										
Drain installed										
Condensate drain functions and is connected to drain with a vacuum break										
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear										
Condensate drain functions at full speed of fan										
No condensate carryover from coil										
P-Trap installed with correct height										
No air bypassing the cooling coil										
Direct Expansion Coil										
Refrigerant piping is supported independently at coil										
Refrigerant piping is insulated										
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow										
Condensate drain line installed										
Condensate drain line insulated										
Access provided to coil										
Coil is clean with no damage to fins										
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed										
Manual valves fully open and close										
Hydronic components checked for leaks										

Pre-Functional Checklist

Equipment ID:		TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Heating Coil											
Hot Water Valve (2-Way or 3-Way)	Submitted Data										
	Actual										
Piping is supported independently at coil											
Pipes insulated.											
Access provided to coil											
Coil is clean with no damage to fins											
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed											
All valves and strainers installed in the correct flow direction											
Hydronic components checked for leaks											
No air bypassing the heating coil											
E: Supply Fan											
Vibration Isolation Installed											
Fan rotates in the proper direction											
No unusual noise or vibration during operation											
VFD programmed and functions properly											

Pre-Functional Checklist

Equipment ID:	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):			
Project Manager's Signature:			

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:											
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Area Served:										
Location:										

B. Model Data

1-Manufacturer	Submitted Data										
	Actual										
2-Model Number	Submitted Data										
	Actual										
3-Serial Number	Actual										

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data										
	Actual										
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data										
	Actual										

Pre-Functional Checklist

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
D. Install Checks										
General Installation										
Unit is free of visible damage										
Permanent nameplate affixed to unit										
Unit is accessible for routine maintenance										
Access doors open opposite of static pressure										
Access doors can be fully opened and closed.										
Doors and penetrations in unit are sealed										
Filters installed										
Permanent electrical service is available										
Unit is installed level.										
Unit is securely anchored / mounted.										

Ductwork

Pre-filter MERV rating	Submitted Data										
	Actual										
Filter MERV rating	Submitted Data										
	Actual										
Ductwork is clean, free of debris and flow restrictions											
Ductwork connected and clean											
Ductwork seams sealed											
Supply ductwork is insulated											
No air bypassing around filters											

Pre-Functional Checklist

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Controls										
Control wiring complete										
Electrical										
Conduit is supported										
Power disconnects labeled and installed										
Grounding installed for unit and unit components										
Cooling Coil										
Chilled Water Valve (2-Way or 3-Way) — Submitted Data										
Chilled Water Valve (2-Way or 3-Way) — Actual										
Piping is supported independently at coil										
Pipes insulated.										
Access provided to coil										
Coil is clean with no damage to fins										
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed										
All valves and strainers installed in the correct flow direction										
Manual valves fully open and close										
Hydronic components checked for leaks										
Drain installed										
Condensate drain functions and is connected to drain with a vacuum break										
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear										
Condensate drain functions at full speed of fan										
No condensate carryover from coil										
P-Trap installed with correct height										
No air bypassing the cooling coil										
Direct Expansion Coil										
Refrigerant piping is supported independently at coil										
Refrigerant piping is insulated										
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow										
Condensate drain line installed										
Condensate drain line insulated										
Access provided to coil										
Coil is clean with no damage to fins										
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed										
Manual valves fully open and close										
Hydronic components checked for leaks										

Pre-Functional Checklist

Equipment ID:		TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Heating Coil											
Hot Water Valve (2-Way or 3-Way)	Submitted Data										
	Actual										
Piping is supported independently at coil											
Pipes insulated.											
Access provided to coil											
Coil is clean with no damage to fins											
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed											
All valves and strainers installed in the correct flow direction											
Hydronic components checked for leaks											
No air bypassing the heating coil											
E: Supply Fan											
Vibration Isolation Installed											
Fan rotates in the proper direction											
No unusual noise or vibration during operation											
VFD programmed and functions properly											

Pre-Functional Checklist

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57

Installation Keyed Notes

#	Description	Issue #	Status		Issue #	Status	
1							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:										
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Area Served:										
Location:										

B. Model Data

1-Manufacturer	Submitted Data										
	Actual										
2-Model Number	Submitted Data										
	Actual										
3-Serial Number	Actual										

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data										
	Actual										
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data										
	Actual										

Pre-Functional Checklist

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
D. Install Checks										
General Installation										
Unit is free of visible damage										
Permanent nameplate affixed to unit										
Unit is accessible for routine maintenance										
Access doors open opposite of static pressure										
Access doors can be fully opened and closed.										
Doors and penetrations in unit are sealed										
Filters installed										
Permanent electrical service is available										
Unit is installed level.										
Unit is securely anchored / mounted.										

Ductwork

Pre-filter MERV rating	Submitted Data										
	Actual										
Filter MERV rating	Submitted Data										
	Actual										
Ductwork is clean, free of debris and flow restrictions											
Ductwork connected and clean											
Ductwork seams sealed											
Supply ductwork is insulated											
No air bypassing around filters											

Pre-Functional Checklist

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Controls										
Control wiring complete										
Electrical										
Conduit is supported										
Power disconnects labeled and installed										
Grounding installed for unit and unit components										
Cooling Coil										
Chilled Water Valve (2-Way or 3-Way) — Submitted Data										
Chilled Water Valve (2-Way or 3-Way) — Actual										
Piping is supported independently at coil										
Pipes insulated.										
Access provided to coil										
Coil is clean with no damage to fins										
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed										
All valves and strainers installed in the correct flow direction										
Manual valves fully open and close										
Hydronic components checked for leaks										
Drain installed										
Condensate drain functions and is connected to drain with a vacuum break										
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear										
Condensate drain functions at full speed of fan										
No condensate carryover from coil										
P-Trap installed with correct height										
No air bypassing the cooling coil										
Direct Expansion Coil										
Refrigerant piping is supported independently at coil										
Refrigerant piping is insulated										
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow										
Condensate drain line installed										
Condensate drain line insulated										
Access provided to coil										
Coil is clean with no damage to fins										
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed										
Manual valves fully open and close										
Hydronic components checked for leaks										

Pre-Functional Checklist

Equipment ID:		TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Heating Coil											
Hot Water Valve (2-Way or 3-Way)	Submitted Data										
	Actual										
Piping is supported independently at coil											
Pipes insulated.											
Access provided to coil											
Coil is clean with no damage to fins											
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed											
All valves and strainers installed in the correct flow direction											
Hydronic components checked for leaks											
No air bypassing the heating coil											
E: Supply Fan											
Vibration Isolation Installed											
Fan rotates in the proper direction											
No unusual noise or vibration during operation											
VFD programmed and functions properly											

Pre-Functional Checklist

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:										
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Area Served:										
Location:										

B. Model Data

1-Manufacturer	Submitted Data										
	Actual										
2-Model Number	Submitted Data										
	Actual										
3-Serial Number	Actual										

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data										
	Actual										
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data										
	Actual										

Pre-Functional Checklist

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
D. Install Checks										
General Installation										
Unit is free of visible damage										
Permanent nameplate affixed to unit										
Unit is accessible for routine maintenance										
Access doors open opposite of static pressure										
Access doors can be fully opened and closed.										
Doors and penetrations in unit are sealed										
Filters installed										
Permanent electrical service is available										
Unit is installed level.										
Unit is securely anchored / mounted.										

Ductwork

Pre-filter MERV rating	Submitted Data										
	Actual										
Filter MERV rating	Submitted Data										
	Actual										
Ductwork is clean, free of debris and flow restrictions											
Ductwork connected and clean											
Ductwork seams sealed											
Supply ductwork is insulated											
No air bypassing around filters											

Pre-Functional Checklist

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Controls										
Control wiring complete										
Electrical										
Conduit is supported										
Power disconnects labeled and installed										
Grounding installed for unit and unit components										
Cooling Coil										
Chilled Water Valve (2-Way or 3-Way) — Submitted Data										
Chilled Water Valve (2-Way or 3-Way) — Actual										
Piping is supported independently at coil										
Pipes insulated.										
Access provided to coil										
Coil is clean with no damage to fins										
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed										
All valves and strainers installed in the correct flow direction										
Manual valves fully open and close										
Hydronic components checked for leaks										
Drain installed										
Condensate drain functions and is connected to drain with a vacuum break										
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear										
Condensate drain functions at full speed of fan										
No condensate carryover from coil										
P-Trap installed with correct height										
No air bypassing the cooling coil										
Direct Expansion Coil										
Refrigerant piping is supported independently at coil										
Refrigerant piping is insulated										
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow										
Condensate drain line installed										
Condensate drain line insulated										
Access provided to coil										
Coil is clean with no damage to fins										
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed										
Manual valves fully open and close										
Hydronic components checked for leaks										

Pre-Functional Checklist

Equipment ID:		TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Heating Coil											
Hot Water Valve (2-Way or 3-Way)	Submitted Data										
	Actual										
Piping is supported independently at coil											
Pipes insulated.											
Access provided to coil											
Coil is clean with no damage to fins											
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed											
All valves and strainers installed in the correct flow direction											
Hydronic components checked for leaks											
No air bypassing the heating coil											
E: Supply Fan											
Vibration Isolation Installed											
Fan rotates in the proper direction											
No unusual noise or vibration during operation											
VFD programmed and functions properly											

Pre-Functional Checklist

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77

Installation Keyed Notes

#	Description	Issue #	Status		Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:										
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Area Served:										
Location:										

B. Model Data

1-Manufacturer	Submitted Data										
	Actual										
2-Model Number	Submitted Data										
	Actual										
3-Serial Number	Actual										

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data										
	Actual										
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data										
	Actual										

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
D. Install Checks										
General Installation										
Unit is free of visible damage										
Permanent nameplate affixed to unit										
Unit is accessible for routine maintenance										
Access doors open opposite of static pressure										
Access doors can be fully opened and closed.										
Doors and penetrations in unit are sealed										
Filters installed										
Permanent electrical service is available										
Unit is installed level.										
Unit is securely anchored / mounted.										

Ductwork

Pre-filter MERV rating	Submitted Data										
	Actual										
Filter MERV rating	Submitted Data										
	Actual										
Ductwork is clean, free of debris and flow restrictions											
Ductwork connected and clean											
Ductwork seams sealed											
Supply ductwork is insulated											
No air bypassing around filters											

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Controls										
Control wiring complete										
Electrical										
Conduit is supported										
Power disconnects labeled and installed										
Grounding installed for unit and unit components										
Cooling Coil										
Chilled Water Valve (2-Way or 3-Way) — Submitted Data										
Chilled Water Valve (2-Way or 3-Way) — Actual										
Piping is supported independently at coil										
Pipes insulated.										
Access provided to coil										
Coil is clean with no damage to fins										
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed										
All valves and strainers installed in the correct flow direction										
Manual valves fully open and close										
Hydronic components checked for leaks										
Drain installed										
Condensate drain functions and is connected to drain with a vacuum break										
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear										
Condensate drain functions at full speed of fan										
No condensate carryover from coil										
P-Trap installed with correct height										
No air bypassing the cooling coil										
Direct Expansion Coil										
Refrigerant piping is supported independently at coil										
Refrigerant piping is insulated										
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow										
Condensate drain line installed										
Condensate drain line insulated										
Access provided to coil										
Coil is clean with no damage to fins										
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed										
Manual valves fully open and close										
Hydronic components checked for leaks										

Pre-Functional Checklist

Equipment ID:		TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Heating Coil											
Hot Water Valve (2-Way or 3-Way)	Submitted Data										
	Actual										
Piping is supported independently at coil											
Pipes insulated.											
Access provided to coil											
Coil is clean with no damage to fins											
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed											
All valves and strainers installed in the correct flow direction											
Hydronic components checked for leaks											
No air bypassing the heating coil											
E: Supply Fan											
Vibration Isolation Installed											
Fan rotates in the proper direction											
No unusual noise or vibration during operation											
VFD programmed and functions properly											

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:										
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Area Served:										
Location:										

B. Model Data

1-Manufacturer	Submitted Data										
	Actual										
2-Model Number	Submitted Data										
	Actual										
3-Serial Number	Actual										

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data										
	Actual										
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data										
	Actual										

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
D. Install Checks										
General Installation										
Unit is free of visible damage										
Permanent nameplate affixed to unit										
Unit is accessible for routine maintenance										
Access doors open opposite of static pressure										
Access doors can be fully opened and closed.										
Doors and penetrations in unit are sealed										
Filters installed										
Permanent electrical service is available										
Unit is installed level.										
Unit is securely anchored / mounted.										

Ductwork

Pre-filter MERV rating	Submitted Data										
	Actual										
Filter MERV rating	Submitted Data										
	Actual										
Ductwork is clean, free of debris and flow restrictions											
Ductwork connected and clean											
Ductwork seams sealed											
Supply ductwork is insulated											
No air bypassing around filters											

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Controls										
Control wiring complete										
Electrical										
Conduit is supported										
Power disconnects labeled and installed										
Grounding installed for unit and unit components										
Cooling Coil										
Chilled Water Valve (2-Way or 3-Way) — Submitted Data										
Chilled Water Valve (2-Way or 3-Way) — Actual										
Piping is supported independently at coil										
Pipes insulated.										
Access provided to coil										
Coil is clean with no damage to fins										
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed										
All valves and strainers installed in the correct flow direction										
Manual valves fully open and close										
Hydronic components checked for leaks										
Drain installed										
Condensate drain functions and is connected to drain with a vacuum break										
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear										
Condensate drain functions at full speed of fan										
No condensate carryover from coil										
P-Trap installed with correct height										
No air bypassing the cooling coil										
Direct Expansion Coil										
Refrigerant piping is supported independently at coil										
Refrigerant piping is insulated										
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow										
Condensate drain line installed										
Condensate drain line insulated										
Access provided to coil										
Coil is clean with no damage to fins										
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed										
Manual valves fully open and close										
Hydronic components checked for leaks										

Pre-Functional Checklist

Equipment ID:		TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Heating Coil											
Hot Water Valve (2-Way or 3-Way)	Submitted Data										
	Actual										
Piping is supported independently at coil											
Pipes insulated.											
Access provided to coil											
Coil is clean with no damage to fins											
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed											
All valves and strainers installed in the correct flow direction											
Hydronic components checked for leaks											
No air bypassing the heating coil											
E: Supply Fan											
Vibration Isolation Installed											
Fan rotates in the proper direction											
No unusual noise or vibration during operation											
VFD programmed and functions properly											

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97

Installation Keyed Notes

#	Description	Issue #	Status		Issue #
1					
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data								
	Actual								
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

Pre-Functional Checklist

Equipment ID:	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
D. Install Checks								
General Installation								
Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Access doors open opposite of static pressure								
Access doors can be fully opened and closed.								
Doors and penetrations in unit are sealed								
Filters installed								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								
Ductwork								
Pre-filter MERV rating — Submitted Data								
Pre-filter MERV rating — Actual								
Filter MERV rating — Submitted Data								
Filter MERV rating — Actual								
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Cooling Coil								
Chilled Water Valve (2-Way or 3-Way) — Submitted Data								
Chilled Water Valve (2-Way or 3-Way) — Actual								
Piping is supported independently at coil								
Pipes insulated.								
Access provided to coil								
Coil is clean with no damage to fins								
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed								
All valves and strainers installed in the correct flow direction								
Manual valves fully open and close								
Hydronic components checked for leaks								
Drain installed								
Condensate drain functions and is connected to drain with a vacuum break								
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear								
Condensate drain functions at full speed of fan								
No condensate carryover from coil								
P-Trap installed with correct height								
No air bypassing the cooling coil								
Direct Expansion Coil								
Refrigerant piping is supported independently at coil								
Refrigerant piping is insulated								
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow								
Condensate drain line installed								
Condensate drain line insulated								
Access provided to coil								
Coil is clean with no damage to fins								
Thermostatic valve, sight glass, solenoid valve, filter drier, and traps are installed								
Manual valves fully open and close								
Hydronic components checked for leaks								

Pre-Functional Checklist

Equipment ID:		TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Heating Coil									
Hot Water Valve (2-Way or 3-Way)	Submitted Data								
	Actual								
Piping is supported independently at coil									
Pipes insulated.									
Access provided to coil									
Coil is clean with no damage to fins									
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed									
All valves and strainers installed in the correct flow direction									
Hydronic components checked for leaks									
No air bypassing the heating coil									
E: Supply Fan									
Vibration Isolation Installed									
Fan rotates in the proper direction									
No unusual noise or vibration during operation									
VFD programmed and functions properly									

Pre-Functional Checklist

Equipment ID:	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105

Installation Keyed Notes

#	Description	Status		Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

Equipment ID:	AHU-5	
Area Served:	Main Electrical 192	
Location:	Main Electrical 192	

B. Model Data

1-Manufacturer	Submitted Data	Daikin	
	Actual		
2-Model Number	Submitted Data	LAH015A	
	Actual		
3-Serial Number	Actual		

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data	138	
	Actual		
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	460 / 60 / 3	
	Actual		

Pre-Functional Checklist

Equipment ID:		AHU-5	
D. Install Checks			
General Installation			
Unit is free of visible damage			
Permanent nameplate affixed to unit			
Unit is accessible for routine maintenance			
Access doors open opposite of static pressure			
Access doors can be fully opened and closed.			
Doors and penetrations in unit are sealed			
Filters installed			
Permanent electrical service is available			
Unit is installed level.			
Unit is securely anchored / mounted.			
Ductwork			
Filter MERV rating	Submitted Data	MERV-8	
	Actual		
Ductwork is clean, free of debris and flow restrictions			
Ductwork connected and clean			
Ductwork seams sealed			
Supply ductwork is insulated			
No air bypassing around filters			

Pre-Functional Checklist

Equipment ID:		AHU-5	
Controls			
Control wiring complete			
Electrical			
Conduit is supported			
Power disconnects labeled and installed			
Grounding installed for unit and unit components			
Wiring inside fan section is in Conduit			
Cooling Coil			
Chilled Water Valve (2-Way or 3-Way)	Submitted Data	2-Way	
	Actual		
Piping is supported independently at coil			
Pipes insulated.			
Access provided to coil			
Coil is clean with no damage to fins			
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed			
All valves and strainers installed in the correct flow direction			
Manual valves fully open and close			
Hydronic components checked for leaks			
Drain installed			
Condensate drain functions and is connected to drain with a vacuum break			
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear			
Condensate drain functions at full speed of fan			
No condensate carryover from coil			
P-Trap installed with correct height			
No air bypassing the cooling coil			

Pre-Functional Checklist

Equipment ID:	AHU-5	
E: Supply Fan		
Vibration Isolation Installed		
Fan rotates in the proper direction		
No unusual noise or vibration during operation		
VFD programmed and functions properly		

Installation Keyed Notes

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:				
Start Date:	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /
End Time:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-4	TAG-5	TAG-6	TAG-7
Area Served:				
Location:				

B. Model Data

1-Manufacturer	Submitted Data				
	Actual				
2-Model Number	Submitted Data				
	Actual				
3-Serial Number	Actual				

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data				
	Actual				
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data				
	Actual				

Pre-Functional Checklist

Equipment ID:	TAG-4	TAG-5	TAG-6	TAG-7
D. Install Checks				
General Installation				
Unit is free of visible damage				
Permanent nameplate affixed to unit				
Unit is accessible for routine maintenance				
Access doors open opposite of static pressure				
Access doors can be fully opened and closed.				
Doors and penetrations in unit are sealed				
Filters installed				
Permanent electrical service is available				
Unit is installed level.				
Unit is securely anchored / mounted.				

Ductwork

Filter MERV rating	Submitted Data				
	Actual				
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Supply ductwork is insulated					
No air bypassing around filters					

Pre-Functional Checklist

Equipment ID:	TAG-4	TAG-5	TAG-6	TAG-7
Controls				
Control wiring complete				
Electrical				
Conduit is supported				
Power disconnects labeled and installed				
Grounding installed for unit and unit components				
Wiring inside fan section is in Conduit				
Cooling Coil				
Chilled Water Valve (2-Way or 3-Way) — Submitted Data				
Chilled Water Valve (2-Way or 3-Way) — Actual				
Piping is supported independently at coil				
Pipes insulated.				
Access provided to coil				
Coil is clean with no damage to fins				
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed				
All valves and strainers installed in the correct flow direction				
Manual valves fully open and close				
Hydronic components checked for leaks				
Drain installed				
Condensate drain functions and is connected to drain with a vacuum break				
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear				
Condensate drain functions at full speed of fan				
No condensate carryover from coil				
P-Trap installed with correct height				
No air bypassing the cooling coil				

Pre-Functional Checklist

Equipment ID:	TAG-4	TAG-5	TAG-6	TAG-7
E: Supply Fan				
Vibration Isolation Installed				
Fan rotates in the proper direction				
No unusual noise or vibration during operation				
VFD programmed and functions properly				

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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18			
19			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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19			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Filter MERV rating — Submitted Data							
Filter MERV rating — Actual							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
No air bypassing around filters							

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data							
	Actual							
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Access doors open opposite of static pressure							
Access doors can be fully opened and closed.							
Doors and penetrations in unit are sealed							
Filters installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Ductwork

Filter MERV rating	Submitted Data							
	Actual							
Ductwork is clean, free of debris and flow restrictions								
Ductwork connected and clean								
Ductwork seams sealed								
Supply ductwork is insulated								
No air bypassing around filters								

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring inside fan section is in Conduit							
Cooling Coil							
Chilled Water Valve (2-Way or 3-Way) — Submitted Data							
Chilled Water Valve (2-Way or 3-Way) — Actual							
Piping is supported independently at coil							
Pipes insulated.							
Access provided to coil							
Coil is clean with no damage to fins							
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed							
All valves and strainers installed in the correct flow direction							
Manual valves fully open and close							
Hydronic components checked for leaks							
Drain installed							
Condensate drain functions and is connected to drain with a vacuum break							
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear							
Condensate drain functions at full speed of fan							
No condensate carryover from coil							
P-Trap installed with correct height							
No air bypassing the cooling coil							

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
E: Supply Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data
	Actual
2 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

Pre-Functional Checklist

Equipment ID:	

D. Install Checks

General Installation

Unit is free of visible damage	
Permanent nameplate affixed to unit	
Unit is accessible for routine maintenance	
Access doors open opposite of static pressure	
Access doors can be fully opened and closed.	
Doors and penetrations in unit are sealed	
Filters installed	
Permanent electrical service is available	
Unit is installed level.	
Unit is securely anchored / mounted.	

Ductwork

Filter MERV rating	Submitted Data
	Actual

Ductwork is clean, free of debris and flow restrictions	
Ductwork connected and clean	
Ductwork seams sealed	
Supply ductwork is insulated	
No air bypassing around filters	

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete

Electrical

Conduit is supported
Power disconnects labeled and installed
Grounding installed for unit and unit components
Wiring inside fan section is in Conduit

Cooling Coil

Chilled Water Valve (2-Way or 3-Way)	Submitted Data
	Actual

Piping is supported independently at coil
Pipes insulated.
Access provided to coil
Coil is clean with no damage to fins
Manual air vent, Manual valves, test plugs, Thermometers and wells are installed
All valves and strainers installed in the correct flow direction
Manual valves fully open and close
Hydronic components checked for leaks
Drain installed
Condensate drain functions and is connected to drain with a vacuum break
Condensate line maintains a minimum horizontal slope of not less than 1/8" per linear
Condensate drain functions at full speed of fan
No condensate carryover from coil
P-Trap installed with correct height
No air bypassing the cooling coil

Pre-Functional Checklist

Equipment ID:	

E: Supply Fan

Vibration Isolation Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	
VFD programmed and functions properly	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	CUH-101	CUH-102	CUH-201
Area Served:			
Location:			

B. Model Data

1-Manufacturer	Submitted Data	Daikin	Daikin	Daikin
	Actual			
2-Model Number	Submitted Data	FHHR202	FHVS106	FHHR202
	Actual			
3-Serial Number	Actual			

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	14.4	31.4	14.4
	Actual			
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	115 / 60 / 1	115 / 60 / 1	115 / 60 / 1
	Actual			

D. Install Checks

General Installation

Unit is free of visible damage			
Permanent nameplate affixed to unit			
Unit is accessible for routine maintenance			
Permanent electrical service is available			
Unit is installed level.			
Unit is securely anchored / mounted.			

Pre-Functional Checklist

Equipment ID:	CUH-101	CUH-102	CUH-201
Controls			
Control wiring complete			
Electrical			
Conduit is supported			
Power disconnects labeled and installed			
Grounding installed for unit and unit components			
Wiring is protected			
Hot Water Coil			
Piping is supported independently at coil			
Piping system flushed, cleaned, and pressure tested			
Coil is clean with no damage to fins			
Access provided to coil			
All valves and strainers installed in the correct flow direction			
Pipes insulated and labeled			
Hydronic components checked for leaks			
Manual valves fully open and close			
Supply Fan			
Vibration Isolation Installed			
Fan Guard Installed			
Fan rotates in the proper direction			
No unusual noise or vibration during operation			

Pre-Functional Checklist

Equipment ID:	CUH-101	CUH-102	CUH-201

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:				
Start Date:	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /
End Time:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	CUH-202	CUH-203	CUH-204	TAG-7
Area Served:				
Location:				

B. Model Data

1-Manufacturer	Submitted Data	Daikin	Daikin	Daikin	
	Actual				
2-Model Number	Submitted Data	FHHR202	FHHR204	FHHR204	
	Actual				
3-Serial Number	Actual				

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	14.4	18.3	18.3	
	Actual				
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	115 / 60 / 1	115 / 60 / 1	115 / 60 / 1	
	Actual				

D. Install Checks

General Installation

Unit is free of visible damage				
Permanent nameplate affixed to unit				
Unit is accessible for routine maintenance				
Permanent electrical service is available				
Unit is installed level.				
Unit is securely anchored / mounted.				

Pre-Functional Checklist

Equipment ID:	CUH-202	CUH-203	CUH-204	TAG-7
Controls				
Control wiring complete				
Electrical				
Conduit is supported				
Power disconnects labeled and installed				
Grounding installed for unit and unit components				
Wiring is protected				
Hot Water Coil				
Piping is supported independently at coil				
Piping system flushed, cleaned, and pressure tested				
Coil is clean with no damage to fins				
Access provided to coil				
All valves and strainers installed in the correct flow direction				
Pipes insulated and labeled				
Hydronic components checked for leaks				
Manual valves fully open and close				
Supply Fan				
Vibration Isolation Installed				
Fan Guard Installed				
Fan rotates in the proper direction				
No unusual noise or vibration during operation				

Pre-Functional Checklist

Equipment ID:	CUH-202	CUH-203	CUH-204	TAG-7

Installation Keyed Notes

#	Description	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Installation Keyed Notes								
#	**Description**							
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20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23
Installation Keyed Notes								
#	**Description**							
1								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Installation Keyed Notes								
#	**Description**							
1								
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19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Installation Keyed Notes								
#	**Description**							
1								
2								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:		TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Installation Keyed Notes									
#	**Description**								
1									
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:		TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Installation Keyed Notes									
#	**Description**								
1									
2									
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:		TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Installation Keyed Notes									
#	**Description**								
1									
2									
3									
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Installation Keyed Notes								
#	**Description**							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Installation Keyed Notes								
#	**Description**							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Installation Keyed Notes								
#	**Description**							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Installation Keyed Notes								
#	**Description**							
1								
2								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Installation Keyed Notes								
#	**Description**							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-104	TAG-105
Area Served:		
Location:		

B. Model Data

1-Manufacturer	Submitted Data		
	Actual		
2-Model Number	Submitted Data		
	Actual		
3-Serial Number	Actual		

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data		
	Actual		
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data		
	Actual		

D. Install Checks

General Installation

Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Permanent electrical service is available		
Unit is installed level.		
Unit is securely anchored / mounted.		

Pre-Functional Checklist

Equipment ID:	TAG-104	TAG-105

Controls

Control wiring complete		

Electrical

Conduit is supported		
Power disconnects labeled and installed		
Grounding installed for unit and unit components		
Wiring is protected		

Hot Water Coil

Piping is supported independently at coil										
Piping system flushed, cleaned, and pressure tested										
Coil is clean with no damage to fins										
Access provided to coil										
All valves and strainers installed in the correct flow direction										
Pipes insulated and labeled										
Hydronic components checked for leaks										
Manual valves fully open and close										

Supply Fan										
Vibration Isolation Installed										
Fan Guard Installed										
Fan rotates in the proper direction										
No unusual noise or vibration during operation										

Pre-Functional Checklist

Equipment ID:		TAG-104	TAG-105		
Installation Keyed Notes					
#	**Description**				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil		
Piping system flushed, cleaned, and pressure tested		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Hydronic components checked for leaks		
Manual valves fully open and close		

Supply Fan		
Vibration Isolation Installed		
Fan Guard Installed		
Fan rotates in the proper direction		
No unusual noise or vibration during operation		

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
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Hot Water Coil

Piping is supported independently at coil	
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Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
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Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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C. Design Requirements

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Pre-Functional Checklist

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Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

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Equipment ID:

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

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Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
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Equipment ID:	

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Signature:

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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General Installation

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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A. Application Data

Equipment ID:
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1-Manufacturer	Submitted Data
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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General Installation

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

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Equipment ID:

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Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Initials:
Start Date:
Start Time:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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D. Install Checks

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Proj.#:	1136-16

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Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
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Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Instructions:

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A. Application Data

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

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Equipment ID:

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Pre-Functional Checklist

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
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Pre-Functional Checklist

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Pre-Functional Checklist

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Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Signature:

Instructions:

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Pre-Functional Checklist

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Ross&Baruzzini

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Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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Fan Guard Installed	
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Pre-Functional Checklist

Equipment ID:

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Initials:
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Installation Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Start Date:
Start Time:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
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1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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General Installation

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Equipment ID:

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Installation Checklist

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Pre-Functional Checklist

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Proj.#:	1136-16

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Installation Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Proj.#:	1136-16

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Project Manager's Name (Printed):
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Pre-Functional Checklist

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D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

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Supply Fan

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Fan Guard Installed	
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Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Equipment ID:
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B. Model Data

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	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

C. Design Requirements

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

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Control wiring complete	

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

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Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Initials:
Start Date:
Start Time:
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End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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D. Install Checks

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Equipment ID:	

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

Job:	Webster ISB
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Start Date:
Start Time:
End Date:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
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B. Model Data

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2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

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Pre-Functional Checklist

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
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Pre-Functional Checklist

Equipment ID:	

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Start Date:
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Installation Checklist

A. Application Data

Equipment ID:
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B. Model Data

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3-Serial Number	Actual

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Pre-Functional Checklist

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Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

C. Design Requirements

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Ross&Baruzzini

Pre-Functional Checklist

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Proj.#:	1136-16

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Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

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Fan Guard Installed	
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Pre-Functional Checklist

Equipment ID:

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

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Installation Checklist

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Equipment ID:
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2-Model Number	Submitted Data
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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

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Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

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Equipment ID:

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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Equipment ID:

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

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No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Ross&Baruzzini

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2-Model Number	Submitted Data
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Pre-Functional Checklist

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B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

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Ross&Baruzzini

Pre-Functional Checklist

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Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

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B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

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Ross&Baruzzini

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Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

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Pre-Functional Checklist

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Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Installation Checklist

A. Application Data

Equipment ID:
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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

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	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

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Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Instructions:

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Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Installation Checklist

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Equipment ID:
Area Served:
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B. Model Data

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	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Proj.#:	1136-16

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Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
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Equipment ID:

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Pre-Functional Checklist

Job:	Webster ISB
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Ross&Baruzzini

Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

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Equipment ID:	

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Installation Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Name (Printed):
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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Installation Checklist

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Equipment ID:
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Ross&Baruzzini

Pre-Functional Checklist

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Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

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	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

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Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
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Pipes insulated and labeled	
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Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Name (Printed):
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Equipment ID:
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Name (Printed):
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Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Initials:
Start Date:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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D. Install Checks

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
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Hot Water Coil

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Ross&Baruzzini

Pre-Functional Checklist

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Ross&Baruzzini

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
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Instructions:

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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

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Pre-Functional Checklist

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Pre-Functional Checklist

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Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
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Hot Water Coil

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Ross&Baruzzini

Pre-Functional Checklist

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Installation Checklist

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Area Served:
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	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

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Ross&Baruzzini

Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Equipment ID:
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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Installation Checklist

A. Application Data

Equipment ID:
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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

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Ross&Baruzzini

Pre-Functional Checklist

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Installation Checklist

A. Application Data

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Pre-Functional Checklist

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

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Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
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Supply Fan

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Instructions:

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Initials:
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Installation Checklist

A. Application Data

Equipment ID:
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Ross&Baruzzini

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Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

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Equipment ID:	

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Fan Guard Installed	
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Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Instructions:

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Initials:
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Installation Checklist

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Pre-Functional Checklist

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Installation Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
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Installation Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Equipment ID:

Installation Keyed Notes

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

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Electrical

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Supply Fan

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Fan Guard Installed	
Fan rotates in the proper direction	
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Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
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Instructions:

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Start Date:
Start Time:
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Installation Checklist

A. Application Data

Equipment ID:
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1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

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General Installation

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

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Equipment ID:

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Ross&Baruzzini

Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Proj.#:	1136-16

General Notes:

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Installation Checklist

A. Application Data

Equipment ID:
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Pre-Functional Checklist

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

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Ross&Baruzzini

Pre-Functional Checklist

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Ross&Baruzzini

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Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
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Pre-Functional Checklist

Equipment ID:	

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Proj.#:	1136-16

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	Actual
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3-Serial Number	Actual

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Ross&Baruzzini

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Ross&Baruzzini

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

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Pre-Functional Checklist

Job:	Webster ISB
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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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D. Install Checks

General Installation

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Equipment ID:	

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Equipment ID:

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Signature:

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Installation Checklist

A. Application Data

Equipment ID:
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1-Manufacturer	Submitted Data	
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2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
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D. Install Checks

General Installation

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Pre-Functional Checklist

Equipment ID:	

Controls

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Equipment ID:	

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

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Ross&Baruzzini

Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

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Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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D. Install Checks

General Installation

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Equipment ID:	

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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D. Install Checks

General Installation

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Pre-Functional Checklist

Equipment ID:	

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
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Ross&Baruzzini

Pre-Functional Checklist

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Ross&Baruzzini

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End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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Installation Checklist

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Equipment ID:
Area Served:
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	Actual
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Ross&Baruzzini

Pre-Functional Checklist

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Proj.#:	1136-16

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Ross&Baruzzini

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Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
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Equipment ID:

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Start Date:
Start Time:
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End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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Equipment ID:

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Installation Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Proj.#:	1136-16

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Installation Checklist

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Pre-Functional Checklist

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Installation Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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Installation Checklist

A. Application Data

Equipment ID:
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Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

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Ross&Baruzzini

Pre-Functional Checklist

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Proj.#:	1136-16

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Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
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Equipment ID:

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Signature:

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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
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1-Manufacturer	Submitted Data
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2-Model Number	Submitted Data
	Actual
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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Pre-Functional Checklist

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Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
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1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

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Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
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Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Pre-Functional Checklist

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Proj.#:	1136-16

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Equipment ID:
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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Initials:
Start Date:
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End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

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Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

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1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

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Ross&Baruzzini

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Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Pre-Functional Checklist

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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

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Start Date:
Start Time:
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Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
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Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Ross&Baruzzini

Pre-Functional Checklist

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1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

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Ross&Baruzzini

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Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

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Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Signature:

Instructions:

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

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Equipment ID:

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Start Date:
Start Time:
End Date:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
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B. Model Data

1-Manufacturer	Submitted Data
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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Instructions:

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Installation Checklist

A. Application Data

Equipment ID:
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1-Manufacturer	Submitted Data
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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
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Instructions:

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Installation Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Signature:

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
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Equipment ID:
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Equipment ID:	

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

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C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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D. Install Checks

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Fan Guard Installed	
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Pre-Functional Checklist

Equipment ID:

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Pre-Functional Checklist

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Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Use keyed notes at bottom for failed checks.

Initials:
Start Date:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
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Pre-Functional Checklist

Job:	Webster ISB
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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Pre-Functional Checklist

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Ross&Baruzzini

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2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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Equipment ID:	

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Instructions:

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A. Application Data

Equipment ID:
Area Served:
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B. Model Data

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	Actual
2-Model Number	Submitted Data
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3-Serial Number	Actual

C. Design Requirements

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General Installation

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Initials:
Start Date:
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Installation Checklist

A. Application Data

Equipment ID:
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B. Model Data

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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All items complete unless noted
Project Manager's Name (Printed):
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Installation Checklist

A. Application Data

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2- Heating Coil Capacity (MBH)	Submitted Data
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General Installation

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

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2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Instructions:

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
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	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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Pre-Functional Checklist

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Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
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Pre-Functional Checklist

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B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

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Ross&Baruzzini

Pre-Functional Checklist

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Ross&Baruzzini

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Pre-Functional Checklist

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Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
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Pipes insulated and labeled	
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Ross&Baruzzini

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Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Project Manager's Signature:

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Installation Checklist

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Area Served:
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

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Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
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Equipment ID:

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Ross&Baruzzini

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2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
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Instructions:

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Pre-Functional Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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Pre-Functional Checklist

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No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Pre-Functional Checklist

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Proj.#:	1136-16

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Installation Checklist

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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Installation Checklist

A. Application Data

Equipment ID:
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Pre-Functional Checklist

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Pre-Functional Checklist

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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
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C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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Ross&Baruzzini

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No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Proj.#:	1136-16

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Ross&Baruzzini

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2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

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Fan Guard Installed	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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Pre-Functional Checklist

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Pre-Functional Checklist

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B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

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Ross&Baruzzini

Pre-Functional Checklist

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Pre-Functional Checklist

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Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

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Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

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Grounding installed for unit and unit components	
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Hot Water Coil

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Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20			

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
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Hot Water Coil

Piping is supported independently at coil	
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Coil is clean with no damage to fins	
Access provided to coil	
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Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	CP-1	CP-2	TAG-8
Load / Area Served:	Building Chilled Water	Building Chilled Water	
Installed Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

B. Model Data

1-Manufacturer	Submitted Data	Armstrong	Armstrong	
	Actual			
2-Model Number	Submitted Data	Series 4300-6x6x	Series 4300-6x6x	
	Actual			
3-Serial Number	Actual			
4-Flow (GPM)	Submitted Data	520	520	
	Actual			
5-Motor Power (Hp)	Submitted Data	25	25	
	Actual			
6-Pump Head (Ft)	Submitted Data	75	75	
	Actual			
7-Impeller Diameter (In)	Submitted Data	9.17	9.17	
	Actual			
8-Motor Frame	Submitted Data	284TC	284TC	
	Actual			

Equipment ID:	CP-1	CP-2	TAG-8
Load / Area Served:	Building Chilled Water	Building Chilled Water	
Installed Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

C. Installation Checks

Pumps

Unit is free of visible damage.			
Permanent nameplate affixed to unit.			
Unit is accessible for routine maintenance.			
Unit anchored to resist movement.			
Motor and pump alignment complete.			
Bearing protective cover installed.			

Piping

No apparent leakage at flanges/fittings.			
Piping is insulated.			
Piping is supported independently of equipment allowing routine maintenance.			

Hydronic Specialies

Valves installed in the correct direction with respect to flow.			
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.			
Manual valves fully open and close.			
Strainers installed in the correct direction with respect to flow.			
Flow direction of pump is correct.			

Controls

Control wiring complete.			

Electrical

Motor Volts / Phases / Amps	Submitted Data	460 / 3 / 60	460 / 3 / 60	
	Actual			
Motor RPM / HP	Submitted Data	1780 / 25	1780 / 25	
	Actual			
All wiring is protected and terminated.				
Conduit is supported.				
Electrical disconnect installed and labeled near unit.				

Equipment ID:	CP-1	CP-2	TAG-8
Load / Area Served:	Building Chilled Water	Building Chilled Water	
Installed Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

Installation Keyed Notes

#	Description	
1		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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18								
19								
20								

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):						
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-107	TAG-108	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-107	TAG-108	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-107	TAG-108	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-114	TAG-115	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-114	TAG-115	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-114	TAG-115	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-121	TAG-122	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-121	TAG-122	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-121	TAG-122	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-128	TAG-129	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-128	TAG-129	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-128	TAG-129	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-135	TAG-136	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-135	TAG-136	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-135	TAG-136	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-142	TAG-143	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-142	TAG-143	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-142	TAG-143	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-149	TAG-150	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-149	TAG-150	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-149	TAG-150	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-156	TAG-157	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-156	TAG-157	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-156	TAG-157	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-163	TAG-164	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-163	TAG-164	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-163	TAG-164	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-170	TAG-171	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-170	TAG-171	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-170	TAG-171	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-177	TAG-178	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-177	TAG-178	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-177	TAG-178	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-184	TAG-185	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-184	TAG-185	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-184	TAG-185	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-191	TAG-192	TAG-193
Load / Area Served:			
Installed Location:			

B. Model Data

1-Manufacturer	Submitted Data			
	Actual			
2-Model Number	Submitted Data			
	Actual			
3-Serial Number	Actual			
4-Flow (GPM)	Submitted Data			
	Actual			
5-Motor Power (Hp)	Submitted Data			
	Actual			
6-Pump Head (Ft)	Submitted Data			
	Actual			
7-Impeller Diameter (In)	Submitted Data			
	Actual			
8-Motor Frame	Submitted Data			
	Actual			

Equipment ID:	TAG-191	TAG-192	TAG-193
Load / Area Served:			
Installed Location:			

C. Installation Checks

Pumps

Unit is free of visible damage.			
Permanent nameplate affixed to unit.			
Unit is accessible for routine maintenance.			
Unit anchored to resist movement.			
Motor and pump alignment complete.			
Bearing protective cover installed.			

Piping

No apparent leakage at flanges/fittings.			
Piping is insulated.			
Piping is supported independently of equipment allowing routine maintenance.			

Hydronic Specialies

Valves installed in the correct direction with respect to flow.			
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.			
Manual valves fully open and close.			
Strainers installed in the correct direction with respect to flow.			
Flow direction of pump is correct.			

Controls

Control wiring complete.			

Electrical

Motor Volts / Phases / Amps	Submitted Data			
	Actual			
Motor RPM / HP	Submitted Data			
	Actual			
All wiring is protected and terminated.				
Conduit is supported.				
Electrical disconnect installed and labeled near unit.				

Pre-Functional Checklist

Equipment ID:	TAG-191	TAG-192	TAG-193
Load / Area Served:			
Installed Location:			

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

Equipment ID:	CU-01	CU-02
Area Served:	AHU 3 / AHU-4	AHU 3 / AHU-4
Location:	Outside of Mechanical Room 178	Outside of Mechanical Room 178

B. Model Data

1-Manufacturer	Submitted Data	Daikin	Daikin
	Actual		
2-Model Number	Submitted Data	RCS20F24OD	RCS20F24OD
	Actual		
3-Serial Number	Actual		

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	460 / 60 / 3	460 / 60 / 3
	Actual		

Pre-Functional Checklist

Equipment ID:	CU-01	CU-02
D. Install Checks		
General Installation		
Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Access doors can be fully opened and closed.		
Doors and penetrations in unit are sealed		
Permanent electrical service is available		
Unit is installed level.		
Unit is securely anchored / mounted.		
Controls		
Control wiring complete		
Electrical		
Conduit is supported		
Power disconnects labeled and installed		
Grounding installed for unit and unit components		
Wiring is protected		
Refrigerant Piping		
Refrigerant piping is installed		
Refrigerant piping is insulated		
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow		
Hydronic components checked for leaks		
Condenser Fan		
Fan rotates in the proper direction		
No unusual noise or vibration during operation		

Pre-Functional Checklist

Equipment ID:	CU-01	CU-02

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-15	TAG-16
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-15	TAG-16
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-15	TAG-16

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-17	TAG-18	TAG-19	TAG-22	TAG-23	TAG-24
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-17	TAG-18	TAG-19	TAG-22	TAG-23	TAG-24
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-17	TAG-18	TAG-19	TAG-22	TAG-23	TAG-24

Installation Keyed Notes

#	Description	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30

Installation Keyed Notes

#	Description			
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36

Installation Keyed Notes

#	Description			
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42

Installation Keyed Notes

#	Description		
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48

Installation Keyed Notes

#	Description	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54

Installation Keyed Notes

#	Description		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72

Installation Keyed Notes

#	Description			
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78

Installation Keyed Notes

#	Description			
1				
2				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84

Installation Keyed Notes

#	Description		
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90

Installation Keyed Notes

#	Description	
1		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96

Installation Keyed Notes

#	Description		
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow						
Hydronic components checked for leaks						
Condenser Fan						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102

Installation Keyed Notes

#	Description			
1				
2				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-103	TAG-104	TAG-105
Area Served:			
Location:			

B. Model Data

1-Manufacturer	Submitted Data			
	Actual			
2-Model Number	Submitted Data			
	Actual			
3-Serial Number	Actual			

C. Design Requirements

3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data			
	Actual			

Pre-Functional Checklist

Equipment ID:	TAG-103	TAG-104	TAG-105
D. Install Checks			
General Installation			
Unit is free of visible damage			
Permanent nameplate affixed to unit			
Unit is accessible for routine maintenance			
Access doors can be fully opened and closed.			
Doors and penetrations in unit are sealed			
Permanent electrical service is available			
Unit is installed level.			
Unit is securely anchored / mounted.			
Controls			
Control wiring complete			
Electrical			
Conduit is supported			
Power disconnects labeled and installed			
Grounding installed for unit and unit components			
Wiring is protected			
Refrigerant Piping			
Refrigerant piping is installed			
Refrigerant piping is insulated			
Refrigerant lines slope 1" per 16 feet of horizontal run in the direction of flow			
Hydronic components checked for leaks			
Condenser Fan			
Fan rotates in the proper direction			
No unusual noise or vibration during operation			

Pre-Functional Checklist

Equipment ID:	TAG-103	TAG-104	TAG-105

Installation Keyed Notes

#	Description		
1			
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18			
19			
20			

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist
A. Application Data

Equipment ID:	HWP-1	TAG-8
Load / Area Served:	Domestic Hot Water	
Installed Location:	Level 1 - Mechanical Room	

B. Model Data

1-Manufacturer	Submitted Data	Bell & Gossett	
	Actual		
2-Model Number	Submitted Data	PD-40T	
	Actual		
3-Serial Number	Actual		
4-Flow (GPM)	Submitted Data	6	
	Actual		
5-Motor Power (Hp)	Submitted Data	1.5	
	Actual		
6-Pump Head (Ft)	Submitted Data	10	
	Actual		

Equipment ID:	HWP-1	TAG-8
Load / Area Served:	Domestic Hot Water	
Installed Location:	Level 1 - Mechanical Room	

C. Installation Checks

Pumps

Unit is free of visible damage.		
Permanent nameplate affixed to unit.		
Unit is accessible for routine maintenance.		
Unit anchored to resist movement.		
Motor and pump alignment complete.		
Bearing protective cover installed.		

Piping

No apparent leakage at flanges/fittings.		
Piping is insulated.		
Piping is supported independently of equipment allowing routine maintenance.		

Hydronic Specialies

Valves installed in the correct direction with respect to flow.		
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.		
Manual valves fully open and close.		
Strainers installed in the correct direction with respect to flow.		
Flow direction of pump is correct.		

Controls

Control wiring complete.		

Electrical

Motor Volts / Phases / Amps	Submitted Data	460 / 3 / 60	
	Actual		
Motor RPM / HP	Submitted Data	1725 / 1.5	
	Actual		
All wiring is protected and terminated.			
Conduit is supported.			
Electrical disconnect installed and labeled near unit.			

Equipment ID:	HWP-1	TAG-8
Load / Area Served:	Domestic Hot Water	
Installed Location:	Level 1 - Mechanical Room	

Installation Keyed Notes

#	Description	
1		
2		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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15								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):						
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-107	TAG-108	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-107	TAG-108	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-107	TAG-108	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-114	TAG-115	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-114	TAG-115	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-114	TAG-115	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-121	TAG-122	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-121	TAG-122	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-121	TAG-122	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-128	TAG-129	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-128	TAG-129	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-128	TAG-129	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-135	TAG-136	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-135	TAG-136	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-135	TAG-136	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-142	TAG-143	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-142	TAG-143	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-142	TAG-143	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-149	TAG-150	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-149	TAG-150	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-149	TAG-150	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-156	TAG-157	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-156	TAG-157	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-156	TAG-157	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-163	TAG-164	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-163	TAG-164	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-163	TAG-164	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-170	TAG-171	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-170	TAG-171	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-170	TAG-171	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-177	TAG-178	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-177	TAG-178	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-177	TAG-178	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-184	TAG-185	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							

Equipment ID:	TAG-184	TAG-185	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-184	TAG-185	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-191	TAG-192	TAG-193
Load / Area Served:			
Installed Location:			

B. Model Data

1-Manufacturer	Submitted Data			
	Actual			
2-Model Number	Submitted Data			
	Actual			
3-Serial Number	Actual			
4-Flow (GPM)	Submitted Data			
	Actual			
5-Motor Power (Hp)	Submitted Data			
	Actual			
6-Pump Head (Ft)	Submitted Data			
	Actual			

Equipment ID:	TAG-191	TAG-192	TAG-193
Load / Area Served:			
Installed Location:			

C. Installation Checks

Pumps

Unit is free of visible damage.			
Permanent nameplate affixed to unit.			
Unit is accessible for routine maintenance.			
Unit anchored to resist movement.			
Motor and pump alignment complete.			
Bearing protective cover installed.			

Piping

No apparent leakage at flanges/fittings.			
Piping is insulated.			
Piping is supported independently of equipment allowing routine maintenance.			

Hydronic Specialies

Valves installed in the correct direction with respect to flow.			
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.			
Manual valves fully open and close.			
Strainers installed in the correct direction with respect to flow.			
Flow direction of pump is correct.			

Controls

Control wiring complete.			

Electrical

Motor Volts / Phases / Amps	Submitted Data			
	Actual			
Motor RPM / HP	Submitted Data			
	Actual			
All wiring is protected and terminated.				
Conduit is supported.				
Electrical disconnect installed and labeled near unit.				

Pre-Functional Checklist

Equipment ID:	TAG-191	TAG-192	TAG-193
Load / Area Served:			
Installed Location:			

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:				
Start Date:	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /
End Time:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	HWH-1	HWH-2	HWH-3	TAG-4
Load / Area Served:				
Floor:				
Installed Location:				
Sheet Number:				

B. Model Data

1-Manufacturer	Submitted Data	Lochnivar - Shield	Lochnivar - Shield	Lochnivar - Shield	
	Actual				
2-Model Number	Submitted Data	SNA401-125	SNA401-125	SNA401-125	
	Actual				
3-Serial Number	Actual				
6- Input (BTU/H)	Submitted Data	399,999	399,999	399,999	
	Actual				
7-Capacity (gal)	Submitted Data	100	100	100	
	Actual				

C. Installation Checks
Water Heater

Unit is free of visible damage.				
Permanent nameplate affixed to unit.				
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).				
Unit is anchored to resist movement.				
Unit has been tested for leaks.				
Thermal expansion tank installed.				

Equipment ID:	HWH-1	HWH-2	HWH-3	TAG-4
Load / Area Served:				
Floor:				
Installed Location:				

Ductwork

Water heater flue installed				
Ductwork seams sealed.				
Combustion air intake installed.				

Piping

Piping connections complete and supported independently of unit allowing for maintenance.				
Piping has been tested for leaks.				
No apparent leaks.				
All valves and strainers installed in the correct flow direction.				
Pressure relief and drain lines piped to nearby floor drain.				

Gas Train

Pressure gauge installed.				
Required gas pressure at inlet (psig)				
Actual gas pressure at inlet (psig)				
Verify correct gas pressure at gas train inlet.				

Electrical

All wiring is protected and terminated.				
Conduit is supported.				
Electrical disconnect installed and labeled near unit.				

Installation Keyed Notes

#	Description

Equipment ID:	HWH-1	HWH-2	HWH-3	TAG-4
Load / Area Served:				
Floor:				
Installed Location:				

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-5	TAG-6	TAG-7	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-5	TAG-6	TAG-7	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description	Issue #	Status			Issue #	Status

Equipment ID:		TAG-5	TAG-6	TAG-7	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
Load / Area Served:										
Floor:										
Installed Location:										

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):			
Project Manager's Signature:			

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description		Issue #	Status		

Equipment ID:	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:									
Floor:									
Installed Location:									

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description	Issue #	Status		

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Load / Area Served:									
Floor:									
Installed Location:									

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description	Issue #	Status			Issue #

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40
Load / Area Served:									
Floor:									
Installed Location:									

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description	Status			Issue #	Status	

Equipment ID:		TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Load / Area Served:										
Floor:										
Installed Location:										

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description	Issue #	Status		

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58
Load / Area Served:									
Floor:									
Installed Location:									

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description	Issue #	Status		

Equipment ID:	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Load / Area Served:									
Floor:									
Installed Location:									

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description	Issue #	Status			Issue #	Status

Equipment ID:		TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76
Load / Area Served:										
Floor:										
Installed Location:										

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):			
Project Manager's Signature:			

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description		Issue #	Status		

Equipment ID:	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:									
Floor:									
Installed Location:									

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description	Issue #	Status		

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94
Load / Area Served:									
Floor:									
Installed Location:									

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:									
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Load / Area Served:									
Floor:									
Installed Location:									
Sheet Number:									

B. Model Data

1-Manufacturer	Submitted Data									
	Actual									
2-Model Number	Submitted Data									
	Actual									
3-Serial Number	Actual									
6- Input (BTU/H)	Submitted Data									
	Actual									
7-Capacity (gal)	Submitted Data									
	Actual									

C. Installation Checks
Water Heater

Unit is free of visible damage.									
Permanent nameplate affixed to unit.									
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).									
Unit is anchored to resist movement.									
Unit has been tested for leaks.									
Thermal expansion tank installed.									

Equipment ID:	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Load / Area Served:									
Floor:									
Installed Location:									

Ductwork

Water heater flue installed									
Ductwork seams sealed.									
Combustion air intake installed.									

Piping

Piping connections complete and supported independently of unit allowing for maintenance.									
Piping has been tested for leaks.									
No apparent leaks.									
All valves and strainers installed in the correct flow direction.									
Pressure relief and drain lines piped to nearby floor drain.									

Gas Train

Pressure gauge installed.									
Required gas pressure at inlet (psig)									
Actual gas pressure at inlet (psig)									
Verify correct gas pressure at gas train inlet.									

Electrical

All wiring is protected and terminated.									
Conduit is supported.									
Electrical disconnect installed and labeled near unit.									

Installation Keyed Notes

#	Description	Issue #	Status			Issue #

Equipment ID:		TAG-95	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Load / Area Served:										
Floor:										
Installed Location:										

Job:	1136-16
Proj.#:	Webster ISB
Date:	

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-104	TAG-105
Load / Area Served:		
Floor:		
Installed Location:		
Sheet Number:		

B. Model Data

1-Manufacturer	Submitted Data		
	Actual		
2-Model Number	Submitted Data		
	Actual		
3-Serial Number	Actual		
6- Input (BTU/H)	Submitted Data		
	Actual		
7-Capacity (gal)	Submitted Data		
	Actual		

C. Installation Checks
Water Heater

Unit is free of visible damage.		
Permanent nameplate affixed to unit.		
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).		
Unit is anchored to resist movement.		
Unit has been tested for leaks.		
Thermal expansion tank installed.		

Equipment ID:	TAG-104	TAG-105
Load / Area Served:		
Floor:		
Installed Location:		

Ductwork

Water heater flue installed		
Ductwork seams sealed.		
Combustion air intake installed.		

Piping

Piping connections complete and supported independently of unit allowing for maintenance.		
Piping has been tested for leaks.		
No apparent leaks.		
All valves and strainers installed in the correct flow direction.		
Pressure relief and drain lines piped to nearby floor drain.		

Gas Train

Pressure gauge installed.		
Required gas pressure at inlet (psig)		
Actual gas pressure at inlet (psig)		
Verify correct gas pressure at gas train inlet.		

Electrical

All wiring is protected and terminated.		
Conduit is supported.		
Electrical disconnect installed and labeled near unit.		

Installation Keyed Notes

#	Description	Status	

Equipment ID:		TAG-104	TAG-105
Load / Area Served:			
Floor:			
Installed Location:			

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	EF-1	EF-2	EF-3	EF-4	KEF-1
Area Served:	Toilet Exhaust	Building Relief	Lab Exhaust	Vented Cabinet Exhaust	Kitchen Exhaust
Location:	Roof	Roof	Roof	Roof	Roof

B. Model Data

1-Manufacturer	Submitted Data	Greenheck	Greenheck	Greenheck	Greenheck	Greenheck
	Actual					
2-Model Number	Submitted Data	CUBE-180HP-30	LBP-54-75	CUBE-240XP-30	CUE-141HP-VG	CUE-141HP-VG
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data	460 / 60 / 3	460 / 60 / 3	460 / 60 / 3	115 / 60 / 1	115 / 60 / 1
	Actual					

Pre-Functional Checklist

Equipment ID:	EF-1	EF-2	EF-3	EF-4	KEF-1
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Penetrations in unit are sealed					
Dampers installed					
Birdscreen is installed					
Permanent electrical service is available					
Vented extended roof curb and grease drain/trap installed (KEF-1 only)	N/A	N/A	N/A	N/A	
Unit is installed level.					
Unit is securely anchored / mounted.					
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					

Pre-Functional Checklist

Equipment ID:	EF-1	EF-2	EF-3	EF-4	KEF-1
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Installation Keyed Notes

#	Description
1	
2	
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19	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-6	TAG-7
Area Served:		
Location:		

B. Model Data

1-Manufacturer	Submitted Data		
	Actual		
2-Model Number	Submitted Data		
	Actual		
3-Serial Number	Actual		

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data		
	Actual		

Pre-Functional Checklist

Equipment ID:	TAG-6	TAG-7
D. Install Checks		
General Installation		
Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Penetrations in unit are sealed		
Dampers installed		
Birdscreen is installed		
Permanent electrical service is available		
Vented extended roof curb and grease drain/trap installed (KEF-1 only)		
Unit is installed level.		
Unit is securely anchored / mounted.		
Ductwork		
Ductwork is clean, free of debris and flow restrictions		
Ductwork connected and clean		
Ductwork seams sealed		
Controls		
Control wiring complete		
Electrical		
Conduit is supported		
Power disconnects labeled and installed		
Grounding installed for unit and unit components		
Wiring is protected		

Pre-Functional Checklist

Equipment ID:	TAG-6	TAG-7

Exhaust Fan

Vibration Isolation Installed		
Fan rotates in the proper direction		
No unusual noise or vibration during operation		
VFD programmed and functions properly		

Installation Keyed Notes

#	Description	Issue #	Status
1			
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20			

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
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18			
19			
20			

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
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19			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
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20			

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Birdscreen is installed							
Permanent electrical service is available							
Vented extended roof curb and grease drain/trap installed (KEF-1 only)							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Exhaust Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							
VFD programmed and functions properly							

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

Equipment ID:	FCU -	ACCU -
Area Served:		
Location:		

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)		
	Actual		
2-Model Number	Submitted Data (Pre-populate)		
	Actual		
3-Serial Number	Actual		

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)		
	Actual		
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)		
	Actual		

Pre-Functional Checklist

Equipment ID:	FCU -	ACCU -

D. Install Checks

General Installation

Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Access doors can be fully opened and closed.		
Doors and penetrations in unit are sealed		
Permanent electrical service is available		
Filter is installed.		
Unit is installed level.		
Unit is securely anchored / mounted.		

Controls

Control wiring complete		

Electrical

Conduit is supported		
Power disconnects labeled and installed		
Grounding installed for unit and unit components		
Wiring is protected		

Refrigerant Piping

Refrigerant piping is installed		
Refrigerant piping is insulated		
Condensate drain line installed		
Condensate drain line insulated		
Condesnate pump installed and free of damage		
Condensate pump anchored to resist movement		
Condensate drain functions and is indirectly connected to drain		
Condensate drain functions at full speed of fan		

Supply Fan

Vibration Isolation Installed		
Fan rotates in the proper direction		
No unusual noise or vibration during operation		

Pre-Functional Checklist

Equipment ID:	FCU -	ACCU -

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-15	TAG-16
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-15	TAG-16
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-15	TAG-16

Installation Keyed Notes

#	Description
1	
2	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-17	TAG-18	TAG-19	TAG-22	TAG-23	TAG-24
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-17	TAG-18	TAG-19	TAG-22	TAG-23	TAG-24
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-17	TAG-18	TAG-19	TAG-22	TAG-23	TAG-24

Installation Keyed Notes

#	Description	
1		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42

Installation Keyed Notes

#	Description		
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48

Installation Keyed Notes

#	Description	
1		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54

Installation Keyed Notes

#	Description		
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60

Installation Keyed Notes

#	Description			
1				
2				
3				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66

Installation Keyed Notes

#	Description			
1				
2				
3				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78

Installation Keyed Notes

#	Description			
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84

Installation Keyed Notes

#	Description		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90

Installation Keyed Notes

#	Description	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96

Installation Keyed Notes

#	Description		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)						
	Actual						
2-Model Number	Submitted Data (Pre-populate)						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)						
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)						
	Actual						

Pre-Functional Checklist

Equipment ID:	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Access doors can be fully opened and closed.						
Doors and penetrations in unit are sealed						
Permanent electrical service is available						
Filter is installed.						
Unit is installed level.						
Unit is securely anchored / mounted.						
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Refrigerant Piping						
Refrigerant piping is installed						
Refrigerant piping is insulated						
Condensate drain line installed						
Condensate drain line insulated						
Condesnate pump installed and free of damage						
Condensate pump anchored to resist movement						
Condensate drain functions and is indirectly connected to drain						
Condensate drain functions at full speed of fan						
Supply Fan						
Vibration Isolation Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all successful checks.

Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-103	TAG-104	TAG-105
Area Served:			
Location:			

B. Model Data

1-Manufacturer	Submitted Data (Pre-populate)			
	Actual			
2-Model Number	Submitted Data (Pre-populate)			
	Actual			
3-Serial Number	Actual			

C. Design Requirements

1- Cooling Coil Capacity (MBH)	Submitted Data (Pre-populate)			
	Actual			
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data (Pre-populate)			
	Actual			

Pre-Functional Checklist

Equipment ID:	TAG-103	TAG-104	TAG-105
D. Install Checks			
General Installation			
Unit is free of visible damage			
Permanent nameplate affixed to unit			
Unit is accessible for routine maintenance			
Access doors can be fully opened and closed.			
Doors and penetrations in unit are sealed			
Permanent electrical service is available			
Filter is installed.			
Unit is installed level.			
Unit is securely anchored / mounted.			
Controls			
Control wiring complete			
Electrical			
Conduit is supported			
Power disconnects labeled and installed			
Grounding installed for unit and unit components			
Wiring is protected			
Refrigerant Piping			
Refrigerant piping is installed			
Refrigerant piping is insulated			
Condensate drain line installed			
Condensate drain line insulated			
Condesnate pump installed and free of damage			
Condensate pump anchored to resist movement			
Condensate drain functions and is indirectly connected to drain			
Condensate drain functions at full speed of fan			
Supply Fan			
Vibration Isolation Installed			
Fan rotates in the proper direction			
No unusual noise or vibration during operation			

Pre-Functional Checklist

Equipment ID:	TAG-103	TAG-104	TAG-105

Installation Keyed Notes

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	FTR-	FTR-	FTR-	TAG-4	TAG-5
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data	Runtal Radiator	Runtal Radiator	Runtal Radiator		
	Actual					
2-Model Number	Submitted Data	R2F-2	R2F-2	R2F-2		
	Actual					
3-Serial Number	Actual					

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)					
	Actual					
2 - Flow (gpm)	Submitted Data (Pre-populate)					
	Actual					

D. Install Checks

General Installation

Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					

Pre-Functional Checklist

Equipment ID:	FTR-	FTR-	FTR-	TAG-4	TAG-5
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Grounding installed for unit and unit components					
Wiring is protected					
Radiator					
Radiator is correct length compared to schedule					
Headers include all required connections					
Shut off valve, strainer, and balancing device all have been installed					
Hydronic components checked for leaks					
Installer has provided adequate expansion compensation for radiator					
Radiator has been provided with 3/4" piping connection					

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-6	TAG-7
Area Served:		
Location:		

B. Model Data

1-Manufacturer	Submitted Data		
	Actual		
2-Model Number	Submitted Data		
	Actual		
3-Serial Number	Actual		

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)		
	Actual		
2 - Flow (gpm)	Submitted Data (Pre-populate)		
	Actual		

D. Install Checks

General Installation

Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Permanent electrical service is available		
Unit is installed level.		
Unit is securely anchored / mounted.		

Pre-Functional Checklist

Equipment ID:	TAG-6	TAG-7
Controls		
Control wiring complete		
Electrical		
Conduit is supported		
Grounding installed for unit and unit components		
Wiring is protected		
Radiator		
Radiator is correct length compared to schedule		
Headers include all required connections		
Shut off valve, strainer, and balancing device all have been installed		
Hydronic components checked for leaks		
Installer has provided adequate expansion compensation for radiator		
Radiator has been provided with 3/4" piping connection		

Installation Keyed Notes			
#	**Description**		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes					
#	**Description**				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes								
#	**Description**							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)								
	Actual								
2 - Flow (gpm)	Submitted Data (Pre-populate)								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Grounding installed for unit and unit components								
Wiring is protected								
Radiator								
Radiator is correct length compared to schedule								
Headers include all required connections								
Shut off valve, strainer, and balancing device all have been installed								
Hydronic components checked for leaks								
Installer has provided adequate expansion compensation for radiator								
Radiator has been provided with 3/4" piping connection								

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-104	TAG-105
Area Served:		
Location:		

B. Model Data

1-Manufacturer	Submitted Data		
	Actual		
2-Model Number	Submitted Data		
	Actual		
3-Serial Number	Actual		

C. Design Requirements

1 - Required Heat Output btuh/ft	Submitted Data (Pre-populate)		
	Actual		
2 - Flow (gpm)	Submitted Data (Pre-populate)		
	Actual		

D. Install Checks

General Installation

Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Permanent electrical service is available		
Unit is installed level.		
Unit is securely anchored / mounted.		

Pre-Functional Checklist

Equipment ID:	TAG-104	TAG-105
Controls		
Control wiring complete		
Electrical		
Conduit is supported		
Grounding installed for unit and unit components		
Wiring is protected		
Radiator		
Radiator is correct length compared to schedule		
Headers include all required connections		
Shut off valve, strainer, and balancing device all have been installed		
Hydronic components checked for leaks		
Installer has provided adequate expansion compensation for radiator		
Radiator has been provided with 3/4" piping connection		

Installation Keyed Notes			
#	**Description**		
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Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

A. Application Data

	GEV-	GEV-	GEV-
Area Served:			
Location:			

B. Model Data

Manufacturer	Submitted Data			
	Actual			
Model Number	Submitted Data			
	Actual			
Serial Number	Actual			

C. Design Requirements

Air flow (CFM)	Design MAX			
	Submitted			
Vel= 4005*√ vel press cfm= area*velocity	Actual			

D. Install Checks
General Installation

Unit is free of visible damage			
Permanent nameplate affixed to unit			
Unit is accessible for routine maintenance			
Unit does not block access to existing equipment			
Permanent electrical service is available			
Unit is installed level.			
Unit is securely anchored / mounted.			

Pre-Functional Checklist

	GEV-	GEV-	GEV-
Electrical			
Conduit is supported			
Power disconnects labeled and installed			
Grounding installed for unit and unit components			
Wiring inside fan section is in Conduit			
Controls			
Control sensors located where indicated on construction drawings.			
Control wiring complete			
Control programming complete			
Control point-to-point complete			
Safeties verified			
E: Start-up			
Equipment Startup			
Air flow			
No unusual noise or vibration during operation			
Controls Startup			
Sequence of operation verified			
Trends and alarms complete			
User Interface complete			

Installation Keyed Notes

#	Description
1	
2	
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8	
9	
10	

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:				
Start Date:	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /
End Time:	:	:	:	:

A. Application Data

	TAG-4	TAG-5	TAG-6	TAG-7
Area Served:				
Location:				

B. Model Data

Manufacturer	Submitted Data				
	Actual				
Model Number	Submitted Data				
	Actual				
Serial Number	Actual				

C. Design Requirements

Air flow (CFM)	Design MAX				
	Submitted				
Vel= 4005*√ vel press cfm= area*velocity	Actual				

D. Install Checks
General Installation

Unit is free of visible damage				
Permanent nameplate affixed to unit				
Unit is accessible for routine maintenance				
Unit does not block access to existing equipment				
Permanent electrical service is available				
Unit is installed level.				
Unit is securely anchored / mounted.				

Pre-Functional Checklist

	TAG-4	TAG-5	TAG-6	TAG-7
Electrical				
Conduit is supported				
Power disconnects labeled and installed				
Grounding installed for unit and unit components				
Wiring inside fan section is in Conduit				
Controls				
Control sensors located where indicated on construction drawings.				
Control wiring complete				
Control programming complete				
Control point-to-point complete				
Safeties verified				
E: Start-up				
Equipment Startup				
Air flow				
No unusual noise or vibration during operation				
Controls Startup				
Sequence of operation verified				
Trends and alarms complete				
User Interface complete				

Installation Keyed Notes

#	Description		
1			
2			
3			
4			
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7			
8			
9			
10			

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	
1		
2		
3		
4		
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8		
9		
10		

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description		
1			
2			
3			
4			
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7			
8			
9			
10			

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
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7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
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4				
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8				
9				
10				

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
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9				
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Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
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8				
9				
10				

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description		
1			
2			
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9			
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Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	
1		
2		
3		
4		
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8		
9		
10		

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description		
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
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7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
4			
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8			
9			
10			

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #
1		
2		
3		
4		
5		
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8		
9		
10		

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

A. Application Data

	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Status	
1			
2			
3			
4			
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6			
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8			
9			
10			

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

A. Application Data

	TAG-104	TAG-105
Area Served:		
Location:		

B. Model Data

Manufacturer	Submitted Data		
	Actual		
Model Number	Submitted Data		
	Actual		
Serial Number	Actual		

C. Design Requirements

Air flow (CFM)	Design MAX		
	Submitted		
Vel= 4005*√ vel press cfm= area*velocity	Actual		

D. Install Checks
General Installation

Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Unit does not block access to existing equipment		
Permanent electrical service is available		
Unit is installed level.		
Unit is securely anchored / mounted.		

Pre-Functional Checklist

	TAG-104	TAG-105
Electrical		
Conduit is supported		
Power disconnects labeled and installed		
Grounding installed for unit and unit components		
Wiring inside fan section is in Conduit		
Controls		
Control sensors located where indicated on construction drawings.		
Control wiring complete		
Control programming complete		
Control point-to-point complete		
Safeties verified		
E: Start-up		
Equipment Startup		
Air flow		
No unusual noise or vibration during operation		
Controls Startup		
Sequence of operation verified		
Trends and alarms complete		
User Interface complete		

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
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5			
6			
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8			
9			
10			

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	HRP-1	HRP-2	TAG-8
Load / Area Served:	Heat Recovery System	Heat Recovery System	
Installed Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

B. Model Data

1-Manufacturer	Submitted Data	Armstrong	Armstrong	
	Actual			
2-Model Number	Submitted Data	Series 4300 - 3x3x10	Series 4300 - 3x3x10	
	Actual			
3-Serial Number	Actual			
4-Flow (GPM)	Submitted Data	220	220	
	Actual			
5-Motor Power (Hp)	Submitted Data	15	15	
	Actual			
6-Pump Head (Ft)	Submitted Data	95	95	
	Actual			
7-Impeller Diameter (In)	Submitted Data	9.67	9.67	
	Actual			
8-Motor Frame	Submitted Data	254TC	254TC	
	Actual			

Equipment ID:	HRP-1	HRP-2	TAG-8
Load / Area Served:	Heat Recovery System	Heat Recovery System	
Installed Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

C. Installation Checks

Pumps

Unit is free of visible damage.			
Permanent nameplate affixed to unit.			
Unit is accessible for routine maintenance.			
Unit anchored to resist movement.			
Motor and pump alignment complete.			
Bearing protective cover installed.			

Piping

No apparent leakage at flanges/fittings.			
Piping is insulated			
Piping is supported independently of equipment allowing routine maintenance.			

Hydronic Specialies

Valves installed in the correct direction with respect to flow.			
Manual air vent, manual valves, and thermometers are installed			
Manual valves fully open and close			
Flow direction of pump is correct.			

Controls

Control wiring complete.			

Electrical

Motor Volts / Phases / Amps	Submitted Data	460 / 3 / 60	460 / 3 / 60	
	Actual			
Motor RPM / HP	Submitted Data	1770 / 15	1770 / 15	
	Actual			
All wiring is protected and terminated.				
Conduit is supported.				
Electrical disconnect installed and labeled near unit.				

Pre-Functional Checklist

Equipment ID:	HRP-1	HRP-2	TAG-8
Load / Area Served:	Heat Recovery System	Heat Recovery System	
Installed Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

Installation Keyed Notes

#	Description	
1		
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20		

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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18								
19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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16								
17								
18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
2								
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17								
18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):						
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-107	TAG-108	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-107	TAG-108	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-107	TAG-108	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-114	TAG-115	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-114	TAG-115	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-114	TAG-115	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-121	TAG-122	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-121	TAG-122	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-121	TAG-122	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-128	TAG-129	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-128	TAG-129	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-128	TAG-129	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-135	TAG-136	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-135	TAG-136	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-135	TAG-136	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-142	TAG-143	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-142	TAG-143	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-142	TAG-143	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-149	TAG-150	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-149	TAG-150	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-149	TAG-150	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-156	TAG-157	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-156	TAG-157	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-156	TAG-157	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-163	TAG-164	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-163	TAG-164	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-163	TAG-164	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-170	TAG-171	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-170	TAG-171	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-170	TAG-171	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-177	TAG-178	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-177	TAG-178	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-177	TAG-178	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-184	TAG-185	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-184	TAG-185	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, and thermometers are installed							
Manual valves fully open and close							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-184	TAG-185	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-191	TAG-192	TAG-193
Load / Area Served:			
Installed Location:			

B. Model Data

1-Manufacturer	Submitted Data			
	Actual			
2-Model Number	Submitted Data			
	Actual			
3-Serial Number	Actual			
4-Flow (GPM)	Submitted Data			
	Actual			
5-Motor Power (Hp)	Submitted Data			
	Actual			
6-Pump Head (Ft)	Submitted Data			
	Actual			
7-Impeller Diameter (In)	Submitted Data			
	Actual			
8-Motor Frame	Submitted Data			
	Actual			

Pre-Functional Checklist

Equipment ID:	TAG-191	TAG-192	TAG-193
Load / Area Served:			
Installed Location:			

C. Installation Checks

Pumps

Unit is free of visible damage.			
Permanent nameplate affixed to unit.			
Unit is accessible for routine maintenance.			
Unit anchored to resist movement.			
Motor and pump alignment complete.			
Bearing protective cover installed.			

Piping

No apparent leakage at flanges/fittings.			
Piping is insulated			
Piping is supported independently of equipment allowing routine maintenance.			

Hydronic Specialies

Valves installed in the correct direction with respect to flow.			
Manual air vent, manual valves, and thermometers are installed			
Manual valves fully open and close			
Flow direction of pump is correct.			

Controls

Control wiring complete.			

Electrical

Motor Volts / Phases / Amps	Submitted Data			
	Actual			
Motor RPM / HP	Submitted Data			
	Actual			
All wiring is protected and terminated.				
Conduit is supported.				
Electrical disconnect installed and labeled near unit.				

Pre-Functional Checklist

Equipment ID:	TAG-191	TAG-192	TAG-193
Load / Area Served:			
Installed Location:			

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	HP-1	HP-2	-
Load / Area Served:	Building Hot Water	Building Hot Water	
Installed Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

B. Model Data

1-Manufacturer	Submitted Data	Armstrong	Armstrong	
	Actual			
2-Model Number	Submitted Data	Series 4300 - 6x6x10	Series 4300 - 6x6x10	
	Actual			
3-Serial Number	Actual			
4-Flow (GPM)	Submitted Data	350	350	
	Actual			
5-Motor Power (Hp)	Submitted Data	10	10	
	Actual			
6-Pump Head (Ft)	Submitted Data	65	65	
	Actual			
7-Impeller Diameter (In)	Submitted Data	8.29	8.29	
	Actual			
8-Motor Frame	Submitted Data	215TC	215TC	
	Actual			

Equipment ID:	HP-1	HP-2	-
Load / Area Served:	Building Hot Water	Building Hot Water	
Installed Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

C. Installation Checks

Pumps

Unit is free of visible damage.			
Permanent nameplate affixed to unit.			
Unit is accessible for routine maintenance.			
Unit anchored to resist movement.			
Motor and pump alignment complete.			
Bearing protective cover installed.			

Piping

No apparent leakage at flanges/fittings.			
Piping is insulated.			
Piping is supported independently of equipment allowing routine maintenance.			

Hydronic Specialies

Valves installed in the correct direction with respect to flow.			
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.			
Manual valves fully open and close.			
Strainers installed in the correct direction with respect to flow.			
Flow direction of pump is correct.			

Controls

Control wiring complete.			

Electrical

Motor Volts / Phases / Amps	Submitted Data	460 / 3 / 60	460 / 3 / 60	
	Actual			
Motor RPM / HP	Submitted Data	1780 / 10	1780 / 10	
	Actual			
All wiring is protected and terminated.				
Conduit is supported.				
Electrical disconnect installed and labeled near unit.				

Pre-Functional Checklist

Equipment ID:	HP-1	HP-2	-
Load / Area Served:	Building Hot Water	Building Hot Water	
Installed Location:	Level 0 - Mechanical Room	Level 0 - Mechanical Room	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	-	-	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	-	-	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	-	-	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):						
Project Manager's Signature:		/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-104	TAG-105	TAG-106	TAG-107	TAG-108	TAG-109	TAG-110
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-104	TAG-105	TAG-106	TAG-107	TAG-108	TAG-109	TAG-110
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-104	TAG-105	TAG-106	TAG-107	TAG-108	TAG-109	TAG-110
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-111	TAG-112	TAG-113	TAG-114	TAG-115	TAG-116	TAG-117
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-111	TAG-112	TAG-113	TAG-114	TAG-115	TAG-116	TAG-117
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-111	TAG-112	TAG-113	TAG-114	TAG-115	TAG-116	TAG-117
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-118	TAG-119	TAG-120	TAG-121	TAG-122	TAG-123	TAG-124
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-118	TAG-119	TAG-120	TAG-121	TAG-122	TAG-123	TAG-124
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-118	TAG-119	TAG-120	TAG-121	TAG-122	TAG-123	TAG-124
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-125	TAG-126	TAG-127	TAG-128	TAG-129	TAG-130	TAG-131
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-125	TAG-126	TAG-127	TAG-128	TAG-129	TAG-130	TAG-131
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-125	TAG-126	TAG-127	TAG-128	TAG-129	TAG-130	TAG-131
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-132	TAG-133	TAG-134	TAG-135	TAG-136	TAG-137	TAG-138
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-132	TAG-133	TAG-134	TAG-135	TAG-136	TAG-137	TAG-138
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-132	TAG-133	TAG-134	TAG-135	TAG-136	TAG-137	TAG-138
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-139	TAG-140	TAG-141	TAG-142	TAG-143	TAG-144	TAG-145
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-139	TAG-140	TAG-141	TAG-142	TAG-143	TAG-144	TAG-145
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-139	TAG-140	TAG-141	TAG-142	TAG-143	TAG-144	TAG-145
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-146	TAG-147	TAG-148	TAG-149	TAG-150	TAG-151	TAG-152
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-146	TAG-147	TAG-148	TAG-149	TAG-150	TAG-151	TAG-152
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-146	TAG-147	TAG-148	TAG-149	TAG-150	TAG-151	TAG-152
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-153	TAG-154	TAG-155	TAG-156	TAG-157	TAG-158	TAG-159
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-153	TAG-154	TAG-155	TAG-156	TAG-157	TAG-158	TAG-159
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-153	TAG-154	TAG-155	TAG-156	TAG-157	TAG-158	TAG-159
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-160	TAG-161	TAG-162	TAG-163	TAG-164	TAG-165	TAG-166
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-160	TAG-161	TAG-162	TAG-163	TAG-164	TAG-165	TAG-166
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-160	TAG-161	TAG-162	TAG-163	TAG-164	TAG-165	TAG-166
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-167	TAG-168	TAG-169	TAG-170	TAG-171	TAG-172	TAG-173
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-167	TAG-168	TAG-169	TAG-170	TAG-171	TAG-172	TAG-173
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-167	TAG-168	TAG-169	TAG-170	TAG-171	TAG-172	TAG-173
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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18								
19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-174	TAG-175	TAG-176	TAG-177	TAG-178	TAG-179	TAG-180
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-174	TAG-175	TAG-176	TAG-177	TAG-178	TAG-179	TAG-180
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Functional Checklist

Equipment ID:	TAG-174	TAG-175	TAG-176	TAG-177	TAG-178	TAG-179	TAG-180
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-181	TAG-182	TAG-183	TAG-184	TAG-185	TAG-186	TAG-187
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							
8-Motor Frame	Submitted Data							
	Actual							

Equipment ID:	TAG-181	TAG-182	TAG-183	TAG-184	TAG-185	TAG-186	TAG-187
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.							
Manual valves fully open and close.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-181	TAG-182	TAG-183	TAG-184	TAG-185	TAG-186	TAG-187
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-188	TAG-189	TAG-190	TAG-191	TAG-192	TAG-193
Load / Area Served:						
Installed Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						
4-Flow (GPM)	Submitted Data						
	Actual						
5-Motor Power (Hp)	Submitted Data						
	Actual						
6-Pump Head (Ft)	Submitted Data						
	Actual						
7-Impeller Diameter (In)	Submitted Data						
	Actual						
8-Motor Frame	Submitted Data						
	Actual						

Equipment ID:	TAG-188	TAG-189	TAG-190	TAG-191	TAG-192	TAG-193
Load / Area Served:						
Installed Location:						

C. Installation Checks

Pumps

Unit is free of visible damage.						
Permanent nameplate affixed to unit.						
Unit is accessible for routine maintenance.						
Unit anchored to resist movement.						
Motor and pump alignment complete.						
Bearing protective cover installed.						

Piping

No apparent leakage at flanges/fittings.						
Piping is insulated.						
Piping is supported independently of equipment allowing routine maintenance.						

Hydronic Specialies

Valves installed in the correct direction with respect to flow.						
Manual air vent, manual valves, thermometers, strainers, and test plugs installed.						
Manual valves fully open and close.						
Strainers installed in the correct direction with respect to flow.						
Flow direction of pump is correct.						

Controls

Control wiring complete.						

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.						
Conduit is supported.						
Electrical disconnect installed and labeled near unit.						

Pre-Functional Checklist

Equipment ID:	TAG-188	TAG-189	TAG-190	TAG-191	TAG-192	TAG-193
Load / Area Served:						
Installed Location:						

Installation Keyed Notes

#	Description						
1							
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Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist
A. Application Data

	FEV-	FEV-	FEV-
Area Served:			
Location:			

B. Model Data

Manufacturer	Submitted Data			
	Actual			
Model Number	Submitted Data			
	Actual			
Serial Number	Actual			

C. Design Requirements

Air flow (CFM)	Design MAX			
	Submitted			
Vel= 4005*V vel press cfm= area*velocity	Actual			

D. Install Checks
General Installation

Unit is free of visible damage			
Permanent nameplate affixed to unit			
Unit is accessible for routine maintenance			
Unit does not block access to existing equipment			
Permanent electrical service is available			
Unit is installed level.			
Unit is securely anchored / mounted.			

Pre-Functional Checklist

	FEV-	FEV-	FEV-
Electrical			
Conduit is supported			
Power disconnects labeled and installed			
Grounding installed for unit and unit components			
Wiring inside fan section is in Conduit			
Controls			
Control sensors located where indicated on construction drawings.			
Control wiring complete			
Control programming complete			
Control point-to-point complete			
Safeties verified			
E: Start-up			
Equipment Startup			
Air flow			
No unusual noise or vibration during operation			
Air flow changes in response to sash position			
Air flow changes in response to occupancy sensor			
Controls Startup			
Sequence of operation verified			
Trends and alarms complete			
User Interface complete			

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

		FEV-	FEV-	FEV-
12				
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Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:				
Start Date:	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /
End Time:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-4	TAG-5	TAG-6	TAG-7
Area Served:				
Location:				

B. Model Data

Manufacturer	Submitted Data				
	Actual				
Model Number	Submitted Data				
	Actual				
Serial Number	Actual				

C. Design Requirements

Air flow (CFM)	Design MAX				
	Submitted				
Vel= 4005*V vel press cfm= area*velocity	Actual				

D. Install Checks

General Installation

Unit is free of visible damage				
Permanent nameplate affixed to unit				
Unit is accessible for routine maintenance				
Unit does not block access to existing equipment				
Permanent electrical service is available				
Unit is installed level.				
Unit is securely anchored / mounted.				

Pre-Functional Checklist

	TAG-4	TAG-5	TAG-6	TAG-7
Electrical				
Conduit is supported				
Power disconnects labeled and installed				
Grounding installed for unit and unit components				
Wiring inside fan section is in Conduit				
Controls				
Control sensors located where indicated on construction drawings.				
Control wiring complete				
Control programming complete				
Control point-to-point complete				
Safeties verified				
E: Start-up				
Equipment Startup				
Air flow				
No unusual noise or vibration during operation				
Air flow changes in response to sash position				
Air flow changes in response to occupancy sensor				
Controls Startup				
Sequence of operation verified				
Trends and alarms complete				
User Interface complete				

Installation Keyed Notes

#	Description		
1			
2			
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11			

Pre-Functional Checklist

		TAG-4	TAG-5	TAG-6	TAG-7
12					
13					
14					
15					
16					
17					
18					
19					
20					

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	
1		
2		
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10		
11		

Pre-Functional Checklist

		TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks

General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description		
1			
2			
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4			
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6			
7			
8			
9			
10			
11			

Pre-Functional Checklist

		TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks

General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
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10				
11				

Pre-Functional Checklist

		TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Pre-Functional Checklist

		TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks

General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Pre-Functional Checklist

		TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Pre-Functional Checklist

		TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description		
1			
2			
3			
4			
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6			
7			
8			
9			
10			
11			

Pre-Functional Checklist

		TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks

General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

Pre-Functional Checklist

		TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks

General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description		
1			
2			
3			
4			
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10			
11			

Pre-Functional Checklist

		TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Pre-Functional Checklist

		TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Pre-Functional Checklist

		TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Pre-Functional Checklist

		TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description			
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Pre-Functional Checklist

		TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks

General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description		
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			

Pre-Functional Checklist

		TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks
General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #
1		
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10		
11		

Pre-Functional Checklist

		TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*V vel press cfm= area*velocity	Actual						

D. Install Checks

General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Air flow changes in response to sash position						
Air flow changes in response to occupancy sensor						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Status	
1			
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10			
11			

Pre-Functional Checklist

		TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
12							
13							
14							
15							
16							
17							
18							
19							
20							

Pre-Functional Checklist

Job:	Webster University ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist
A. Application Data

	TAG-104	TAG-105
Area Served:		
Location:		

B. Model Data

Manufacturer	Submitted Data		
	Actual		
Model Number	Submitted Data		
	Actual		
Serial Number	Actual		

C. Design Requirements

Air flow (CFM)	Design MAX		
	Submitted		
Vel= 4005*V vel press cfm= area*velocity	Actual		

D. Install Checks
General Installation

Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Unit does not block access to existing equipment		
Permanent electrical service is available		
Unit is installed level.		
Unit is securely anchored / mounted.		

Pre-Functional Checklist

	TAG-104	TAG-105
Electrical		
Conduit is supported		
Power disconnects labeled and installed		
Grounding installed for unit and unit components		
Wiring inside fan section is in Conduit		
Controls		
Control sensors located where indicated on construction drawings.		
Control wiring complete		
Control programming complete		
Control point-to-point complete		
Safeties verified		
E: Start-up		
Equipment Startup		
Air flow		
No unusual noise or vibration during operation		
Air flow changes in response to sash position		
Air flow changes in response to occupancy sensor		
Controls Startup		
Sequence of operation verified		
Trends and alarms complete		
User Interface complete		

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

		TAG-104	TAG-105
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19			
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

Equipment ID:	B-1	B-2
Area Served:	Building Heating Water System	Building Heating Water System
Location:	Mechanical Room 178	Mechanical Room 178

B. Model Data

1-Manufacturer	Submitted Data	CAMUS	CAMUS
	Actual		
2-Model Number	Submitted Data	AVNH2500	AVNH2500
	Actual		
3-Serial Number	Actual		
4-Boiler Input (MBH)	Submitted Data	2,500	2,500
	Actual		
5-Boiler Output (MBH)	Submitted Data	2,375	2,375
	Actual		
6-Min. Supply Gas Press. (PSIG)	Submitted Data	4"	4"
	Actual		
7-Burner Blower HP	Submitted Data	3	3
	Actual		

Pre-Fuctional Checklist

Equipment ID:	B-1	B-2
Area Served:	Building Heating Water System	Building Heating Water System
Location:	Mechanical Room 178	Mechanical Room 178

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.		
Permanent nameplate affixed to unit.		
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).		
Unit is anchored to resist movement.		
Unit has been tested for leaks.		
Boiler inspection complete by responsible party.		
Combustion air fan is clean of debris and rotates free.		
Combustion air fan inlet is covered to prevent debris from entering blower.		

Ductwork

Boiler flue installed		
Ductwork seams sealed.		
Combustion air intake installed.		

Piping

Piping connections complete and supported independently of unit allowing for maintenance.		
Hydronic piping has been checked for leaks.		
Air vents installed at system high point and are operational.		
All valves and strainers installed in the correct flow direction.		
Pressure relief and drain lines piped to nearby floor drain.		

Pre-Fuctional Checklist

Equipment ID:	B-1	B-2
Area Served:	Building Heating Water System	Building Heating Water System
Location:	Mechanical Room 178	Mechanical Room 178

Gas Train

Pressure gauge installed.		
Required gas pressure at inlet (psig)		
Actual gas pressure at inlet (psig)		

Controls

High temperature limit switch installed.		
Low air differential pressure switch installed		
Blocked flue switch installed		
High and low gas pressure switches installed		
Control wiring complete.		

Electrical

All wiring is protected and terminated.		
Conduit is supported.		
Electrical disconnect installed and labeled near unit.		

Pre-Fuctional Checklist

Equipment ID:	B-1	B-2
Area Served:	Building Heating Water System	Building Heating Water System
Location:	Mechanical Room 178	Mechanical Room 178

Installation Keyed Notes

#	Description
1	
2	
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-3	TAG-4	TAG-5	TAG-6	TAG-7	TAG-8	TAG-9	TAG-10
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-3	TAG-4	TAG-5	TAG-6	TAG-7	TAG-8	TAG-9	TAG-10
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-3	TAG-4	TAG-5	TAG-6	TAG-7	TAG-8	TAG-9	TAG-10
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-3	TAG-4	TAG-5	TAG-6	TAG-7	TAG-8	TAG-9	TAG-10
Area Served:								
Location:								

Installation Keyed Notes

#	Description					
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20						

Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18
Area Served:								
Location:								

Installation Keyed Notes

#	Description				Issue #	Status
1						
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18						
19						
20						

Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26
Area Served:								
Location:								

Installation Keyed Notes

#	Description		Issue #	Status	
1					
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19					
20					

Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34
Area Served:								
Location:								

Installation Keyed Notes

#	Description	Issue #	Status		
1					
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:								
Location:								

Installation Keyed Notes

#	Description	Issue #	Status		
1					
2					
3					
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Area Served:								
Location:								

Installation Keyed Notes

#	Description	Issue #	Status		
1					
2					
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58
Area Served:								
Location:								

Installation Keyed Notes

#	Description	Issue #	Status		
1					
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
Area Served:								
Location:								

Installation Keyed Notes

#	Description	Issue #	Status			Issue #
1						
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73	TAG-74
Area Served:								
Location:								

Installation Keyed Notes

#	Description	Status			Issue #	Status
1						
2						
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
Area Served:								
Location:								

Installation Keyed Notes

#	Description		Issue #	Status	
1					
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18					
19					
20					

Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90
Area Served:								
Location:								

Installation Keyed Notes

#	Description	Issue #	Status		
1					
2					
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								
4-Boiler Input (MBH)	Submitted Data								
	Actual								
5-Boiler Output (MBH)	Submitted Data								
	Actual								
6-Min. Supply Gas Press. (PSIG)	Submitted Data								
	Actual								
7-Burner Blower HP	Submitted Data								
	Actual								

Pre-Fuctional Checklist

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Area Served:								
Location:								

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.								
Permanent nameplate affixed to unit.								
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).								
Unit is anchored to resist movement.								
Unit has been tested for leaks.								
Boiler inspection complete by responsible party.								
Combustion air fan is clean of debris and rotates free.								
Combustion air fan inlet is covered to prevent debris from entering blower.								

Ductwork

Boiler flue installed								
Ductwork seams sealed.								
Combustion air intake installed.								

Piping

Piping connections complete and supported independently of unit allowing for maintenance.								
Hydronic piping has been checked for leaks.								
Air vents installed at system high point and are operational.								
All valves and strainers installed in the correct flow direction.								
Pressure relief and drain lines piped to nearby floor drain.								

Pre-Fuctional Checklist

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Area Served:								
Location:								
Gas Train								
Pressure gauge installed.								
Required gas pressure at inlet (psig)								
Actual gas pressure at inlet (psig)								
Controls								
High temperature limit switch installed.								
Low air differential pressure switch installed								
Blocked flue switch installed								
High and low gas pressure switches installed								
Control wiring complete.								
Electrical								
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Pre-Fuctional Checklist

Equipment ID:	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Area Served:								
Location:								

Installation Keyed Notes

#	Description	Issue #	Status		
1					
2					
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Pre-Fuctional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					
4-Boiler Input (MBH)	Submitted Data					
	Actual					
5-Boiler Output (MBH)	Submitted Data					
	Actual					
6-Min. Supply Gas Press. (PSIG)	Submitted Data					
	Actual					
7-Burner Blower HP	Submitted Data					
	Actual					

Pre-Fuctional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:					
Location:					

C. Installation Checks

Boiler Cabinet

Unit is free of visible damage.					
Permanent nameplate affixed to unit.					
Unit is accessible for routine maintenance (i.e. pulling boiler tubes).					
Unit is anchored to resist movement.					
Unit has been tested for leaks.					
Boiler inspection complete by responsible party.					
Combustion air fan is clean of debris and rotates free.					
Combustion air fan inlet is covered to prevent debris from entering blower.					

Ductwork

Boiler flue installed					
Ductwork seams sealed.					
Combustion air intake installed.					

Piping

Piping connections complete and supported independently of unit allowing for maintenance.					
Hydronic piping has been checked for leaks.					
Air vents installed at system high point and are operational.					
All valves and strainers installed in the correct flow direction.					
Pressure relief and drain lines piped to nearby floor drain.					

Pre-Fuctional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:					
Location:					
Gas Train					
Pressure gauge installed.					
Required gas pressure at inlet (psig)					
Actual gas pressure at inlet (psig)					
Controls					
High temperature limit switch installed.					
Low air differential pressure switch installed					
Blocked flue switch installed					
High and low gas pressure switches installed					
Control wiring complete.					
Electrical					
All wiring is protected and terminated.					
Conduit is supported.					
Electrical disconnect installed and labeled near unit.					

Pre-Fuctional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:					
Location:					

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	/ /
Start Time:	:
End Date:	/ /
End Time:	:

Installation Checklist

A. Application Data

Equipment ID:	HEF-1
Area Served:	Lab Exhaust System
Location:	Roof

B. Model Data

1-Manufacturer	Submitted Data	Greenheck
	Actual	
2-Model Number	Submitted Data	Vektor-MD-27-2-85-LV-HPW
	Actual	
3-Serial Number	Actual	

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data	460 / 60 / 3
	Actual	

Pre-Functional Checklist

Equipment ID:	HEF-1

D. Install Checks

General Installation

Unit is free of visible damage	
Permanent nameplate affixed to unit	
Unit is accessible for routine maintenance	
Access doors open opposite of static pressure	
Access doors can be fully opened and closed.	
Doors and penetrations in unit are sealed	
Dampers installed	
Permanent electrical service is available	
Unit is installed level.	
Unit is securely anchored / mounted.	
Stack silencer nozzle is installed.	
Rain hood is installed.	
Drain holes installed in the correct locations	

Heat Recovery Coil

Piping is supported independently at coil	
Pipes insulated.	
Access provided to coil	
Coil is clean with no damage to fins	
All valves installed in the correct location	
Manual valves fully open and close	
Hydronic components checked for leaks	
No air bypassing around coil	

Pre-Functional Checklist

Equipment ID:	HEF-1

Ductwork

Ductwork is clean, free of debris and flow restrictions	
Ductwork connected and clean	
Ductwork seams sealed	
Isolation damper strokes fully and easily	
Duct smoke detector installed	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Exhaust Fan

Vibration Isolation Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	
VFD programmed and functions properly	

Pre-Functional Checklist

Equipment ID:	HEF-1

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-5	TAG-6	TAG-7
Area Served:			
Location:			

B. Model Data

1-Manufacturer	Submitted Data			
	Actual			
2-Model Number	Submitted Data			
	Actual			
3-Serial Number	Actual			

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data			
	Actual			

Pre-Functional Checklist

Equipment ID:	TAG-5	TAG-6	TAG-7
D. Install Checks			
General Installation			
Unit is free of visible damage			
Permanent nameplate affixed to unit			
Unit is accessible for routine maintenance			
Access doors open opposite of static pressure			
Access doors can be fully opened and closed.			
Doors and penetrations in unit are sealed			
Dampers installed			
Permanent electrical service is available			
Unit is installed level.			
Unit is securely anchored / mounted.			
Stack silencer nozzle is installed.			
Rain hood is installed.			
Drain holes installed in the correct locations			
Heat Recovery Coil			
Piping is supported independently at coil			
Pipes insulated.			
Access provided to coil			
Coil is clean with no damage to fins			
All valves installed in the correct location			
Manual valves fully open and close			
Hydronic components checked for leaks			
No air bypassing around coil			

Pre-Functional Checklist

Equipment ID:	TAG-5	TAG-6	TAG-7
Ductwork			
Ductwork is clean, free of debris and flow restrictions			
Ductwork connected and clean			
Ductwork seams sealed			
Isolation damper strokes fully and easily			
Duct smoke detector installed			
Controls			
Control wiring complete			
Electrical			
Conduit is supported			
Power disconnects labeled and installed			
Grounding installed for unit and unit components			
Wiring is protected			
Exhaust Fan			
Vibration Isolation Installed			
Fan rotates in the proper direction			
No unusual noise or vibration during operation			
VFD programmed and functions properly			

Pre-Functional Checklist

Equipment ID:	TAG-5	TAG-6	TAG-7

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27

Installation Keyed Notes

#	Description	Issue #
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-28	TAG-29	TAG-30	TAG-31	TAG-32

Installation Keyed Notes

#	Description	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62

Installation Keyed Notes

#	Description	Issue #
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67

Installation Keyed Notes

#	Description	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77

Installation Keyed Notes

#	Description	Issue #	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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19				
20				

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97

Installation Keyed Notes

#	Description	Issue #
1		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data					
	Actual					

Pre-Functional Checklist

Equipment ID:	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Access doors open opposite of static pressure					
Access doors can be fully opened and closed.					
Doors and penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Stack silencer nozzle is installed.					
Rain hood is installed.					
Drain holes installed in the correct locations					
Heat Recovery Coil					
Piping is supported independently at coil					
Pipes insulated.					
Access provided to coil					
Coil is clean with no damage to fins					
All valves installed in the correct location					
Manual valves fully open and close					
Hydronic components checked for leaks					
No air bypassing around coil					

Pre-Functional Checklist

Equipment ID:	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Isolation damper strokes fully and easily					
Duct smoke detector installed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					
Exhaust Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					
VFD programmed and functions properly					

Pre-Functional Checklist

Equipment ID:	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102

Installation Keyed Notes

#	Description	Status	
1			
2			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-103	TAG-104	TAG-105
Area Served:			
Location:			

B. Model Data

1-Manufacturer	Submitted Data			
	Actual			
2-Model Number	Submitted Data			
	Actual			
3-Serial Number	Actual			

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data			
	Actual			

Pre-Functional Checklist

Equipment ID:	TAG-103	TAG-104	TAG-105

D. Install Checks

General Installation

Unit is free of visible damage			
Permanent nameplate affixed to unit			
Unit is accessible for routine maintenance			
Access doors open opposite of static pressure			
Access doors can be fully opened and closed.			
Doors and penetrations in unit are sealed			
Dampers installed			
Permanent electrical service is available			
Unit is installed level.			
Unit is securely anchored / mounted.			
Stack silencer nozzle is installed.			
Rain hood is installed.			
Drain holes installed in the correct locations			

Heat Recovery Coil

Piping is supported independently at coil						
Pipes insulated.						
Access provided to coil						
Coil is clean with no damage to fins						
All valves installed in the correct location						
Manual valves fully open and close						
Hydronic components checked for leaks						
No air bypassing around coil						

Pre-Functional Checklist

Equipment ID:	TAG-103	TAG-104	TAG-105
Ductwork			
Ductwork is clean, free of debris and flow restrictions			
Ductwork connected and clean			
Ductwork seams sealed			
Isolation damper strokes fully and easily			
Duct smoke detector installed			
Controls			
Control wiring complete			
Electrical			
Conduit is supported			
Power disconnects labeled and installed			
Grounding installed for unit and unit components			
Wiring is protected			
Exhaust Fan			
Vibration Isolation Installed			
Fan rotates in the proper direction			
No unusual noise or vibration during operation			
VFD programmed and functions properly			

Pre-Functional Checklist

Equipment ID:	TAG-103	TAG-104	TAG-105

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	CP-4A	CP-4B	PCP-1A	PCP-1B	TAG-10
Load / Area Served:	Process Chilled Water System	Process Chilled Water System	Process Chilled Water System	Process Chilled Water System	
Installed Location:	Level 4	Level 4	Level 4	Level 4	

B. Model Data

1-Manufacturer	Submitted Data	Armstrong	Armstrong	Armstrong	Armstrong	
	Actual					
2-Model Number	Submitted Data	Series E8.2	Series E8.2	Series E23.2	Series E23.2	
	Actual					
3-Serial Number	Actual					
4-Flow (GPM)	Submitted Data	13.1	13.1	25	25	
	Actual					
5-Motor Power (Hp)	Submitted Data	0.167	0.167	0.4	0.4	
	Actual					
6-Pump Head (Ft)	Submitted Data	25	25	30	30	
	Actual					
7-Impeller Diameter (In)	Submitted Data	2.9	2.9	2.9	2.9	
	Actual					

Equipment ID:	CP-4A	CP-4B	PCP-1A	PCP-1B	TAG-10
Load / Area Served:	Process Chilled Water System	Process Chilled Water System	Process Chilled Water System	Process Chilled Water System	
Installed Location:	Level 4	Level 4	Level 4	Level 4	

C. Installation Checks

Pumps

Unit is free of visible damage.					
Permanent nameplate affixed to unit.					
Unit is accessible for routine maintenance.					
Unit anchored to resist movement.					
Motor and pump alignment complete.					
Bearing protective cover installed.					

Piping

No apparent leakage at flanges/fittings.					
Piping is insulated.					
Piping is supported independently of equipment allowing routine maintenance.					

Hydronic Specialies

Valves installed in the correct direction with respect to flow.					
P/T ports provided.					
Strainers installed in the correct direction with respect to flow.					
Flow direction of pump is correct.					

Controls

Control wiring complete.					

Electrical

Motor Volts / Phases / Amps	Submitted Data	115 / 1 / 60	115 / 1 / 60	115 / 1 / 60	115 / 1 / 60	
	Actual					
Motor RPM / HP	Submitted Data	3380 / 0.167	3380 / 0.167	3350 / 0.4	3350 / 0.4	
	Actual					
All wiring is protected and terminated.						
Conduit is supported.						
Electrical disconnect installed and labeled near unit.						

Equipment ID:	CP-4A	CP-4B	PCP-1A	PCP-1B	TAG-10
Load / Area Served:	Process Chilled Water System	Process Chilled Water System	Process Chilled Water System	Process Chilled Water System	
Installed Location:	Level 4	Level 4	Level 4	Level 4	

Installation Keyed Notes

#	Description			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15	TAG-16	TAG-17
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):				
Project Manager's Signature:		/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57	TAG-58	TAG-59
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79	TAG-80
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):							
Project Manager's Signature:	/ /	/ /	/ /	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):				
Project Manager's Signature:	/ /	/ /	/ /	/ /

Instructions:

Provide " ✔ " for all all successful checks.

Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106	TAG-107	TAG-108
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106	TAG-107	TAG-108
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data							
	Actual							
Motor RPM / HP	Submitted Data							
	Actual							
All wiring is protected and terminated.								
Conduit is supported.								
Electrical disconnect installed and labeled near unit.								

Equipment ID:	TAG-102	TAG-103	TAG-104	TAG-105	TAG-106	TAG-107	TAG-108
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113	TAG-114	TAG-115
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113	TAG-114	TAG-115
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-109	TAG-110	TAG-111	TAG-112	TAG-113	TAG-114	TAG-115
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120	TAG-121	TAG-122
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120	TAG-121	TAG-122
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-116	TAG-117	TAG-118	TAG-119	TAG-120	TAG-121	TAG-122
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127	TAG-128	TAG-129
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127	TAG-128	TAG-129
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-123	TAG-124	TAG-125	TAG-126	TAG-127	TAG-128	TAG-129
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134	TAG-135	TAG-136
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134	TAG-135	TAG-136
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-130	TAG-131	TAG-132	TAG-133	TAG-134	TAG-135	TAG-136
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141	TAG-142	TAG-143
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141	TAG-142	TAG-143
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-137	TAG-138	TAG-139	TAG-140	TAG-141	TAG-142	TAG-143
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148	TAG-149	TAG-150
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148	TAG-149	TAG-150
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-144	TAG-145	TAG-146	TAG-147	TAG-148	TAG-149	TAG-150
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155	TAG-156	TAG-157
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155	TAG-156	TAG-157
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-151	TAG-152	TAG-153	TAG-154	TAG-155	TAG-156	TAG-157
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162	TAG-163	TAG-164
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162	TAG-163	TAG-164
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-158	TAG-159	TAG-160	TAG-161	TAG-162	TAG-163	TAG-164
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169	TAG-170	TAG-171
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169	TAG-170	TAG-171
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-165	TAG-166	TAG-167	TAG-168	TAG-169	TAG-170	TAG-171
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176	TAG-177	TAG-178
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176	TAG-177	TAG-178
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-172	TAG-173	TAG-174	TAG-175	TAG-176	TAG-177	TAG-178
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183	TAG-184	TAG-185
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183	TAG-184	TAG-185
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-179	TAG-180	TAG-181	TAG-182	TAG-183	TAG-184	TAG-185
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190	TAG-191	TAG-192
Load / Area Served:							
Installed Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							
4-Flow (GPM)	Submitted Data							
	Actual							
5-Motor Power (Hp)	Submitted Data							
	Actual							
6-Pump Head (Ft)	Submitted Data							
	Actual							
7-Impeller Diameter (In)	Submitted Data							
	Actual							

Equipment ID:	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190	TAG-191	TAG-192
Load / Area Served:							
Installed Location:							

C. Installation Checks

Pumps

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Unit anchored to resist movement.							
Motor and pump alignment complete.							
Bearing protective cover installed.							

Piping

No apparent leakage at flanges/fittings.							
Piping is insulated.							
Piping is supported independently of equipment allowing routine maintenance.							

Hydronic Specialies

Valves installed in the correct direction with respect to flow.							
P/T ports provided.							
Strainers installed in the correct direction with respect to flow.							
Flow direction of pump is correct.							

Controls

Control wiring complete.							

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	

All wiring is protected and terminated.							
Conduit is supported.							
Electrical disconnect installed and labeled near unit.							

Equipment ID:	TAG-186	TAG-187	TAG-188	TAG-189	TAG-190	TAG-191	TAG-192
Load / Area Served:							
Installed Location:							

Installation Keyed Notes

#	Description							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	/ /
Start Time:	:
End Date:	/ /
End Time:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-193
Load / Area Served:	
Installed Location:	

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	
4-Flow (GPM)	Submitted Data	
	Actual	
5-Motor Power (Hp)	Submitted Data	
	Actual	
6-Pump Head (Ft)	Submitted Data	
	Actual	
7-Impeller Diameter (In)	Submitted Data	
	Actual	

Pre-Functional Checklist

Equipment ID:	TAG-193
Load / Area Served:	
Installed Location:	

C. Installation Checks

Pumps

Unit is free of visible damage.	
Permanent nameplate affixed to unit.	
Unit is accessible for routine maintenance.	
Unit anchored to resist movement.	
Motor and pump alignment complete.	
Bearing protective cover installed.	

Piping

No apparent leakage at flanges/fittings.	
Piping is insulated.	
Piping is supported independently of equipment allowing routine maintenance.	

Hydronic Specialies

Valves installed in the correct direction with respect to flow.	
P/T ports provided.	
Strainers installed in the correct direction with respect to flow.	
Flow direction of pump is correct.	

Controls

Control wiring complete.	

Electrical

Motor Volts / Phases / Amps	Submitted Data	
	Actual	
Motor RPM / HP	Submitted Data	
	Actual	
All wiring is protected and terminated.		
Conduit is supported.		
Electrical disconnect installed and labeled near unit.		

Pre-Functional Checklist

Equipment ID:	TAG-193
Load / Area Served:	
Installed Location:	

Installation Keyed Notes

#	Description	
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Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist
A. Application Data

	SAV-	SAV-	SAV-
Area Served:			
Location:			

B. Model Data

Manufacturer	Submitted Data			
	Actual			
Model Number	Submitted Data			
	Actual			
Serial Number	Actual			

C. Design Requirements

Supply Air flow (CFM)	Design MAX			
	Submitted			
Vel= 4005*√ vel press cfm= area*velocity	Actual			
Heating Coil Capacity (MBH)	Design			
	Submitted			
	Actual			
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data			
	Actual			
	Cv Submitted Data			
CV = flow at 1 psi Delta P	Actual			

Pre-Functional Checklist

	SAV-	SAV-	SAV-
D. Install Checks			
General Installation			
Unit is free of visible damage			
Permanent nameplate affixed to unit			
Unit is accessible for routine maintenance			
Unit does not block access to existing equipment			
Permanent electrical service is available			
Unit is installed level.			
Unit is securely anchored / mounted.			
Heating Coil & Piping			
Piping is supported independently at coil			
Piping system flushed, cleaned, and pressure tested. (Attach report)			
Coil has been tested for leaks			
Coil is clean with no damage to fins			
Access provided to coil			
All valves and strainers installed in the correct flow direction			
Pipes insulated			
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are			
Drain valve installed			
Manual valves fully open and close			
Electrical			
Conduit is supported			
Power disconnects labeled and installed			
Grounding installed for unit and unit components			
Wiring inside fan section is in Conduit			

Pre-Functional Checklist

	SAV-	SAV-	SAV-
Controls			
Control sensors located where indicated on construction drawings.			
Control wiring complete			
Control programming complete			
Control point-to-point complete			
Safeties verified			
E: Start-up			
Equipment Startup			
Air flow			
No unusual noise or vibration during operation			
Controls Startup			
Sequence of operation verified			
Trends and alarms complete			
User Interface complete			

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:				
Start Date:	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /
End Time:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-4	TAG-5	TAG-6	TAG-7
Area Served:				
Location:				

B. Model Data

Manufacturer	Submitted Data				
	Actual				
Model Number	Submitted Data				
	Actual				
Serial Number	Actual				

C. Design Requirements

Supply Air flow (CFM)	Design MAX				
	Submitted				
Vel= 4005*√ vel press cfm= area*velocity	Actual				
Heating Coil Capacity (MBH)	Design				
	Submitted				
	Actual				
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data				
	Actual				
	Cv Submitted Data				
CV = flow at 1 psi Delta P	Actual				

Pre-Functional Checklist

	TAG-4	TAG-5	TAG-6	TAG-7
D. Install Checks				
General Installation				
Unit is free of visible damage				
Permanent nameplate affixed to unit				
Unit is accessible for routine maintenance				
Unit does not block access to existing equipment				
Permanent electrical service is available				
Unit is installed level.				
Unit is securely anchored / mounted.				
Heating Coil & Piping				
Piping is supported independently at coil				
Piping system flushed, cleaned, and pressure tested. (Attach report)				
Coil has been tested for leaks				
Coil is clean with no damage to fins				
Access provided to coil				
All valves and strainers installed in the correct flow direction				
Pipes insulated				
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are				
Drain valve installed				
Manual valves fully open and close				
Electrical				
Conduit is supported				
Power disconnects labeled and installed				
Grounding installed for unit and unit components				
Wiring inside fan section is in Conduit				

Pre-Functional Checklist

	TAG-4	TAG-5	TAG-6	TAG-7
Controls				
Control sensors located where indicated on construction drawings.				
Control wiring complete				
Control programming complete				
Control point-to-point complete				
Safeties verified				
E: Start-up				
Equipment Startup				
Air flow				
No unusual noise or vibration during operation				
Controls Startup				
Sequence of operation verified				
Trends and alarms complete				
User Interface complete				

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #
1		
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Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-14	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Status	
1			
2			
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Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-20	TAG-21	TAG-22	TAG-23	TAG-24	TAG-25
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist
A. Application Data

	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Status	
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-62	TAG-63	TAG-64	TAG-65	TAG-66	TAG-67
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-68	TAG-69	TAG-70	TAG-71	TAG-72	TAG-73
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
4			
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6			
7			
8			
9			
10			

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Issue #
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:						
Location:						

B. Model Data

Manufacturer	Submitted Data						
	Actual						
Model Number	Submitted Data						
	Actual						
Serial Number	Actual						

C. Design Requirements

Supply Air flow (CFM)	Design MAX						
	Submitted						
Vel= 4005*√ vel press cfm= area*velocity	Actual						
Heating Coil Capacity (MBH)	Design						
	Submitted						
	Actual						
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data						
	Actual						
	Cv Submitted Data						
CV = flow at 1 psi Delta P	Actual						

Pre-Functional Checklist

	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
D. Install Checks						
General Installation						
Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Unit does not block access to existing equipment						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						
Heating Coil & Piping						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested. (Attach report)						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated						
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are						
Drain valve installed						
Manual valves fully open and close						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring inside fan section is in Conduit						

Pre-Functional Checklist

	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Controls						
Control sensors located where indicated on construction drawings.						
Control wiring complete						
Control programming complete						
Control point-to-point complete						
Safeties verified						
E: Start-up						
Equipment Startup						
Air flow						
No unusual noise or vibration during operation						
Controls Startup						
Sequence of operation verified						
Trends and alarms complete						
User Interface complete						

Installation Keyed Notes

#	Description	Status	
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Pre-Functional Checklist

Job:	Webster Univeersity ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

	TAG-104	TAG-105
Area Served:		
Location:		

B. Model Data

Manufacturer	Submitted Data		
	Actual		
Model Number	Submitted Data		
	Actual		
Serial Number	Actual		

C. Design Requirements

Supply Air flow (CFM)	Design MAX		
	Submitted		
Vel= 4005*√ vel press cfm= area*velocity	Actual		
Heating Coil Capacity (MBH)	Design		
	Submitted		
	Actual		
Hot Water Valve (2-Way or 3-Way)	Type Submitted Data		
	Actual		
	Cv Submitted Data		
CV = flow at 1 psi Delta P	Actual		

Pre-Functional Checklist

	TAG-104	TAG-105
D. Install Checks		
General Installation		
Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Unit does not block access to existing equipment		
Permanent electrical service is available		
Unit is installed level.		
Unit is securely anchored / mounted.		
Heating Coil & Piping		
Piping is supported independently at coil		
Piping system flushed, cleaned, and pressure tested. (Attach report)		
Coil has been tested for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated		
Pete's plugs, Manual air vent, Manual valves, test plugs, Thermometers and wells are		
Drain valve installed		
Manual valves fully open and close		
Electrical		
Conduit is supported		
Power disconnects labeled and installed		
Grounding installed for unit and unit components		
Wiring inside fan section is in Conduit		

Pre-Functional Checklist

	TAG-104	TAG-105
Controls		
Control sensors located where indicated on construction drawings.		
Control wiring complete		
Control programming complete		
Control point-to-point complete		
Safeties verified		
E: Start-up		
Equipment Startup		
Air flow		
No unusual noise or vibration during operation		
Controls Startup		
Sequence of operation verified		
Trends and alarms complete		
User Interface complete		

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
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8			
9			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	UH-001	UH-002	UH-101	UH-102	UH-103	TAG-6
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data	Airedale	Airedale	Airedale	Airedale	Airedale	
	Actual						
2-Model Number	Submitted Data	WTC 24SB01FA	WTC 24SB01FA	WTC 86SB01FA	WTC 86SB01FA	WTC 63SB01FA	
	Actual						
3-Serial Number	Actual						

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	8.8	8.8	30.7	29.5	22	
	Actual						
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	115 / 60 / 1	115 / 60 / 1	115 / 60 / 1	115 / 60 / 1	115 / 60 / 1	
	Actual						

D. Install Checks

General Installation

Unit is free of visible damage						
Permanent nameplate affixed to unit						
Unit is accessible for routine maintenance						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

Equipment ID:	UH-001	UH-002	UH-101	UH-102	UH-103	TAG-6
Controls						
Control wiring complete						
Electrical						
Conduit is supported						
Power disconnects labeled and installed						
Grounding installed for unit and unit components						
Wiring is protected						
Hot Water Coil						
Piping is supported independently at coil						
Piping system flushed, cleaned, and pressure tested						
Coil has been tested for leaks						
Coil is clean with no damage to fins						
Access provided to coil						
All valves and strainers installed in the correct flow direction						
Pipes insulated and labeled						**Issue #**
Manual air vent, isolation valves, P/T plugs installed, and strainer installed						
Hydronic components checked for leaks						
Manual valves fully open and close						
Supply Fan						
Vibration Isolation Installed						
Fan Guard Installed						
Fan rotates in the proper direction						
No unusual noise or vibration during operation						

Pre-Functional Checklist

Equipment ID:	UH-001	UH-002	UH-101	UH-102	UH-103	TAG-6
Installation Keyed Notes						
#	**Description**					
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	/ /
Start Time:	:
End Date:	/ /
End Time:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-7
Area Served:	
Location:	

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage	
Permanent nameplate affixed to unit	
Unit is accessible for routine maintenance	
Permanent electrical service is available	
Unit is installed level.	
Unit is securely anchored / mounted.	

Pre-Functional Checklist

Equipment ID:	TAG-7

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	**Status**
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan	
Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:		TAG-7
Installation Keyed Notes		
#	**Description**	
1		
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19		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled						**Issue #**	**Status**	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Installation Keyed Notes								
#	**Description**							
1								
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10								
11								
12								
13								
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15								
16								
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18								
19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled					**Issue #**	**Status**		
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22	TAG-23
Installation Keyed Notes								
#	**Description**							
1								
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18								
19								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled				**Issue #**	**Status**			
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29	TAG-30	TAG-31
Installation Keyed Notes								
#	**Description**							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled			**Issue #**	**Status**				
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36	TAG-37	TAG-38	TAG-39
Installation Keyed Notes								
#	**Description**							
1								
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19								
20								

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled		**Issue #**	**Status**					
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:		TAG-40	TAG-41	TAG-42	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47
Installation Keyed Notes									
#	**Description**								
1									
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16									
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18									
19									
20									

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled	**Issue #**	**Status**						**Issue #**
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:		TAG-48	TAG-49	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55
Installation Keyed Notes									
#	**Description**								
1									
2									
3									
4									
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19									
20									

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled	**Status**						**Issue #**	**Status**
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:		TAG-56	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Installation Keyed Notes									
#	**Description**								
1									
2									
3									
4									
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19									
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled						**Issue #**	**Status**	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Installation Keyed Notes								
#	**Description**							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled					**Issue #**	**Status**		
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78	TAG-79
Installation Keyed Notes								
#	**Description**							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled				**Issue #**	**Status**			
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85	TAG-86	TAG-87
Installation Keyed Notes								
#	**Description**							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled			**Issue #**	**Status**				
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92	TAG-93	TAG-94	TAG-95
Installation Keyed Notes								
#	**Description**							
1								
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:								
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Area Served:								
Location:								

B. Model Data

1-Manufacturer	Submitted Data								
	Actual								
2-Model Number	Submitted Data								
	Actual								
3-Serial Number	Actual								

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data								
	Actual								
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data								
	Actual								

D. Install Checks

General Installation

Unit is free of visible damage								
Permanent nameplate affixed to unit								
Unit is accessible for routine maintenance								
Permanent electrical service is available								
Unit is installed level.								
Unit is securely anchored / mounted.								

Pre-Functional Checklist

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Controls								
Control wiring complete								
Electrical								
Conduit is supported								
Power disconnects labeled and installed								
Grounding installed for unit and unit components								
Wiring is protected								
Hot Water Coil								
Piping is supported independently at coil								
Piping system flushed, cleaned, and pressure tested								
Coil has been tested for leaks								
Coil is clean with no damage to fins								
Access provided to coil								
All valves and strainers installed in the correct flow direction								
Pipes insulated and labeled		**Issue #**	**Status**					
Manual air vent, isolation valves, P/T plugs installed, and strainer installed								
Hydronic components checked for leaks								
Manual valves fully open and close								
Supply Fan								
Vibration Isolation Installed								
Fan Guard Installed								
Fan rotates in the proper direction								
No unusual noise or vibration during operation								

Pre-Functional Checklist

Equipment ID:	TAG-96	TAG-97	TAG-98	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103
Installation Keyed Notes								
#	**Description**							
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:		
Start Date:	/ /	/ /
Start Time:	:	:
End Date:	/ /	/ /
End Time:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-104	TAG-105
Area Served:		
Location:		

B. Model Data

1-Manufacturer	Submitted Data		
	Actual		
2-Model Number	Submitted Data		
	Actual		
3-Serial Number	Actual		

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data		
	Actual		
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data		
	Actual		

D. Install Checks

General Installation

Unit is free of visible damage		
Permanent nameplate affixed to unit		
Unit is accessible for routine maintenance		
Permanent electrical service is available		
Unit is installed level.		
Unit is securely anchored / mounted.		

Pre-Functional Checklist

Equipment ID:	TAG-104	TAG-105
Controls		
Control wiring complete		
Electrical		
Conduit is supported		
Power disconnects labeled and installed		
Grounding installed for unit and unit components		
Wiring is protected		
Hot Water Coil		
Piping is supported independently at coil		
Piping system flushed, cleaned, and pressure tested		
Coil has been tested for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled	**Issue #**	**Status**
Manual air vent, isolation valves, P/T plugs installed, and strainer installed		
Hydronic components checked for leaks		
Manual valves fully open and close		
Supply Fan		
Vibration Isolation Installed		
Fan Guard Installed		
Fan rotates in the proper direction		
No unusual noise or vibration during operation		

Pre-Functional Checklist

Equipment ID:		TAG-104	TAG-105		
Installation Keyed Notes					
#	**Description**				
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19					
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

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Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
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Instructions:

Provide " ✔ " for all all successful checks.
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Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
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Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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19					
20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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4					
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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18					
19					
20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
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Instructions:

Provide " ✔ " for all all successful checks.
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Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
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Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

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Instructions:

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Initials:
Start Date:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
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General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
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Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

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All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
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Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
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Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage	
Permanent nameplate affixed to unit	
Unit is accessible for routine maintenance	
Permanent electrical service is available	
Unit is installed level.	
Unit is securely anchored / mounted.	

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
1	
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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19					
20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
1	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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19					
20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	
Start Time:	
End Date:	
End Time:	

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data	
	Actual	
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

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Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
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Project Manager's Name (Printed):
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Instructions:

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Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
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End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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19					
20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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19					
20					

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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20			

Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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19				
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:	

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Ross&Baruzzini

Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted
Project Manager's Name (Printed):
Project Manager's Signature:

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:
Start Date:
Start Time:
End Date:
End Time:

Installation Checklist

A. Application Data

Equipment ID:
Area Served:
Location:

B. Model Data

1-Manufacturer	Submitted Data
	Actual
2-Model Number	Submitted Data
	Actual
3-Serial Number	Actual

C. Design Requirements

2- Heating Coil Capacity (MBH)	Submitted Data
	Actual
3 - Supply Fan Motor Volts / Phases / Amps	Submitted Data
	Actual

D. Install Checks

General Installation

Unit is free of visible damage
Permanent nameplate affixed to unit
Unit is accessible for routine maintenance
Permanent electrical service is available
Unit is installed level.
Unit is securely anchored / mounted.

Pre-Functional Checklist

Equipment ID:	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Hot Water Coil

Piping is supported independently at coil	
Piping system flushed, cleaned, and pressure tested	
Coil has been tested for leaks	
Coil is clean with no damage to fins	
Access provided to coil	
All valves and strainers installed in the correct flow direction	
Pipes insulated and labeled	
Manual air vent, isolation valves, P/T plugs installed, and strainer installed	
Hydronic components checked for leaks	
Manual valves fully open and close	

Supply Fan

Vibration Isolation Installed	
Fan Guard Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Pre-Functional Checklist

Equipment ID:

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:			
Start Date:	/ /	/ /	/ /
Start Time:	:	:	:
End Date:	/ /	/ /	/ /
End Time:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	VAV-	VAV-	VAV-
Area Served:			
Location:			

B. Model Data

1-Manufacturer	Submitted Data	Price	Price	Price
	Actual			
2-Model Number	Submitted Data	SDV5	SDV5	SDV5
	Actual			
3-Serial Number	Actual			

C. Design Requirements

1- Unit Size (in)	Submitted Data			
	Actual			

D. Install Checks

General Installation

Unit is free of visible damage.			
Permanent nameplate affixed to unit.			
Unit is accessible for routine maintenance.			
Primary air damper is not damaged and seals tight.			
Permanent electrical service is available			
Unit is installed level.			
Unit is securely anchored / mounted.			

Pre-Functional Checklist

Equipment ID:	VAV-	VAV-	VAV-
Area Served:			
Location:			

Ductwork

Ductwork is clean, free of debris and flow restrictions.			
Ductwork connected and clean			
Ductwork seams sealed			
Supply ductwork is insulated			

Controls

Control wiring complete.			

Heating

Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)			
	Submitted CV			
	Actual (2-Way or 3-Way)			
	Actual Cv			
Piping is supported independently at coil				
Coil has been checked for leaks				
Coil is clean with no damage to fins				
Access provided to coil				
All valves and strainers installed in the correct flow direction				
Pipes insulated and labeled				
Manual air vent, manual valves, and strainer all installed				
Hydronic components checked for leaks				
Manual valves fully open and close				

Pre-Functional Checklist

Equipment ID:	VAV-	VAV-	VAV-
Area Served:			
Location:			

Installation Keyed Notes

#	Description
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):				
Project Manager's Signature:				

Instructions:
Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist
A. Application Data

Equipment ID:	VAV-	VAV-	TAB-	TAB-	TAG-8
Area Served:					
Location:					

B. Model Data

1-Manufacturer	Submitted Data					
	Actual					
2-Model Number	Submitted Data					
	Actual					
3-Serial Number	Actual					

C. Design Requirements

1- Unit Size (in)	Submitted Data					
	Actual					

D. Install Checks
General Installation

Unit is free of visible damage.					
Permanent nameplate affixed to unit.					
Unit is accessible for routine maintenance.					
Primary air damper is not damaged and seals tight.					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					

Pre-Functional Checklist

Equipment ID:	VAV-	VAV-	TAB-	TAB-	TAG-8
Area Served:					
Location:					
Ductwork					
Ductwork is clean, free of debris and flow restrictions.					
Ductwork connected and clean					
Ductwork seams sealed					
Supply ductwork is insulated					
Controls					
Control wiring complete.					
Heating					
Hot Water Valve Cv (2-Way or 3-Way) (2-Way or 3-Way)					
Submitted CV					
Actual (2-Way or 3-Way)					
Actual Cv					
Piping is supported independently at coil					
Coil has been checked for leaks					
Coil is clean with no damage to fins					
Access provided to coil					
All valves and strainers installed in the correct flow direction					
Pipes insulated and labeled					
Manual air vent, manual valves, and strainer all installed					
Hydronic components checked for leaks					
Manual valves fully open and close					

Pre-Functional Checklist

Equipment ID:	VAV-	VAV-	TAB-	TAB-	TAG-8
Area Served:					
Location:					

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14	TAG-15
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21	TAG-22
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28	TAG-29
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35	TAG-36
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42	TAG-43
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49	TAG-50
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56	TAG-57
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63	TAG-64
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70	TAG-71
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77	TAG-78
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84	TAG-85
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91	TAG-92
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):		
Project Manager's Signature:		

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

1- Unit Size (in)	Submitted Data							
	Actual							

D. Install Checks

General Installation

Unit is free of visible damage.							
Permanent nameplate affixed to unit.							
Unit is accessible for routine maintenance.							
Primary air damper is not damaged and seals tight.							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							

Pre-Functional Checklist

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Area Served:							
Location:							
Ductwork							
Ductwork is clean, free of debris and flow restrictions.							
Ductwork connected and clean							
Ductwork seams sealed							
Supply ductwork is insulated							
Controls							
Control wiring complete.							

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98	TAG-99
Area Served:							
Location:							

Installation Keyed Notes

#	Description	Issue #	Status	
1				
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:						
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Area Served:						
Location:						

B. Model Data

1-Manufacturer	Submitted Data						
	Actual						
2-Model Number	Submitted Data						
	Actual						
3-Serial Number	Actual						

C. Design Requirements

1- Unit Size (in)	Submitted Data						
	Actual						

D. Install Checks

General Installation

Unit is free of visible damage.						
Permanent nameplate affixed to unit.						
Unit is accessible for routine maintenance.						
Primary air damper is not damaged and seals tight.						
Permanent electrical service is available						
Unit is installed level.						
Unit is securely anchored / mounted.						

Pre-Functional Checklist

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Area Served:						
Location:						
Ductwork						
Ductwork is clean, free of debris and flow restrictions.						
Ductwork connected and clean						
Ductwork seams sealed						
Supply ductwork is insulated						
Controls						
Control wiring complete.						

Heating		
Hot Water Valve Cv (2-Way or 3-Way)	(2-Way or 3-Way)	
	Submitted CV	
	Actual (2-Way or 3-Way)	
	Actual Cv	
Piping is supported independently at coil		
Coil has been checked for leaks		
Coil is clean with no damage to fins		
Access provided to coil		
All valves and strainers installed in the correct flow direction		
Pipes insulated and labeled		
Manual air vent, manual valves, and strainer all installed		
Hydronic components checked for leaks		
Manual valves fully open and close		

Pre-Functional Checklist

Equipment ID:	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Area Served:						
Location:						

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:					
Start Date:	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	VF-1	VF-2	VF-3	VF-4	TAG-6
Area Served:	Level 0 - Mechanical Room	Elevator Control 176	AV Equip. 160D	Mechanical Room 178	
Location:	Level 0 - Mechanical Room	Elevator Control 176	AV Equip. 160D	Mechanical Room 178	

B. Model Data

1-Manufacturer	Submitted Data	Greenheck	Greenheck	Greenheck	Greenheck	
	Actual					
2-Model Number	Submitted Data	SQ-140-A	SP-A700	SP-A700	SQ-160-VG	
	Actual					
3-Serial Number	Actual					

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data	460 / 60 / 3	115 / 60 / 1	115 / 60 / 1	115 / 60 / 1	
	Actual					

Pre-Functional Checklist

Equipment ID:	VF-1	VF-2	VF-3	VF-4	TAG-6
D. Install Checks					
General Installation					
Unit is free of visible damage					
Permanent nameplate affixed to unit					
Unit is accessible for routine maintenance					
Penetrations in unit are sealed					
Dampers installed					
Permanent electrical service is available					
Unit is installed level.					
Unit is securely anchored / mounted.					
Ductwork					
Ductwork is clean, free of debris and flow restrictions					
Ductwork connected and clean					
Ductwork seams sealed					
Controls					
Control wiring complete					
Electrical					
Conduit is supported					
Power disconnects labeled and installed					
Grounding installed for unit and unit components					
Wiring is protected					

Pre-Functional Checklist

Equipment ID:	VF-1	VF-2	VF-3	VF-4	TAG-6
Fan					
Vibration Isolation Installed					
Fan rotates in the proper direction					
No unusual noise or vibration during operation					

Installation Keyed Notes

#	Description	Issue #
1		
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:	
Start Date:	/ /
Start Time:	:
End Date:	/ /
End Time:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-7
Area Served:	
Location:	

B. Model Data

1-Manufacturer	Submitted Data	
	Actual	
2-Model Number	Submitted Data	
	Actual	
3-Serial Number	Actual	

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data	
	Actual	

Pre-Functional Checklist

Equipment ID:	TAG-7

D. Install Checks

General Installation

Unit is free of visible damage	
Permanent nameplate affixed to unit	
Unit is accessible for routine maintenance	
Penetrations in unit are sealed	
Dampers installed	
Permanent electrical service is available	
Unit is installed level.	
Unit is securely anchored / mounted.	

Ductwork

Ductwork is clean, free of debris and flow restrictions	
Ductwork connected and clean	
Ductwork seams sealed	

Controls

Control wiring complete	

Electrical

Conduit is supported	
Power disconnects labeled and installed	
Grounding installed for unit and unit components	
Wiring is protected	

Pre-Functional Checklist

Equipment ID:	TAG-7

Fan

Vibration Isolation Installed	
Fan rotates in the proper direction	
No unusual noise or vibration during operation	

Installation Keyed Notes

#	Description	Status
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-8	TAG-9	TAG-10	TAG-11	TAG-12	TAG-13	TAG-14
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-15	TAG-16	TAG-17	TAG-18	TAG-19	TAG-20	TAG-21
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-22	TAG-23	TAG-24	TAG-25	TAG-26	TAG-27	TAG-28
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-29	TAG-30	TAG-31	TAG-32	TAG-33	TAG-34	TAG-35
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
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19			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-36	TAG-37	TAG-38	TAG-39	TAG-40	TAG-41	TAG-42
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
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18			
19			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-43	TAG-44	TAG-45	TAG-46	TAG-47	TAG-48	TAG-49
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
4			
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19			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-50	TAG-51	TAG-52	TAG-53	TAG-54	TAG-55	TAG-56
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
4			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-57	TAG-58	TAG-59	TAG-60	TAG-61	TAG-62	TAG-63
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-64	TAG-65	TAG-66	TAG-67	TAG-68	TAG-69	TAG-70
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-71	TAG-72	TAG-73	TAG-74	TAG-75	TAG-76	TAG-77
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-78	TAG-79	TAG-80	TAG-81	TAG-82	TAG-83	TAG-84
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-85	TAG-86	TAG-87	TAG-88	TAG-89	TAG-90	TAG-91
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
4			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-92	TAG-93	TAG-94	TAG-95	TAG-96	TAG-97	TAG-98
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
4			
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13			
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Pre-Functional Checklist

Job:	Webster ISB
Proj.#:	1136-16

General Notes:

All items complete unless noted Project Manager's Name (Printed):	
Project Manager's Signature:	

Instructions:

Provide " ✔ " for all all successful checks.
Use keyed notes at bottom for failed checks.

Initials:							
Start Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
Start Time:	:	:	:	:	:	:	:
End Date:	/ /	/ /	/ /	/ /	/ /	/ /	/ /
End Time:	:	:	:	:	:	:	:

Installation Checklist

A. Application Data

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Area Served:							
Location:							

B. Model Data

1-Manufacturer	Submitted Data							
	Actual							
2-Model Number	Submitted Data							
	Actual							
3-Serial Number	Actual							

C. Design Requirements

3 - Exhaust Fan Motor Volts / Phases / Amps	Submitted Data							
	Actual							

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
D. Install Checks							
General Installation							
Unit is free of visible damage							
Permanent nameplate affixed to unit							
Unit is accessible for routine maintenance							
Penetrations in unit are sealed							
Dampers installed							
Permanent electrical service is available							
Unit is installed level.							
Unit is securely anchored / mounted.							
Ductwork							
Ductwork is clean, free of debris and flow restrictions							
Ductwork connected and clean							
Ductwork seams sealed							
Controls							
Control wiring complete							
Electrical							
Conduit is supported							
Power disconnects labeled and installed							
Grounding installed for unit and unit components							
Wiring is protected							

Pre-Functional Checklist

Equipment ID:	TAG-99	TAG-100	TAG-101	TAG-102	TAG-103	TAG-104	TAG-105
Fan							
Vibration Isolation Installed							
Fan rotates in the proper direction							
No unusual noise or vibration during operation							

Installation Keyed Notes

#	Description	Issue #	Status
1			
2			
3			
4			
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